



UNIVERSITÀ
DEGLI STUDI
FIRENZE

Annual Study Prospectus

A.A. 2025|2026



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INTRODUCTION

The Annual Study Prospectus contains the University's educational offer, information on degree programmes available in academic year 2025/2026, important deadlines, and matriculation and enrolment procedures.

The University of Florence offers the following:

- **degree programmes:**
 - **first cycle** (three-year Bachelor's)
 - **single cycle** (single cycle Master's)
 - **second cycle** (Master's)
which may be:
 - unrestricted access
 - restricted access at the national level with an entry exam
 - restricted access at the local level with an entry exam
- **doctoral research programmes**
- **postgraduate schools**
- **first- and second-level master's programmes**
- **advanced professional training and continuing education programmes**
- **teacher training programmes.**

Before **enrolling in a first cycle** or a **single cycle degree programme with restricted access**, students must pass an entry exam following the procedures set out in the calls for applications.

The entry exam for restricted access programmes is also meant to **assess the applicant's entry-level knowledge, unless otherwise specified in the call for applications.**

Those who wish to enrol in unrestricted access first cycle or single cycle degree programmes must take a **verification test to assess their entry-level knowledge.** Students may take the test before or after enrolment.

Each degree programme establishes the criteria for passing the exam and those for assigning the student any **additional learning requirements** (OFAs), which must normally be fulfilled within the first year of the programme.

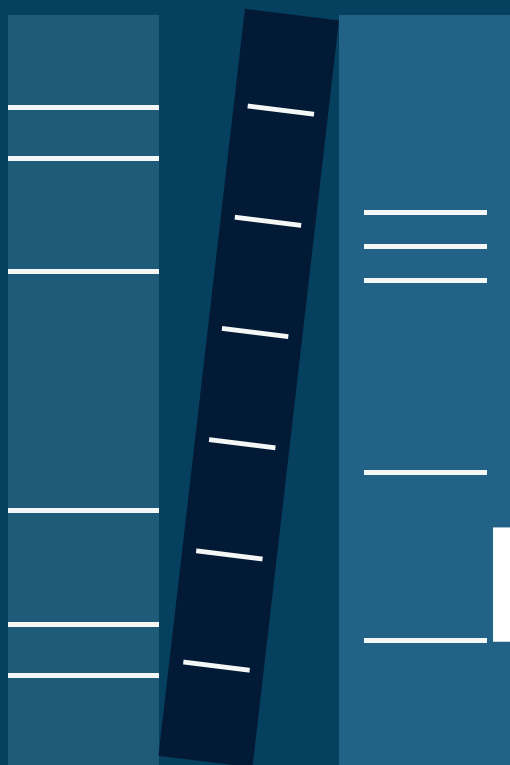
Before enrolling in a second cycle degree programme students must demonstrate that they have an adequate preparation and meet the curricular requirements for admission, as set out in the degree programme regulations.

Information on the **verification test to assess entry-level knowledge**, on the **entry exam** and on **methods for assessing curricular requirements** is available



on the website of the [School](#) offering the degree programme.

Some degree programmes may award a **Joint degree** or a **Double degree** within the framework of internationalisation projects with foreign universities. The number of places available (quota) is stipulated through agreements with the partner universities. Information on admission and courses is published on the [Schools](#) websites.



part I

Educational Offer

PART I - EDUCATIONAL OFFER

SECTION 1 - Educational offer

SAFETY AND HEALTH SURVEILLANCE

For some courses, access to laboratories and traineeships that expose students to serious and specific risks is subject to health surveillance, compulsory safety training (Legislative Decree 81/2008 and subsequent amendments) and certain restrictions. Pregnant students (up to the seventh month after delivery) must communicate their status in accordance with the procedures indicated by the university's health and safety service.

1.1 First cycle degree programmes

SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
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Agriculture www.agraria.unifi.it	L-25	Forestry and environmental sciences	NO	NO
	L-25	Agriculture	NO	NO
	L-25	Greenhouse horticulture and green space design	NO	NO
	L-25 & L-26	Viticulture and enology	NO	NO
	L-26	Food technology	NO	NO
	L-38	Fauna studies	NO	NO
	L-P02	Advanced technologies and transformations for the wood furniture building industry ⁽³⁾	YES (see call for applications)	NO

Architecture www.architettura.unifi.it	L-4	Product, Interior, Communication and Eco-social Design	YES (see call for applications)	NO
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SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
	L-4	Textile design and fashion	YES (see call for applications)	YES
	L-17	Architectural science	YES (see call for applications)	NO
	L-21	City, land and landscape planning	NO	NO

Economics and management www.economia.unifi.it	L-18	Business administration	NO	NO
	L-33	Economics and business	NO	NO
	L-37	Sustainable Development, Cooperation and Conflict Management.	NO	NO
	L-41	Statistics ⁽¹⁾	NO	NO

Law www.giurisprudenza.unifi.it	L-14	Legal services	NO	NO
	L-14	Legal studies on security (for members of the Italian gendarmerie - <i>Arma dei Carabinieri</i>)	Selection managed by the Italian gendarmerie (<i>Carabinieri</i>)	YES

SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
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Engineering www.ingegneria.unifi.it	L-7	Civil and construction engineering for sustainability ⁽¹⁾	NO	NO
	L-7	Environmental engineering ⁽¹⁾	NO	NO
	L-8	Electronic engineering ⁽¹⁾	NO	NO
	L-8	Computer engineering ⁽¹⁾	NO	NO
	L-9	Management engineering ⁽¹⁾	NO	NO
	L-9	Mechanical engineering ⁽¹⁾	NO	NO
	L-8 & L-9	Biomedical engineering	NO	NO
	L-P01	Techniques and Technologies for Construction and Land Management ⁽³⁾	YES (see call for applications)	NO

