



UNIVERSITÀ  
DEGLI STUDI  
FIRENZE

**DINFO**  
DIPARTIMENTO DI  
INGEGNERIA  
DELL'INFORMAZIONE

Decreto n. 12345/2023  
Prot. n.269732  
del 09/11/2023

**SCHOOL OF ENGINEERING  
CALL FOR INTERNATIONAL MOBILITY AT LUCERNE UNIVERSITY OF APPLIED  
SCIENCES (HSLU) – SWITZERLAND - WHERE THERE IS AN AGREEMENT FINALIZED  
TO THE RECOGNITION OF THE DOUBLE TITLE  
YEAR 2024/2025**

**DIRECTOR**

GIVEN the Statute of the University of Florence and, in particular, article 9;

GIVEN the Academic Regulations of the University and, in particular, articles 11 and 12;

GIVEN the agreement between the Lucerne University of Applied Sciences (HSLU) - Switzerland – aimed at recognizing of double degree for the Master Degree program in Management Engineering (LM-31) signed on 10 June 2023;

WHEREAS the University has as attribution (article 21F of Law 390/91) for the promotion of student exchanges;

REGARDING the "guidelines to be adopted by the educational structures for the recognition of the didactic activities carried out by students in the frame of the Erasmus+ mobility program" approved by the Academic Senate in the session of 3 December 2003 and, in particular, article 10 which provides that these provisions may also apply in the event that student mobility takes place within the framework of any other EU interuniversity mobility program or any international cooperation agreement;

GIVEN the Resolution of the Council of the School of Engineering of October 17<sup>th</sup>, 2023, in which a mandate is given to the Director of the Department of Information Engineering to issue a call for the selection of 10 (ten) students who, regardless of their country of citizenship are enrolled fulltime, in the first year of the Master Degree program in Management Engineering (LM-31) eligible for a mobility period at the Lucerne University of Applied Sciences (HSLU) - Switzerland - aimed at the recognition of the double degree for the year 2024-2025;

WHEREAS the Department of Information Engineering is the oversight department for the School of Engineering;

GIVEN the decree of urgency no. 12180/2023 dated November 6<sup>th</sup>, 2023 of the Department of Information Engineering related to the issuance of the above mentioned call



## DECREES

The issuance of the following call:

### CALL FOR THE SELECTION OF:

- **10 (TEN) STUDENTS ENROLLED AT THE FIRST YEAR OF THE MASTER DEGREE PROGRAM IN MANAGEMENT ENGINEERING (L-31) ELIGIBLE FOR A MOBILITY PERIOD IN THE ACADEMIC YEAR 2024/2025 (SEPTEMBER 2024 - SEPTEMBER 2025) AT THE LUCERNE UNIVERSITY OF APPLIED SCIENCES (HSLU) – SWITZERLAND - WHERE THERE IS AN AGREEMENT FINALIZED TO THE RECOGNITION OF THE DOUBLE TITLE**

#### **Art.1 Indiction**

In order to promote international mobility at Institutions where there are agreements finalized to a double Degree program, the School of Engineering announces a selection for the formation of a list of eligible students for mobility for study and/or internship for 10 (ten) students enrolled at the first year of the Master Degree program in Management Engineering (LM-31) at Lucerne University of Applied Sciences (HSLU) – Switzerland - during the period September 2024 - September 2025.

#### **Art. 2 Purpose of the mobility**

The mobility period is aimed at:

- 1) carrying out a period of study and taking the exams at the end of the didactic units attended, furthermore the study period is integrated with an internship period combined to the final Project Work;
- 2) Acquiring 60 ECTS for the recognition of the double Degree as required by the agreement signed on 10/06/2023 with the Lucerne University of Applied Sciences (HSLU) - Switzerland

#### **Art.3 Admission requirements**

Students who are regularly enrolled at the expiration date of this call, at the first year of the Master Degree program in Management Engineering (LM-31) can apply for mobility, and are in compliance with university fees according to the procedures established by the University.

#### **Art.4 Procedures and limitation period for applications**

In the application, addressed to the President of the School of Engineering, the candidate must declare, under his/her personal responsibility, in accordance with the decree of the President of the Republic n. 445/2000, the following:

- Surname and name
- Date and place of birth
- The possession of the requirements set out in Art. 3
- Indication of contact details and e-mail address
- Self-certification of knowledge of the language

The application must be accompanied by the following documents:

- Study plan approved by both Coordinators of the Agreement at HSLU and UNIFI, particularly if that plan is different from what is proposed in the agreement



- Self-certification of the list of exams with grades, that the candidate has taken in the Bachelor Degree and relative final grade of graduation
- A motivational letter to the mobility
- Curriculum Vitae
- Copy of a valid Identity Card/Passport
- Other documents deemed useful by the applicant for the purposes of the selection (for example, certificate of English language proficiency above the required level).

