



# Università degli Studi di Firenze

Area Servizi alla Didattica e alla Ricerca  
Ufficio Dottorato e Assegni di Ricerca

## **Abstract of the PhD Call of Competition, cycle XXVII (Rector's Decree n. 911 prot. n. 58870 - year 2011)**

*The official and legally binding announcement is in Italian (Rector's Decree n. 911 prot. n. 58870 - year 2011). This document is only meant to provide information in English on the call of competition, in particular on the admission requirements and in order to help foreign candidates. It can't be used for legal purposes. Please refer to the official announcement published on the unifi website: <http://www.unifi.it/CMpro-v-p-7888.html>.*

*Any change or integration will be made available at the above mentioned web page.*

**Application deadline of the PhD call: October 27<sup>th</sup>, 2011 - 12:00 hours**

### **PHD COURSES**

The information about the PhD courses can be consulted on the Unifi website – **Annex 1** - which is part of the call of competition.

Duration of the PhD courses: 3 years (see the exceptions concerning the applicants enrolled in the medical specialization Schools – “Scuole di specializzazione medica”).

The PhD courses, listed in Annex 1, are assigned to the following research areas: biomedical area, scientific area, technological area, social sciences area, humanistic area.

For each PhD course, listed in Annex 1, there are described: the doctorate schools, the selection procedures, the sections, the departments, the available positions, with or without study grant, the positions subject to special requirements, the modalities for the admission, the foreign languages requirements, the necessary documents that have to be attached to the application form or handed in at the examination, the research project if required, the address where the applications must be sent. See also the template of the application forms <http://www.unifi.it/CMpro-v-p-7888.html> , annex 2 of the call.



# *Università degli Studi di Firenze*

## **SELECTION PROCEDURES AND ADMISSION REQUIREMENTS**

The admission to the PhD courses follows three principal modalities: 1) written examination and interview, or 2) written examination, interview and assessment of the candidate's qualifications (including academic degrees, publications, etc.), or 3) interview, assessment of the candidate's qualifications and evaluation of a research project (see Annex 1).

### **Positions subject to special requirements – “Posti riservati”.**

For foreign candidates (wherever resident) who hold a foreign degree and for candidates with residence abroad for at least two years and a degree obtained in Italy, and for some PhD courses listed in Annex 1, it is foreseen that there are some positions, with or without study grant, assigned by means selection procedures based on the evaluation of curriculum vitae, scientific qualifications and a research project. The examining committee, responsible for the evaluation of the applications, set up by the PhD Program Board for which the positions have been approved, can also decide to interview the candidates. If there aren't candidates meeting the special requirements for these positions, they will be assigned according to the normal selection procedures, as established in Annex 1 for each PhD course.

Residence, “residenza”, means the place where the candidate usually lives, that is the address, the Country and the town mentioned on the passport or identity document. Residence is different from “domicilio”, which is the place where a person has, even temporarily, settled the headquarters for business and interests.

### **Increasing the number of the study grants and positions.**

The number of the available positions listed in Annex 1 for each PhD course, can be increased whenever more study grants become available by the financing from public or private institutions. The additional positions will be announced on the Unifi website.

**University degree for the admission to the PhD courses:** the candidate must declare, on the application form, the University degree that he/she holds and the respective documents must be enclosed to the application form. The above mentioned certificates and documents in foreign languages must be translated by the appropriate diplomatic authorities or Italian consulates abroad, and must conform to the current legislation in the candidate's country.

If the candidate has already obtained a declaration of equipollence to an Italian degree, necessary for the admission to the PhD Programs, he/she must state on the application form the number and the date of the decree certifying the equivalence.

If not, the candidate can request the PhD Program Board to declare the equivalence of his/her own degree to an Italian degree only for the purpose of the admission to the selection procedure and, in this case, he/she must enclose the documents as foreseen in the call (see above).

If it is not possible to issue the declaration of value, “dichiarazione di valore”, at the time of application and if the PhD Program Board approves this possibility, the candidate must declare that he/she will provide the requested documents as soon as possible and, in any case, not later than the



# *Università degli Studi di Firenze*

date on which the course officially begins, on penalty of exclusion, even if the candidate has been admitted to the PhD course.

## **Admission to the PhD programs: additional positions (“posti in sovrannumero”) and special grants.**

Besides the number of the PhD positions announced in the PhD call, there may be additional positions, qualified in Italian as “posti in sovrannumero” – henceforth “additional positions” toutcourt. The candidates who are non-EU citizens, holding a study grant awarded by the Italian government or by national and international institutions or holding a research grant financed by the European Union or other European or international scientific institutions, can be admitted to the PhD programs, in addition to the regular places announced in the Ph.D call. However their degree must be previously considered of equivalent value to an Italian degree, as explained above, by the PhD Program Board that decides also on the admission of every candidate.

The research fellows (“assegnisti di ricerca”) can be also admitted, according to Law n. 240/2010, art. 22, if they are eligible in the merit list.

The candidates, who have already been selected under the 7<sup>th</sup> Research and Technological Development Framework Programme of the European Union or other international cooperation programmes (eg. Erasmus Mundus, the Republic of Syria agreement, etc.), can be admitted to the Ph.D.Program, even if they don’t have applied for the competition within the deadline of the announcement, provided they are able to submit the application by the beginning of the course and can attend the courses from that date. The registration to the PhD Program is subject to the prior approval of the PhD Program Board, in particular for candidates who have obtained their degree abroad. In this case also the declaration of equivalence of a foreign degree to an Italian degree is necessary for the admission.

The recipient of a study grant supported by the Regione Toscana under the Pegaso Project, must meet the following additional requirements: (i) “residenza” or “domicilio” (see above) in Tuscany; (ii) 35 years of age at the time of the application. For more details about the Pegaso Project [www.regione.toscana.it/istruzionericerca/university/index.html](http://www.regione.toscana.it/istruzionericerca/university/index.html).

## **PHD APPLICATION**

The application form - annex 2 of the call - must be submitted for each PhD program or for each selection procedure as per **Annex 1**. For every selection procedure, the candidate must submit a separate application form. In case that the candidate chooses a course or a selection procedure in which there are at least two sections, the candidate indicates in the application form a priority list



# *Università degli Studi di Firenze*

among the sections of the PhD program/selection procedure for which he/she intends to participate. Once admitted, the candidate must choose exactly one section of the Ph.D. Program (if any).

Candidates are required to pay a non-refundable contribution of 30 euros to the University of Florence, in order to partially cover the administrative costs of the tests for the admission, on the post-office account n.2535, indicating on the line reserved for purpose of the payment “Concorso di dottorato in.....(indicate the name of the PhD Program) XXVII ciclo”.

If the candidate sends the application form from abroad, it is possible to pay by bank transfer on the account n. IT88A0200802837000041126939 c/o Banca UNICREDIT SpA – Agenzia Firenze Vecchietti – Via dei Vecchietti 11 – Firenze, indicating the above mentioned purpose.

The receipt of the payment has to be attached to the application form, otherwise the candidate is excluded.

The contribution must be paid for every PhD program/selection procedure the candidate is applying for.

## **ADMISSION EXAMINATIONS**

The dates of the admission tests will be announced by October 27, 2011 and will be available on the website of the University of Florence <http://www.unifi.it/CMpro-v-p-7888.html> (www.unifi.it – ricerca - dottorati di ricerca – bandi di concorso – bando XXVII ciclo).

This publication has the value of notification for the admission tests.