Psychology www.psicologia.unifi.it	L-24	Psychology and techniques	YES (see call for applications)	NO
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Human health sciences www.sc-saluteumana.unifi.it	L/SNT 1	Nursing (qualifying for the nursing profession)	YES (see call for applications)	YES
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SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
	L/SNT 1	Midwifery (qualifying for professional midwifery)	YES (see call for applications)	YES
	L/SNT 2	Speech therapy (qualifying as a professional speech therapist)	YES (see call for applications)	YES
	L/SNT 2	Physiotherapy (qualifying as a professional physiotherapist)	YES (see call for applications)	YES
	L/SNT 2	Professional education (qualifying as a professional Educator)	YES (see call for applications)	YES
	L/SNT 3	Orthopedic techniques (qualifying for the healthcare profession of orthopedic technician)	YES (see call for applications)	NO
	L/SNT 3	Dietetics (qualifying for the healthcare profession of Dietician)	YES (see call for applications)	YES
	L/SNT 3	Neurophysiopathology techniques (qualifying for the healthcare profession of neurophysiopathology technician)	YES (see call for applications)	YES
	L/SNT 3	Imaging and radiotherapy techniques (qualifying for the healthcare profession of medical radiology technician)	YES (see call for applications)	YES

SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
	L/SNT 3	Biomedical laboratory techniques (qualifying for the healthcare profession of biomedical laboratory technician)	YES (see call for applications)	YES
	L/SNT 4	Health assistance (qualifying for the healthcare profession of health assistant)	YES (see call for applications)	YES
	L/SNT 4	Environment and Workplace prevention techniques (qualifying for the healthcare profession of Environment and Workplace prevention technician)	YES (see call for applications)	NO
	L/SNT 4	Osteopathy⁽⁴⁾	YES (see call for applications)	YES
	L-2	Biotechnology ⁽¹⁾	YES (see call for applications)	NO
	L-22	Exercise, sport and health sciences	YES (see call for applications)	NO
	L-29	Applied pharmaceutical science – Quality control	YES (see call for applications)	NO

SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
Mathematical, physical and natural sciences www.scienze.unifi.it	L-13	Biology ⁽¹⁾	YES (see call for applications)	NO
	L-27	Chemistry ⁽¹⁾	NO	NO
	L-30	Physics and astrophysics ⁽¹⁾	NO	NO
	L-30	Optics and optometry ⁽¹⁾	NO	NO
	L-31	Computer science ⁽¹⁾	NO	NO
	L-32	Natural sciences ⁽¹⁾	NO	NO
	L-34	Geological sciences ⁽¹⁾	NO	NO
	L-35	Mathematics ⁽¹⁾	NO	NO
	L-43	Diagnostics and materials for conservation and restoration	NO	NO
	L-Sc.Mat	Materials science	NO	NO

Political sciences "Cesare Alfieri" www.sc-politiche.unifi.it	L-36	Political science	NO	NO
	L-39	Social services	NO	NO

Humanities and education www.st-umaform.unifi.it	L-1	History and preservation of archaeological, artistic, archival, and library heritage	NO	NO
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SCHOOL	First cycle degree class	First cycle degree programme	Limited enrolment	Compulsory attendance
	L-3	Studies in arts, music and theatre	NO	NO
	L-3	Event planning and management and art and entertainment businesses	NO	NO
	L-5	Philosophy	NO	NO
	L-10	Humanities	NO	NO
	L-11	Languages, literatures and intercultural studies ⁽²⁾	NO	YES
	L-19	Education and training ⁽²⁾	YES (see call for applications)	NO
	L-20	Humanities and communication	NO	NO
	L-42	History	NO	NO

⁽¹⁾ Degree programmes with incentives under Ministerial Decree no. 1047 dated 29 December 2017.

⁽²⁾ One of the curricula or study plans under the degree programme leads to the awarding of a double degree.

⁽³⁾ Vocational degree programme for qualifying as a practitioner

⁽⁴⁾ Degree programme qualifying to practice as an osteopath pursuant to Presidential decree no. 131 dated 7 July 2021 and Legislative decree no. 1563 dated 1 December 2023

1.2 Single cycle degree programmes

SCHOOL	Second cycle degree class	Single cycle degree programme	Limited enrolment	Compulsory attendance
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Architecture www.architettura.unifi.it	LM-4 C.U.	Architecture ⁽¹⁾	YES (see call for applications)	NO
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Law www.giurisprudenza.unifi.it	LMG/01	Law ⁽¹⁾	NO	NO
	LMG/01	Italian and French Law ⁽²⁾	YES (see call for applications)	YES
	LMG/01	Italian and German Law ⁽³⁾	YES (see call for applications)	YES

Human health sciences www.sc-saluteumana.unifi.it	LM-13	Pharmaceutical chemistry and technology ⁽⁴⁾	YES (see call for applications)	YES
	LM-13	Pharmacy ⁽⁴⁾	YES (see call for applications)	YES
	LM-41	Medicine and surgery ⁽⁵⁾	IN THE PROCESS OF BEING DEFINED ⁽⁷⁾	YES
	LM-46	Dentistry and prosthodontics ⁽⁶⁾	IN THE PROCESS OF BEING DEFINED ⁽⁷⁾	YES

SCHOOL	Second cycle degree class	Single cycle degree programme	Limited enrolment	Compulsory attendance
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Humanities and education www.st-umaform.unifi.it	LM-85 bis	Primary education sciences	YES (see call for applications)	NO
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- (1) One of the curricula or study plans under the degree programme leads to the awarding of a double degree.
- (2) The degree programme is held at two locations (Florence and Paris) and leads to the awarding of a joint degree.
- (3) The degree programme is held at two locations (Florence and Cologne) and leads to the awarding of a joint degree.
- (4) Degree programme qualifying as a pharmacist pursuant to Legislative decree no. 651 of 5 July 2022
- (5) Degree programme qualifying as a doctor-surgeon under Legislative decree no. 18 of 17 March 2020, converted with amendments by Law no. 27 of 24 April 2020
- (6) Degree programme qualifying as a dental practitioner pursuant to Legislative decree no. 653 of 5 July 2022
- (7) **Admission procedures are currently being defined** by the Ministry of University and Research. Pursuant to Legislative decree no. 71 of 15 May 2025, **enrolment in the first semester is open-admissions. Progression to the second semester** is subject to a **national merit ranking**, which will determine the assigned university location from among those selected at the time of enrolment. The ranking will be based on the successful completion of all first-semester exams.

