



# UNIVERSITA' DEGLI STUDI DI FIRENZE

*Programmazione, Pianificazione e Coordinamento Carriere Studenti*

ADMISSION OF INTERNATIONAL STUDENTS

RESIDING ABROAD

**2009/2010 ACADEMIC YEAR**

**DEADLINE FOR APPLICATIONS:  
29 APRIL - 30 MAY 2009**

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## APPLICATION PROCEDURE

### **NON EUROPEAN UNION CITIZENS RESIDING ABROAD SHOULD SUBMIT THE APPLICATION FOR PRE-ADMISSION TO THE ITALIAN DIPLOMATIC OR CONSULAR DELEGATION IN THEIR COUNTRY OF ORIGIN.**

The application form will be available at the Italian delegation or will be downloaded from the website of the M.I.U.R (<http://www.studiare-in-italia.it/studentistranieri/>). The list of the University degrees, together with the quotas of foreign students admitted for each Faculty, is available on the website of the University ([www.unifi.it](http://www.unifi.it)). In the application, the candidates should indicate a single Laurea degree.

## DOCUMENTATION TO BE PRODUCED

**1. The original of the upper high school qualification** or a declaration (not a copy), translated in Italian and ratified by the delegation

The delegation will give back to the candidate the originals translated, authenticated and provided with a "certificate of equivalence of qualification" (*dichiarazione di valore*), and will send to the University an authenticated copy of all the documents.

### *NOTA BENE*

a. The upper high school qualification held by the candidate must enable the entry to the University in the country of origin and must have been obtained after 12 school years.

In order to be admitted, students coming from countries where the educational system requires less than 12 school years before University should produce, together with the original of the upper high school qualification, a certificate stating that he/she passed the first year University exams (11 school years before University) and the first two years exams (10 school years before University).

In order to be admitted to an Italian University, the "High School" qualification of the U.S. educational system must be completed with the ability to the third year (or the ability to the second year with four different "Advanced placements") of the quadrennial course "College"; to entry the Faculty of Medicine and Surgery a "Bachelor" with minimum score of I.I.E. is required

b. Candidates that will obtain the school-leaving examination in the summer session 2008/2009 should enclose a frequency certificate for the current year; **by 31<sup>st</sup> July 2009** they will have to produce to the delegation the necessary document (qualification, original or certificate).

c. Candidates from countries where a specific University admission test is required should produce, together with the upper high school qualification, this ability obtained. Should delegations not able to produce to the University, in the stated terms, the above documents necessary to complete the application, the students will be admitted to the test **with reservation**.

Delegations in these cases should anyhow confirm directly to the University, **as soon as possible** - even by fax -, the names of those who have passed the school-leaving examination (par. b), stating the final grade, and/or the names of those who have taken part in the special admission entry test at the local Universities (par. c). The overall documentation will have to be forwarded

by the delegations to the University by and not beyond **24<sup>th</sup> October 2009**.

For candidates admitted with reservation, the non-submission of the necessary documents within the stated terms will invalidate the admission test.

2. Two passport-size photographs, one of which authenticated by the delegation
3. documents of the partial academic studies already performed abroad, if a course abbreviation is requested.

The following documents should be produced:

- certificate of the exams taken at the foreign University, translated or authenticated by the local delegation.
- detailed programmes of every course taken, translated as above stated.

## VISA ISSUE

The non-European Union candidates who have been admitted to the exams, i.e. whose names are in the lists sent to delegations by the University, will receive the study visa to take part in the admission test for the academic year 2009/2010 from **24<sup>th</sup> August, 2009**.

To those who will pass the school-leaving exam or the admission test in their country of origin in the academic year 2008/2009, the visa will be given only after having completed the documents with the secondary school certificate and/or the certificate of the academic ability. When applying for the Visa, candidates will have to show that they have:

a. adequate economic guarantee (regarding documents to be produced, please ask the Italian delegation)

b. insurance for medical assistance and hospitalisation (regarding documents to be produced, please ask the Italian delegation)

## RESIDENCE PERMIT

**Within 8 days from entering Italy**, candidates must show up at the Questura (Police headquarters) of the city where they intend to stay, in order to obtain the residence permit

If the candidate wants to temporarily move to another city (e.g. in order to attend Italian language course) he/she will have to show up to the Police headquarters of that city within 15 days, for the compulsory declaration of change of residence.

After the enrolment and within the date of the residence permit expiry, students will ask the competent Police Headquarters the extension for 2010.

## ADMISSION TEST

### Test of Italian Language: 1<sup>st</sup> September 2009

Admission tests compulsory for enrolment, both to foreign and Italian candidates, will be held for the following degree:

- Laurea degree in Medicine and Surgery: : **3<sup>rd</sup> September 2009;**
- Laurea degree in Odontotherapy and Dentistry: : **4<sup>th</sup> September 2009;**
- Laurea degrees in Architecture: : **8<sup>th</sup> September 2009;**
- Laurea degrees in Health Professions: : **9<sup>th</sup> September 2009;**
- Laurea degree in Sciences of primary education: : **10<sup>th</sup> September 2009;**
- Laurea degrees with entry admission requirement: **to be decided.**

Dates and location of the specific admission tests of the University of Florence will be available on University website ([www.unif.it](http://www.unif.it)).

Candidates will have to bring with them to the test with one of the following identity documents:

1. passport with the specific study visa
2. visa

Please note that those who will not pass the Italian language test will not be admitted to the other tests.

## EXEMPTION FROM THE ADMISSION TEST

- A.** The candidates holding a certificate of competence in Italian awarded by the Third University of Rome, or the Universities for Foreigners of Perugia and Siena, corresponding to the levels **C1** and **C2** of the Council of Europe are exempted from the Italian language exam and are matriculated **out of the reserved quotas**. These certificates may be awarded also on the basis of agreements with Italian Cultural Institutes abroad or with other bodies.
- B.** The exemption from the Italian exam is also granted to the candidates holding a certificate of competence in Italian awarded by the Third University of Rome, or the Universities for Foreigners of Perugia and Siena, corresponding to the level **B2** of the Council of Europe, but their matriculation takes place **within the limits of the quotas** reserved for non-Eu citizens living outside Italy. These certificates may be awarded

also on the basis of agreements with Italian Cultural Institutes abroad or with other bodies.

## **SCORE OF THE ADMISSION TEST**

On the basis of the admission test score, the classification lists (for each Laurea degree) of students that have passed the test will be draw up and post up **by 10<sup>th</sup> October, 2009**.

Each University will fill out the database of the M.I.U.R. (Ministry of Education) - by **10<sup>th</sup> October, 2009** - with the places still available for each degree, in order to let candidates qualified but not admitted produce, by **23<sup>rd</sup> October 2009**, an application for:

- a. admission to another degree in the same university (if the high school qualification held by the applicant allows it);
- b. or a re-allocation to another University, for the same degree or another one. In this case, the candidate will apply to the Rector of the new seat and to the Rector of the University where he took the exam, that will state the getting through of the admission test and its score.

Each candidate will be able to produce **only one application**.

## **EXCLUDED CANDIDATES**

After the final allocation of the qualified, those who will have not obtained admission to another degree or re-allocation to another seat, will have to leave Italy within the expiry of the study visa for, if they don't have a visa to legally stay in Italy after this date.