

**COMMUNICATION OF PERSONAL DATA AND FISCAL AND SOCIAL SECURITY FRAMEWORK IN RELATION TO INDEPENDENT EMPLOYMENT DUTIES USUALLY EXERCISED - RESIDENTS ABROAD**

The undersigned \_\_\_\_\_ born in \_\_\_\_\_ Prov. \_\_\_\_\_ on \_\_\_\_\_, nationality \_\_\_\_\_ Italian tax \_\_\_\_\_

identification code (I) \_\_\_\_\_

Foreign tax identification code \_\_\_\_\_

Foreign VAT number \_\_\_\_\_

resident in \_\_\_\_\_ (Foreign country of residence)

Street / Avenue / Square \_\_\_\_\_ no. \_\_\_\_\_ POSTCODE \_\_\_\_\_

City \_\_\_\_\_

Tel \_\_\_\_\_ mobile ph. \_\_\_\_\_

email: \_\_\_\_\_

**DECLARES**

under their own responsibility, in relation to the self-employment relationship to be established / established on \_\_\_\_\_ with the Organizational Unit \_\_\_\_\_;

I am not listed in the registry of an Italian municipality or do not have my domicile or residence in Italy (pursuant to art. 43 of the civil code) for more than 183 days (184 in the case of a leap year), even if not continuous, in the year tax (1/1 -31/12)

I do NOT have a fixed base in Italy for the exercise of my activities  
*or*

I have a fixed base in Italy for the exercise of my activities at the following address:

\_\_\_\_\_

my stay in Italy is for a period of LESS than 183 days (184 in the case of a leap year) in the fiscal year (1/1 -31/12)

that the requested service falls within my usual profession and that I will issue an invoice

I am subject to the definitive withholding tax of 30% pursuant to art. 24 c. 1-ter of Presidential Decree 600/73

*or*

**(ONLY FOR THOSE WHO HAVE NO FIXED BASE IN ITALY AND DO NOT STAY FOR MORE THAN 183 DAYS - 184 in a leap year - IN THE FISCAL YEAR)** I am not subject to the definitive 30% withholding tax referred to in art. 24 c. 1-ter of Presidential Decree no. 600/73, as I make use of the International Convention against Double Taxation between Italy and \_\_\_\_\_ referred to in Law \_\_\_\_\_; to this end I attach **form D of the Revenue Agency (2)** (provision N. 2013/84404 of 10/07/2013) in original complete with the tax residence certificate issued by the Tax authority of the Country \_\_\_\_\_ in which I reside

**(in the case of a SERVICE PROVIDED ABROAD)** that the service was entirely provided outside the Italian territory and as such is not subject to taxation pursuant to art. 25 paragraph 2 of Presidential Decree no. 600/1973. I declare therefore that I reside abroad that I am not a resident in Italy for tax purposes according to the regulations referred to in Art. 2 of Presidential decree 917/86. **For this purpose I also attach a declaration from the scientific supervisor or other equivalent figure certifying that the service is entirely provided abroad**

**ALSO DECLARES**



- pursuant to the combined provisions of articles 43 and 46 of Presidential Decree no. 445/2000, aware of the criminal responsibility incurred by those who make false or incomplete declarations, in application of art. 3, paragraphs 44 to 48 of law 244/2007, of the Decree of the President of the Republic of 5 October 2010 n. 195 art. 4 and of the Prime Ministerial Decree of 23 March 2012 art. 3 paragraph 2 ( **maximum limit for emoluments or wages in the context of employment or self-employed relationships with public administrations**) (3) :

- that, up to the present date, I have not received, in 2022, salaries and / or fees from the public finances, therefore not exceeding the annual salary limit of € 249,000 gross to the recipient (*as amended by art. n. 66/2014 converted with amendments from Law n. 89/2014*);
- that in 2022 (**tick the relevant item**)  I have received  expect to receive salaries and / or fees paid by the public finances,  not exceeding  exceeding ( **tick the relevant item**) the annual salary limit of € 249,000 gross to the recipient (*as amended by art.13 of Legislative Decree no. 66/2014 converted with amendments by Law no. 89/2014*)

- **I choose the following form of collection** (*mark the relevant items*):

**Italian Bank Transfer:** Bank \_\_\_\_\_

IBAN \_\_\_\_\_

**in the name of the undersigned**

**Foreign bank transfer:** Bank \_\_\_\_\_

IBAN \_\_\_\_\_

BIC / SWIFT \_\_\_\_\_ Credit Acc. \_\_\_\_\_

For US banks also indicate ABA routing number \_\_\_\_\_

**in the name of the undersigned**

- non-transferable cashier's check (*for amounts up to € 999.99*)
- receipt from the holder with direct collection at Unicredit Banca (*for amounts up to € 999.99*)

The undersigned confirms the above and undertakes to immediately communicate any changes or other data which, in the year 2022, involve changes to their tax regime, or which in any case is relevant for social security and / or tax purposes.

**INFORMATION PURSUANT TO THE CODE REGARDING THE PROTECTION OF PERSONAL DATA (ART. 13 REG.UE 2016/679)**

The undersigned acknowledges that the processing of their personal and sensitive data will take place in the manner established by EU Regulation 2016/679 (GDPR) relating to the protection of individuals with regard to the processing of personal data, for the sole purpose of complying with the University of Florence's mandatory obligations. The undersigned also acknowledges that the curriculum vitae et studiorum and the declarations made for which, pursuant to current legislation, compliance with transparency obligations is required, will be published on the Administration website in a specific section of "Transparent Administration", at the address <https://www.unifi.it/p11360.html> , where there is a page dedicated to the topic of personal data protection which also contains the information for the processing of the personal data of external collaborators.

Florence, \_\_\_\_\_

Signature \_\_\_\_\_



**NB: Please attach a copy of a valid identity document**

NOTES:

- (1) For persons not resident in Italy, in the case of establishing a self-employment relationship, the acquisition of the Italian tax code is required
- (2) See the forms and instructions from the Revenue Agency for completion in Italian, French and English, available on the University website at: <https://www.unifi.it/vp-2937-modulistica.html#nostr> in the section "**tax and social security forms**"
- (3) Prime Ministerial Decree of 23 March 2012 "Maximum pay limit for emoluments or wages in the context of employment or self-employed relationships with state public administrations" - art. 3, paragraph 1: Starting from the entry into force of this decree, the remuneration received annually, including indemnities and ancillary items as well as any remuneration for additional assignments or consultancy conferred by public administrations other than the one to which they belong, of the subjects referred to in article 2 cannot exceed the total annual remuneration due for the office to the First President of the Court of Cassation, equal in 2011 to Euro 293,658.95. If higher, it is reduced to the aforementioned limit. The Minister of Justice annually notifies the Minister for Public Administration and Simplification and the Minister of Economy and Finance of any updates relating to the amount of the aforementioned processing.  
paragraph 2: For the purposes of the application of the discipline referred to in paragraph 1, the sums paid to the interested party in any case by the same or more bodies are calculated cumulatively, even in the case of multiple offices conferred by the same body during the year. To this end, the recipients referred to in Article 2 are required to present to the administration to which they belong, within 30 days from the date of publication of this decree, a declaratory statement of all the offices held, under the public finances, indicating the relative amounts. When operational, this declaration is made by 30 November of each year.