1.3 Second cycle degree programmes

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
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Agriculture www.agraria.unifi.it	LM-7	Biotechnology for Environmental Management and Sustainable Agriculture ⁽⁵⁾	NO	NO
	LM-69	Agricultural science and technology	NO	NO
	LM-70	Food design and food product innovation	NO	NO
	LM -70	Sustainable innovation in viticulture and enology ⁽⁷⁾	YES (see call for applications)	NO
	LM-73	Forest systems and technology	NO	NO
	LM-86	Wildlife resources and management	NO	NO

Architecture www.architettura.unifi.it	LM-4	Architecture	NO	NO
	LM-3	Landscape architecture	NO	NO
	LM-12	Fashion systems design	NO	YES
	LM-12	Design for sustainable innovation	NO	YES

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM-48	Urban and Regional Planning and Design for Sustainability ^{(1) (5)}	NO	NO

Economics and management www.economia.unifi.it	LM-56	Economics of Institutions and sustainability ⁽⁵⁾	NO	NO
	LM-77	Accounting, Auditing and Control ⁽¹⁾	NO	NO
	LM-77	Business governance and management	NO	NO
	LM-82	Statistics and data science ⁽²⁾	NO	NO

Law www.giurisprudenza.unifi.it	LM/SC-GIUR	Law for sustainability and security	NO	NO
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Engineering www.ingegneria.unifi.it	LM-21	Biomedical engineering	NO	NO
	LM-23	Civil engineering	NO	NO
	LM-24	Construction engineering	NO	NO
	LM-25	Robotics, automation and electrical engineering ⁽⁵⁾	NO	NO

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM-29	Electronic systems engineering	NO	NO
	LM-30	Energy engineering ⁽⁵⁾	NO	NO
	LM-32	Computer engineering	NO	NO
	LM-32	Artificial intelligence	NO	NO
	LM-33	Mechanical engineering ⁽⁵⁾	NO	NO
	LM-35	Environmental and land protection engineering ⁽¹⁾	NO	NO

Psychology www.psicologia.unifi.it	LM-51	Life cycle and contexts psychology ⁽⁴⁾	YES (see call for applications)	NO
	LM-51	Clinical and health psychology and neuropsychology ⁽⁴⁾	YES (see call for applications)	NO

Human health sciences www.sc-saluteumana.unifi.it	LM/SNT1	Nursing and midwifery	YES (see call for applications)	NO
	LM/SNT2	Rehabilitation science for health professions	YES (see call for applications)	YES
	LM/SNT3	Health professions in diagnostic techniques	YES (see call for applications)	YES

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM/SNT4	Health Professions of Prevention Sciences	YES (see call for applications)	YES
	LM-9	Medical and pharmaceutical biotechnology	NO	NO
	LM-61	Nutrition science	NO	NO
	LM-67 & LM-68	Sports science and techniques and preventive and adapted motor activities	NO	YES

Mathematical, physical and natural sciences www.scienze.unifi.it	LM-6	Applied molecular biology	NO	NO
	LM-6	Environmental and Behavioural Biology	NO	NO
	LM-8	Molecular biotechnology	NO	NO
	LM-11	Diagnostics and materials for conservation and restoration	NO	NO
	LM-17	Physical and Astrophysical Sciences ⁽⁵⁾	NO	NO
	LM-40	Mathematics	NO	NO
	LM-54	Chemistry ⁽¹⁾	NO	NO
	LM-60	Natural and human sciences⁽⁸⁾	NO	NO

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM DATA	Data science, Computational science & Artificial Intelligence.	NO	NO
	LM-74	Geological sciences and techniques ⁽³⁾	NO	NO

Political sciences "Cesare Alfieri" www.sc-politiche.unifi.it	LM-52 & LM-90	International relations and European studies ⁽¹⁾	NO	NO
	LM-59	Communication strategies in a digital society	NO	NO
	LM-62	Politics, institutions and the markets	NO	NO
	LM-87	Design and management of social interventions	NO	NO
	LM-88	Sociology and global challenges ⁽¹⁾	NO	NO

Humanities and education www.st-umaform.unifi.it	LM-2	Archeology	NO	YES
	LM-5	Archival and library sciences	NO	NO
	LM-14	Modern philology ⁽¹⁾	NO	YES

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM-15	Philology, Literature and History of Antiquity	NO	NO
	LM-36	Languages and cultures of Asia and Africa	NO	YES
	LM-37	European and American languages and literature ⁽¹⁾	NO	YES
	LM-50	School management and education for inclusion	NO	NO
	LM-57 & LM-85	Pedagogical science and education management for sustainable development	NO	NO
	LM-64	Cultural and religious mediation	NO	NO
	LM-65	Studies in arts, music and theatre	NO	NO
	LM-78	Logic, philosophy of science and research methods ⁽⁶⁾	NO	NO
	LM-78	Philosophy	NO	NO

