



UNIVERSITÀ
DEGLI STUDI
FIRENZE



Erasmus+

ERASMUS+ KA131

Announcement for Erasmus study mobility a.y. 2024/2025

FAQ

1. I have just graduated from a Bachelor's degree programme and am not yet enrolled in a Master's degree programme. Can I apply?

Yes, but you must first proceed to enrol in the Master's degree course. In order to authenticate yourself in the TURUL application you must be enrolled at the university.

2. I am enrolled in the first year. Can I submit the application?

Yes. However, you must register for the second year (a.y. 2024/2025) before your departure or in any case by the deadlines set out in the a.y. 2024/2025 Study Manifesto. CFUs acquired by 19 February 2024 and registered in your career by 19 February 2024 will be considered when calculating the merit coefficient

3. Do I have to be in possession of a language proficiency certificate in order to apply?

As indicated in paragraph 5.1 of the Call for Proposals, knowledge of at least one foreign language other than Italian is a mandatory condition for applying to this Call for Mobility. Knowledge of foreign language must be self-declared and possessed when filling in the online application form on TURUL. The self-declaration of possession of the declared language knowledge (language and level) presupposes that

a) you are in possession, at the time of participation in this call for applications, of a language certificate issued by an appropriate certifying body, certifying that you have passed a language proficiency test (please note that simple certificates of attendance are not considered valid). The recognised language certificates are listed in Annex 1; certificates other than those listed in Annex 1 may possibly be evaluated for the purposes of the rankings

or

b) you are in one of the cases of exemption from having a certification from an external body, listed in Annex 2 to the Announcement.

For the purposes of this notice, it is emphasised that certifications from certifying bodies and the CLA are taken into consideration regardless of the date on which they were obtained.



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N.B. In the TURUL application, you are not required to enclose your certificate of language knowledge and declared level. However, you must be in possession, at the time of your application, of the certificate corresponding to the declared language and level, as required by the self-certification institution, and present it to the Offices if requested. If you have passed language tests at the CLA, you do not need to be in possession of the certificate: the Office will carry out the necessary checks directly with the CLA.

4. I am in possession of a certificate of knowledge of a foreign language but not yet of the specific certification and/or level of language proficiency required by the university where I would like to be mobile. Can I submit the application?

Yes. The linguistic knowledge or type of certification required by the partner universities does not have to be possessed at the time of application to UNIFI, but must be acquired before departure or within the deadlines and in the manner set by the partner itself (see Announcement Art. 6).

5. I hold several certifications relating to the same language. Can I apply declaring all of them?

No. Only one certificate, the one with the highest level, will be assessed per language.

6. I am not in possession of any language certificate. Can I submit my application?

If you are not in one of the exemption cases provided for in Annex 2 to the call for applications, you must be in possession of a certificate of knowledge of at least one foreign language in order to apply.

To book a test, you can contact the University Language Centre CLA, and take the test within the deadline of the call for applications.

7. I need advice on filling in the Learning Agreement. Whom to contact?

At each School there is an International Relations Service at your disposal for questions relating to educational aspects (Learning Agreement, recognition of credits, etc.).

Look for the International Relations Service of your School on this page <https://www.unifi.it/cmpro-v-p-5218.html>.

Some degree courses also have a specific Delegate.

It is strongly recommended that you consult the Delegates and/or contact your School's International Relations Service before completing the Learning Agreement.

8. How can I identify the destination locations to be indicated in the preferences?

By connecting to <https://ammissioni.unifi.it/DESTINATION/> you can view all the agreements in force between UNIFI and the European partner universities. Using the appropriate filters, you can select the active agreements



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by country and/or School. It is important, for each destination, to check the ISCED code that identifies the study area covered by the agreement. Attached to the Announcement you will find the description of the ISCED codes.

9. What is the difference between a WINNING student and an ELIGIBLE student in the ranking?

For the purposes of the ranking, a 'winning' student is one who has been allocated a seat; an 'eligible' student is one who has not been allocated a seat.

10. During my stay at the partner university, can I return to Florence to take an exam?

Yes. It is possible to return to Florence temporarily to sit an examination provided that this does not compromise the successful completion of the study programme agreed in the Learning Agreement and that it is at no cost to the University.

11. I have already closed the application but would like to make some changes. How can I do that?

Within the deadline of the call for applications, send a request to the Help desk of the Turul application <https://ammissioni.unifi.it> via the "Request assistance" command, asking for your application to be reopened. After making any additions you deem appropriate, you must proceed again to close and submit your application and fill in the learning agreement and close it.

Please note: Help Desk assistance service will be active until 13.00 on 11 February 2024.

12. I am a student enrolled in a third-cycle course, which degree should I certify?

You must self-certify your Master's degree. For those enrolled in a first-level Master's degree, you must self-certify your three-year degree.