2. Applications must be completed according to the appropriate form available on the website of the School of Engineering and sent by post to the President of the School itself - Via di Santa Marta, 3 - 50139 Florence.

The envelope containing the application must bear the words "Application for the selection of 10 places for double degree mobility at the Lucerne University of Applied Sciences". Applications must be received **no later than December 10<sup>th</sup>, 2023 at 1.00pm**.

The following submission method is also allowed:

Electronically to the following e-mail address: [international@ingegneria.unifi.it](mailto:international@ingegneria.unifi.it)

The application must be signed and sent scanned together with a photocopy of an identity document of the applicant; in order to submit the application, candidates must be in possession of a personal e-mail address. All documents attached to the e-mail must be in PDF format. The message must include in the subject the words: "Application for the selection of 10 places for double degree mobility at the Lucerne University of Applied Sciences".

Applications received after the deadline indicated above will not be considered admissible and candidates will not be admitted to the selection.

In all cases, failure to sign the application form will result in exclusion from the evaluation

#### **Art. 5 Examining Commission**

The Evaluation Commission will be appointed by the Director of the Information Engineering Department under the recommendation of the President of the School of Engineering and will be announced at the deadline of this call on the School of Engineering's website <https://www.ingegneria.unifi.it/vp-443-bandi-calls.html>

#### **Art.6 Formation and approval of eligible students**

The selection for the formation of eligible students will be carried out on the basis of the following criteria:

- a) Level of knowledge of the English language superior to level B2 or other language certificates - up to a maximum of **20 points**;
  - 10 points for a certificate level C2 or mother tongue
  - 9 points for a certificate level C1
  - 9 points for a certificate level B2
  - 5 points for a certificate level B1
  - 2 points for a certificate level A2
  - 1 point for a certificate level A1

In case of presentation of more certificates of knowledge of the same language, only the certificate with the highest level will be taken into consideration.



- b) Profit: calculated on the basis of the Bachelor's degree grade - up to a maximum of **30 points**;
- c) Motivation for mobility and congruence between personal, educational and/or work experiences gained and the contents of the study programme - up to a maximum of **50 points**.

The Administration reserves the right to carry out appropriate checks and verifications on the veracity of the self-declarations contained in the application and in the curriculum vitae.

The list of eligible students will be published on the School of Engineering website <https://www.ingegneria.unifi.it/vp-443-bandi-calls.html>

#### **Art. 7 Acceptance of mobility**

Eligible students must formalize their acceptance to carry out the mobility before departure and in any case by signing a specific form that will be made available by the offices of the School of Engineering at the following link: <https://www.ingegneria.unifi.it/vp-443-notices-calls.html>

#### **Art. 8 Financial support for mobility**

1. No funding is provided in connection with this mobility, the School of Engineering will consider, depending on the available funding, whether to contribute to part of the expenses incurred in the mobility, but the reimbursement will be conditional on the publication of a subsequent call.

#### **Art.9 Treatment of personal data**

In compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance and necessity pursuant to art. 5, paragraph 1 of the GDPR (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 concerning the protection of individuals with regard to the processing of Personal Data, which provides for the protection of individuals with regard to the processing of personal character as a fundamental right) the University of Florence, as Data Controller, will process the personal data provided by the candidates at the time of enrolment in the selection procedure, exclusively to allow it to be carried out in compliance with the law in force on the matter. The information on the processing of personal data is published on the University website at Home page> University> Data protection, at the following link: <https://www.unifi.it/vp-11360-protezione-dati.html>

#### **Art.10 Head of the Procedure**

Pursuant to law 241/90, subsequent amendments and integrations, and the University regulation on administrative procedures, the person in charge of these procedures is the Responsible of International Relations Office of the School of Engineering - Laura Galli, [laura.galli@unifi.it](mailto:laura.galli@unifi.it) - Via di Santa Marta, 3 50139 Florence. For information, please refer to the International Relations Service of the School of Engineering - tel. 055 2758987 - e-mail: [international@ingegneria.unifi.it](mailto:international@ingegneria.unifi.it)

#### **Art. 11 Final Rule**

1. The call will be published at the University Registrar and posted on the website of the School of Engineering at the page <https://www.ingegneria.unifi.it/vp-443-bandi-calls.html>



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*F.to* Enrico Vicario

*F.to* Alessandro Fantechi

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Direttore Dipartimento Ingegneria  
dell'Informazione - DINFO

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Presidente Scuola Ingegneria