SCHOOL	Second cycle degree class	Second cycle degree programme	Limited enrolment	Compulsory attendance
	LM-80	Geography, Spatial Management, Heritage for International Cooperation ⁽⁵⁾	NO	YES
	LM-84	History	NO	YES
	LM-89	Art history	NO	YES
	LM-92	Practices, languages and cultures of communication	NO	NO

- ⁽¹⁾ One of the curricula or study plans under the degree programme leads to the awarding of a double degree.
- ⁽²⁾ The programme also offers the curriculum "Official statistics", designed in accordance with the requirements set out by Eurostat, which has been certified by the European Statistical System Committee as a European Master of Official Statistics (EMOS, https://ec.europa.eu/eurostat/cros/content/emos_en).
- ⁽³⁾ Degree programmes with incentives under Ministerial Decree no. 1047 dated 29 December 2017
- ⁽⁴⁾ Degree programme qualifying as a psychologist pursuant to Legislative decree no. 654 dated 5 July 2022.
- ⁽⁵⁾ Degree programme delivered in Italian and English.
- ⁽⁶⁾ Intercollegiate programme with IMT School for Advanced Studies Lucca.
- ⁽⁷⁾ Intercollegiate programme with Pisa University.
- ⁽⁸⁾ The degree programme also includes the curriculum 'Erasmus Mundus Joint Master Degree in Tropical Biodiversity and Ecosystems – TROPIMUNDO', which leads to the awarding of a double degree.

1.3.1 First cycle degree programmes delivered in English

SCHOOL	First cycle degree class	First cycle degree	Limited enrolment	Compulsory attendance
Economics www.economia.unifi.it	L-18	Sustainable Business for Societal Challenges ⁽¹⁾	YES (see call for applications)	NO

⁽¹⁾ One of the curricula or study plans under the degree programme leads to the awarding of a double degree.

1.3.2 Second cycle degree programmes delivered in English

SCHOOL	Classe of second cycle degree programme	Second cycle degree programme	Limited enrolment	Compulsory attendance
Agriculture www.agraria.unifi.it	LM-69	Tropical and sub-tropical agriculture	NO	NO
Architecture www.architettura.unifi.it	LM-4	Architecture – “Architectural Design” curriculum	NO	NO
	LM-48	“Urban and Regional Planning and Design for Sustainability” curriculum ⁽¹⁾	NO	NO
Economics and management	LM-16	Finance and Risk Management ⁽¹⁾	NO	NO

SCHOOL	Classe of second cycle degree programme	Second cycle degree programme	Limited enrolment	Compulsory attendance
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www.economia.unifi.it	LM-49	Design of Sustainable Tourism Systems – Tourism System planning	NO	NO
	LM-56	Economics and Development – Political economics and economic development ⁽¹⁾	NO	NO
	LM-77	Accounting, Auditing and Control – International curriculum ⁽¹⁾	NO	NO

Engineering www.ingegneria.unifi.it	LM-33	Mechanical Engineering for Sustainability	NO	NO
	LM-35	Geoengineering ⁽¹⁾	NO	NO
	LM-31	Management Engineering ⁽¹⁾	YES (see call for applications)	NO

Mathematical, physical and natural sciences www.scienze.unifi.it	LM-18	Software: Science and Technology ⁽²⁾	NO	NO
	LM-54	Advanced Molecular Sciences ⁽¹⁾	NO	NO

- (1) One of the curricula or study plans under the degree programme leads to the awarding of a double degree.
- (2) Intercollegiate programme with IMT School for Advanced Studies Lucca

1.4 Doctoral research programmes

Information on doctoral programmes on offer in academic year 2025/2026 is available at the following link www.unifi.it/dottorato.

1.5 Postgraduate schools

Information on postgraduate schools is available on the [Postgraduate Schools page](#) under the section Study with Us.

In the case of non-medical specializations, please refer to the individual programme regulations published on the websites of the university's Schools and to the provisions found in sections 2, 5, 8, 10, 12 and 13 and in the *Appendix* of the Annual Study Prospectus.

Admission to postgraduate schools in the field of healthcare is governed by ministerial decrees published on the MUR website. Specific qualifications for admission to postgraduate schools in the field of healthcare can be found on the School of Human Health Sciences website (<http://www.sc-saluteumana.unifi.it>).

1.6 First and second level Master's programmes

Information on Master's programmes available in academic year 2025/2026 is published on the [Master's](#) page under the section Study with Us. Specific qualifications required for admission, selection procedures, and enrolment fees are specified in the founding decree.

1.7 Advanced training, vocational training and continuing education programmes

Information on advanced professional training, vocational training and continuing education programmes on offer in academic year 2025/2026 are posted on the webpage [Advanced training, vocational training and continuing education programmes](#) under the section Study with Us. Specific qualifications required for admission, selection procedures, and enrolment fees are specified in the founding decree.

1.8 Teacher training

Information on **teacher training** is posted on the webpage [Teacher Training](#) under the section Study with Us.



1.9 Erasmus programme in Italy

Information on study mobility programmes in Italy for academic year 2025/2026 is provided in the call for applications published on the University website.



part II

Students regulations

PART II – STUDENT REGULATIONS

SECTION 2 – Dates and deadlines

This section summarizes the most important dates and deadlines of the administrative procedures detailed in the dedicated sections of this Annual Study Prospectus.

Date or deadline	Activity
1 July 2025	<ul style="list-style-type: none"> ➤ 2:00 pm start of online procedure for submitting a request to: <ul style="list-style-type: none"> - matriculate in first cycle, single cycle, and second cycle degree programmes (for unrestricted access programmes); - transfer from other universities (incoming) to unrestricted access programmes. ➤ start of the procedure for requesting recognition of foreign qualifications.
30 July 2025	<ul style="list-style-type: none"> ➤ Start of the procedure for renewing enrolment in years after the first for first cycle, single cycle and second cycle degree programmes; ➤ Start of procedure for requesting, varying or giving up part-time student status for open admissions programmes. ➤ 1:00 pm start of the online procedure for: <ul style="list-style-type: none"> - submitting requests to transfer to another programme within the university (for unrestricted access programmes); - submitting requests to transfer to another university (outbound); - enrolling in single courses of unrestricted access degree programmes; - authorizing the University to acquire ISEE data from the INPS database; - requesting a reduction in university fees due to the simultaneous enrolment in this university of a brother/sister (online communication of the sibling's student number).
15 September 2025	<ul style="list-style-type: none"> ➤ Start of first semester lectures. See the School websites for the start dates of individual courses. ➤ Normal deadline <ul style="list-style-type: none"> - for requesting recognition of foreign qualifications. <i>From 16 September 2025 to 6 November 2025 may still submit a request on payment of a €100 administrative fee.</i>

Date or deadline	Activity
1 November 2025	<ul style="list-style-type: none"> ➤ Contract start date and first instalment due date for students enrolled in Postgraduate Schools in the healthcare area for graduates in medicine, excluding the AY 2019/2020 cohort. ➤ Programme start date and first instalment due date for students enrolled in Postgraduate Schools in the healthcare area open to those who have NOT graduated in medicine (all cohorts).
6 November 2025	<ul style="list-style-type: none"> ➤ Normal deadline for first cycle, second cycle or single cycle degree programmes with unrestricted access for submitting a request to: <ul style="list-style-type: none"> - transfer from other universities (incoming) and matriculate in first cycle, second cycle or single cycle degree programmes. <p><i>From 7 November 2025 to 16 December 2025 students may still submit the above request on payment of a €100 administrative fee.</i></p> ➤ Normal deadline for enrolling in years after the first in first cycle, second cycle or single cycle degree programmes or in Postgraduate Schools in the field of archaeological heritage, architecture and landscape heritage, artistic-historic heritage, with payment of the first instalment of fees. <p><i>From 7 November 2025 the student may still renew enrolment on payment of a €100 administrative fee.</i></p> ➤ Normal deadline for renewing enrolment in years after the first for students requesting exemption. <p><i>From 7 November 2025 to 20 January 2026 students can still request enrolment with exemption on payment of a €100 administrative fee (except in the case of exemption).</i></p> ➤ Deadline for requesting to transfer to another university. <p><i>From 7 November 2025 to 16 December 2025 students can still submit an online request to transfer to another university on payment of a €100 administrative fee.</i></p> ➤ Deadline for applying for recognition of foreign qualifications.

Date or deadline	Activity
16 December 2025	<ul style="list-style-type: none"> ➤ Normal deadline for requesting to transfer to first cycle, second cycle, or single cycle degree programmes with open admissions. <i>From 17 December 2025 to 16 February 2026 students can submit an online request to transfer to another programme on payment of a €100 administrative fee.</i> ➤ Deadline of the online service for enrolment and transferring from other universities (incoming) to first cycle, single cycle or second cycle degree programmes with unrestricted access. ➤ Deadline for requesting a transfer to unrestricted access programs at other universities. ➤ Deadline for receiving transfer sheets from other universities for unrestricted access degree programs.
23 December 2025	<ul style="list-style-type: none"> ➤ End of first semester lectures. See the School websites for the end dates of individual courses.
31 December 2025	<ul style="list-style-type: none"> ➤ Deadline for requesting, changing or renouncing part-time student status. <i>Students who renew their enrolment late (after 1 January 2026) can still submit such requests. However, the request must be made before the payment of the first instalment, which will be adjusted to the new student status.</i>
20 January 2026	<ul style="list-style-type: none"> ➤ 1:00 pm deadline for: <ul style="list-style-type: none"> ○ using the online procedure to authorize the university to acquire the student's ISEE data from the INPS database*; ○ requesting a reduction in university fees due to the simultaneous enrolment of a brother/sister in this university (online communication of the sibling's student number). ➤ Deadline for submitting a request to calculate the ISEE to the CAF/INPS. <i>[*From 21 January 2026 students may still authorize the university to acquire their ISEE data from the INPS database and/or submit a request to calculate the ISEE on payment of a €100 administrative fee]</i>

Date or deadline	Activity
	➤ Deadline for late submission of the request for exemption from payment of university fees.
27 January 2025	➤ Contract start date and first instalment due date for the AY 2019/2020 cohort of Postgraduate Schools in the healthcare area for graduates in medicine.
3 February 2026	➤ Deadline for payment of the first instalment only for students enrolled in years after the first in first cycle, second cycle or single cycle degree programmes or in Postgraduate Schools in the field of archaeological heritage, architecture and landscape heritage, artistic-historic heritage, legal professions, healthcare professions for those without a degree in medicine, who have applied for an ARDSU grant for academic year 2025/2026 and were NOT eligible (<i>non idonei</i>) in the ranking. A €100 administrative fee applies after this deadline.
16 February 2026	<p>➤ Final deadline to request a transfer to unrestricted access degree programs via the online service.</p> <p>➤ Start of second semester lecture period. See the School websites for the start dates of individual courses.</p>
30 April 2026	➤ Deadline for completing the first cycle degree for students at this university who wish to start a second cycle degree programme and have renewed enrolment in AY 2025/2026.
14 May 2026	➤ Enrolment deadline for unrestricted access second cycle degree programmes for students at this university who graduated between 7 November 2025 and 30 April 2026 and who renewed enrolment in a first cycle degree programme in AY 2025/2026.
28 May 2026	<p>➤ Deadline for payment of the second instalment for those enrolled in:</p> <ul style="list-style-type: none"> - any first cycle, second cycle, or single cycle degree programme; - Postgraduate Schools in the field of archaeological heritage, architecture and landscape heritage, artistic-historic heritage, legal professions; - Postgraduate Schools in the field of healthcare for those with a degree in medicine (all cohorts) - Postgraduate Schools in the field of healthcare for those who have no medical degree (all cohorts).
19 June 2026	➤ End of the second semester lecture period. See the School websites for the dates of individual courses.
30 June 2026	➤ Deadline for enrolment in single courses.

SECTION 3 – Enrolment in degree programmes

European Union students or non-EU students living in Italy considered equivalent to EU students may enrol in a degree programme at the university as a full-time student or as a part-time student (with a reduction in tuition fees and workload; for further information see Section 6 and the [Enrolment](#) as a part-time student page under the section Study with Us).

3.1 Requirements for enrolling in first cycle and single cycle degree programmes

Those who hold a high **secondary school certificate** or other qualification awarded abroad that is recognized as valid may enrol in any first cycle or single cycle degree programme. Documents to be submitted together with the degrees awarded abroad can be found under section 4.2.

Verification Test to assess entry-level knowledge – unrestricted access programmes

Those who wish to enrol in first cycle or single cycle degree programmes must take a verification test to assess entry-level knowledge. This test may be taken even after enrolment.

The test assesses basic knowledge and varies between programmes. Each degree programme sets the criteria for passing the test and for assigning any additional learning requirements (OFAs) to students.

Information on the test to assess entry-level knowledge and on fulfilling OFAs are reported on the [School](#) websites.

Further information on enrolment is published on the web page **Unrestricted access programmes | TOLC and other entrance exams** under the section Study with Us.

3.2 Requirements for enrolment in second cycle degree programmes

Those who have a **first-cycle degree** or other equivalent foreign qualification recognized as valid may enrol in any second cycle degree programme.

For admission to a second cycle degree programme with **unrestricted access**, students must meet specific curricular requirements; they must submit the **application for evaluation to obtain the Admission document** to enrol in the chosen programme. The documents to be submitted together with qualifications awarded abroad can be found in the appendix "Qualifications awarded abroad."

3.2.1 Submitting the request for evaluation

The request for evaluation of curricular requirements must be submitted directly to

the appropriate Committee through the dedicated online procedure (further information is available on the page [Enrolment in Second Cycle Degrees](#) under the section Study with Us).

The **request for evaluation** may be submitted before completing the first cycle degree, in the periods established by the [Schools](#), as long as all credits in the study plan have been acquired (except for those assigned to the final exam) and taking into account the enrolment deadline.

The relevant Academic Board examines the request for evaluation and, within 30 days of its submission, decides whether it is suitable for admission to the second cycle degree programme; if suitable, it issues the **Admission document**.

If the relevant Academic Boards identify any **learning gaps**, the student will not be allowed to enrol. To address these gaps, the student must earn the necessary credits by enrolling in **single courses** or through other methods specified in the degree program regulations. Once the required credits have been obtained, the student must submit a new request for evaluation and admission to the second cycle degree program.

3.3 Requesting enrolment in first cycle, single cycle or second cycle degree programmes

To enrol **in an unrestricted access degree programme** the student must register on the [online services portal](#) and complete the request online any time **from 2:00 pm on 1 July 2025 to 6 November 2025**.

At the end of the online registration procedure, the system generates the enrolment fee, which must be paid by **6 November 2025** (see section 13 for fees and benefits).

It is possible to complete the online application for enrolment or pay the fee indicated by the system even after the **16 December 2025** deadline, subject to payment of a €100 administrative fee.

Within 5 days of the fee payment, the system will assign the student a **student number** (*matricola*), and in the following 5 days, a university email account (with domain **@edu.unifi.it**) will be activated. The university email account is accessible from the [online services portal](#) and must be used to communicate with the university at any time.

Those who enrol between 1 July and 6 November 2025:

- **shall be enrolled regardless of payment;**
- **must pay the enrolment fee by 6 November 2025.**

Enrolment fees can still be paid from **7 November to 16 December 2025**, with a €100 administrative fee required.

If the enrolment fee is not paid by 16 December 2025, the university career is suspended due to administrative irregularities, and any exams passed will be

automatically voided.

Students who have been awarded a MAECI (Ministry of Foreign Affairs and International Cooperation) scholarship, after completing enrolment but before paying fees, must apply to the Student Administration Office for an exemption using form MOD. IS_05 (available on the page [Forms](#) under the section Study with Us), so as to be granted a reduction in fees.

Students who qualify as "Student Athletes" (sect.13.5 B5; further information is posted on the Unifi Includes website, <https://www.unifiinclude.unifi.it>), prior to enrolment and before paying fees, must apply for this status/exemption to the "Unifi Includes" offices so as to be accorded a reduced enrolment fee. Applicants who do not receive a reply by the deadline for enrolment are required to pay the fees by the deadline; should the student athlete status be subsequently accorded, they shall receive a refund of the all-inclusive fee within the terms provided in section 13.7.

Students who do not apply by the normal enrolment deadline may do so by 20 January 2026 (see section 13), in which case they must pay a €100 administrative fee.

**For students who wish to continue their studies
at the University of Florence**

Instructions for students enrolled in a first cycle degree programme at this university **who wish to continue their studies in a second cycle degree programme** in academic year 2025/2026:

1) those who are awarded the qualification required for admission and obtain the Admission Document by the enrolment deadline in the second cycle degree programme (**6 November 2025**) are **not required to renew enrolment in the first cycle degree programme and can proceed with normal online enrolment** (in the case of late enrolment from November 7 to December 16, there is a €100 fee); those who paid the renewal of enrolment in the first cycle degree programme for AY 2025/2026 can still ask the Student Administration to use this payment for matriculation in the second cycle degree programme;

2) those who are awarded the qualification required for admission and/or obtain the Admission Document between 7 November 2025 and 30 April 2026 must renew their enrolment by 6 November 2025 which once the first cycle degree is awarded is considered **valid as a fee for provisional enrolment in the second cycle degree programme**. They must also submit their ISEE and apply for exemptions by the deadlines indicated in the calendar (section 2) [*the ISEE value and requested exemptions for the first cycle degree programme are applied to the new enrolment in the second cycle degree programme*].

In this case, students must submit a paper application for enrolment using form **IM_03** (available at [Forms](#) under the section Study with Us), and hold the admission document (nulla osta), to the Student Administration Office by 14 May 2026

3) those who do not graduate by the April 2026 graduation session shall use the first instalment of tuition fees to regularly renew enrolment in the first

cycle degree programme for AY 2025/2026 and must pay the second instalment of tuition fees by 28 May 2026.

4) those who graduate but do not enrol in a second cycle degree programme in AY 2025/2026 are **entitled to a refund of the tuition fees paid** to renew enrolment in the first cycle degree programme for AY 2025/2026 (see section 13.7).

Students who wish to continue their studies at the University of Florence by enrolling in a second cycle degree programme, having been awarded the required academic qualification from another university after the normal 6 November 2025 deadline, have time until 16 December 2025 to contact the Student Administration Office and request cancellation of the late payment fee.

3.4 Applying for admission to first cycle, single cycle, and second cycle degree programmes with restricted access

To apply for **degree programmes with restricted access**, students must follow the instructions and respect the deadlines indicated in the **call for applications for admission** to the degree programmes. Enrolment in years after the first is possible only if there are spots available and if students meet the requirements indicated in the calls for applications to transfer to years after the first, published on the web page [Registration and enrolment](#) under the section Study with Us.

The **results of the entry test** for first cycle and single cycle degree programmes with restricted access **determine the admission ranking and are also used to assess entry-level knowledge, unless otherwise specified in the call for applications**. Each degree programme establishes the criteria for passing the exam and those for assigning the student any additional educational requirements (OFAs). Further information on how to apply is published on the [National and Local Access Degree Programmes | years following the first](#) webpage under the section Study with Us.

Further **information** can be found **on the website of the [School](#)** offering the degree programme.

3.5 Abbreviation of studies

Those who:

- **were awarded an academic qualification from an Italian university;**
- **completed courses or training for which they request recognition;**
- **wish to retrieve exams passed during previous studies, which ceased due to withdrawal or lapsed student status;**

provided that the previous studies are not a qualification or requirement for admission to the new programme, may **request recognition of previous activities in the new unrestricted access degree programme** by submitting the application for career abbreviation using the form available under the [Forms webpage](#) and attaching it to the online request to enrol.

Those who hold an **academic qualification awarded by a foreign university or completed courses/training activities abroad**, provided that these are not a qualification or requirement for admission to the new programme, can request **recognition in the new unrestricted access degree programme**. After online enrolment, they must submit the application for career abbreviation (form AB_01) available in the [Forms](#) webpage under the section Study with Us to the Student Administration Office attaching the documents indicated in section 4.2 paragraphs 1 and 2.

The request for enrolment with the abbreviation of studies requires, in addition to payment of the enrolment fee, the payment of a €30 administrative fee (the abbreviation request shall not be processed until the fee is paid). Those who submit a request for abbreviation of studies separately/after matriculation must pay €16 stamp duty in addition to the charge.

The procedures and terms for the **recognition of an academic qualification awarded by Italian or foreign universities for admission to years after the first year of a degree programme with restricted access** are regulated in the relevant call for applications to transfer to years following the first, published on the web page Degrees Programmes with [National and Local Access Degree Programmes | years following the first](#) under the section Study with Us

3.6 Incompatibility

Cases in which simultaneous enrolment is not possible are indicated in [section 10.1](#).

SECTION 4 – Non-EU students

Non-EU students resident abroad who wish to enrol in the first year of a **first cycle or single cycle degree programme** must:

- a) have been awarded a qualification valid for admission to university programmes after at least 12 years of schooling (see the [Current ministerial provisions](#) if the qualification was awarded after a shorter period of study);
- b) submit the application for pre-enrolment and study visa request using the University portal, to the Italian diplomatic mission in the country of residence by the following deadlines:
 - 31 July 2025, for students who wish to enrol in a first cycle or single cycle degree programme **with unrestricted access**
 - the deadline for the selection procedure, for students who wish to enrol in a first cycle or single cycle degree programme **with restricted access**

Non-EU students resident abroad who wish to enrol in the first year of a **second cycle degree programme** must:

- a) have completed a valid academic qualification for admission to the second cycle degree programme;
- b) have an Admission Document to matriculate. Information on how to apply for the Admission Document is available on the webpage [Registration and enrolment](#) under the section Study with Us.
- e) submit the application for pre-enrolment and study visa request using the University portal, to the Italian diplomatic mission in the country of residence by the following deadlines:
 - 31 July 2025 for students who wish to matriculate in an **unrestricted access** second cycle degree programme
 - the deadline for registering for the competitive selection procedure for students who wish to matriculate in a second cycle degree programme with **restricted access**

4.1 Italian language proficiency test

The Italian language proficiency test for admission to degree programmes is the same for admission to all programmes, except for the degree programme in Languages, Literature and Intercultural Studies, for which students should refer to the programme website. The dates, and how the test is conducted, can be found on the webpage [Italian language knowledge test](#) under the section Study with Us.

- A) The following are exempt from the **Italian language proficiency test**:
- o those who submitted a pre-enrolment application for a degree programme delivered in English;
 - o those who submitted a pre-enrolment application for a degree programme delivered in English within an Italian-language degree programme, without prejudice to the admission requirements of the degree programme;
 - o those holding at least a Council of Europe B2 level certificate of Italian language proficiency, issued under the CLIQ (*Certificazione di Lingua Italiana*)

di Qualità) quality system, which brings together in association the current certifying bodies (University for Foreigners in Perugia, University for Foreigners in Siena, University Roma Tre, Società Dante Alighieri):

- CELI certificate, issued by the University for Foreigners in Perugia
- CILS certificate, issued by the University for Foreigners in Siena
- Cert-IT certificate, issued by Roma Tre University
- PLIDA certificate, issued by the Società Dante Alighieri

These certifications can be obtained in the country of origin, at affiliated exam venues located worldwide.

- having passed the Italian L2 test provided by CISIA, for a university or institution of higher learning other than the University of Florence, with a score of at least 55 points out of 72;
- having passed the minimum B2 level Italian language exam at the Florence University Language Centre (CLA) or other Italian university language centre.

B) The following are exempt from the **Italian language proficiency test** and for admission to degree programmes with restricted access compete with EU and non-EU equivalent students who have:

- a four-year or five-year upper secondary school-leaving certificate from Italian state schools or equivalent schools with parity status (*paritarie*) abroad;
- one of the final upper secondary school certificates listed in Annex 2 to the *Ministerial Provisions* for academic year 2025/2026;
- a certificate accompanying the final Argentinean secondary school diploma (*Scuola Media*) attesting to the study of the Italian language for at least 5 years (Law No. 210, 7 June 1999, G.U. No. 152, 1 July 1999);
- the Italian language and culture diploma issued by the University for Foreigners in Perugia and in Siena;
- ⊕ a certificate of Italian language proficiency, equivalent to Council of Europe level C1 or C2, issued under the CLIQ (*Certificazione Lingua Italiana di Qualità*) quality system, which is an association of the current certifying bodies (University for Foreigners in Perugia, University for Foreigners in Siena, Roma Tre University and the Dante Alighieri Society);
- a first cycle qualification awarded by an Italian university;
- a certificate of completion of a Foundation Year delivered in Italian with a B2 exit language level

4.2 Requesting enrolment in a first cycle, single cycle or second cycle degree programme

Students who wish to enrol **in degree programmes with restricted access** must follow the instructions and respect the deadlines indicated in the call for applications of the relevant degree programme.

Students who wish to enrol **in unrestricted access degree programmes** (first cycle, single cycle or second cycle degree programmes) must [register on the online](#)

[services portal](#) and complete the online application starting at 2:00 pm on **1 July 2025** up to **6 November 2025** included.

When the data registration procedure has been completed, the online system generates the enrolment fee, which must be paid by **6 November 2025** (see section 13 for fees and benefits).

For unrestricted access programmes only, it is possible to complete the online enrolment application and pay the system-generated fee even **after the above deadlines until 16 December 2025 on payment of a €100 administrative fee.**

Those who have passed the Italian language test and - for programmes with restricted access- the required admission exam¹, must fill out the online application to enrol by accessing [online services](#) and uploading the following documents:

1) For first cycle and single cycle degree programmes:

- upper secondary school-leaving certificate (see Appendix for *qualifications awarded abroad*, letter A) legalized or apostilled;
- Declaration of Value or both the CIMEA statements of comparability and verification;
- copy of the applicant's passport with entry visa for study purposes/university matriculation;
- copy of a valid residence permit or of the receipt of the application for a residence permit.

2) For second cycle degree programmes:

- academic qualification valid for admission to second cycle degree programmes (see the Appendix for *qualifications awarded abroad*, letter B), legalized or apostilled;
- Diploma Supplement legalized or apostilled, or a certificate reporting university exams passed, legalized or apostilled², and translated into Italian. If drawn up in English, French or Spanish, it does not require translation into Italian;
- second cycle Admission Document;
- Declaration of Value or both the CIMEA statements of comparability and verification;
- copy of the applicant's passport with entry visa for study purposes/university matriculation;
- copy of a valid residence permit or of the receipt of the application for a residence permit.

Students must e-mail the International desk (internationaldesk@unifi.it) to report

¹ To enrol in restricted access degree programmes, students must pass both the Italian language proficiency test and a selective admission exam (see the calls for applications published on the University website).

² Except for exemptions from legalization and apostille provided by international agreements

that they have completed the registration procedure.

4.3 Cases of equivalence to EU students

To enrol, non-EU student resident in Italy equivalent to EU students must follow the instructions in section 3.

The following non-EU students are considered equivalent to EU students:

1. non-EU nationals:

- who have an EU long-term residence permit (former *carta di soggiorno*);
- who have a valid residence permit (*permesso di soggiorno*) for:
 - o subordinate employment or self-employment;
 - o family reasons;
 - o political asylum;
 - o subsidiary protection;
 - o religious reasons;
 - o social protection;
 - o victims of domestic violence;
 - o natural disaster;
 - o severe forms of labour exploitation;
 - o acts of distinguished civic value;
 - o special protection (art. 32 par. 3 of Legislative decree no. 25 dated 28 January 2008);
- who have a valid residence permit for study purposes and who are enrolled in single courses to fulfil additional learning requirements for admission to a second cycle degree programme or in a Foundation course at an Italian university or who in previous academic years were enrolled in a first cycle, single cycle or second cycle degree programme at an Italian university;

2. nationals of Norway, Iceland or Liechtenstein³;

3. Swiss nationals⁴;

4. nationals of the Republic of San Marino⁵;

5. staff from overseas diplomatic services and in international organizations based in Italy (accredited by the Italian State or the Holy See) and their spouses and dependent children;

In the case of dual citizenship, one of which is Italian, the Italian

³ EEC Regulations no. 1408/71, 1612/68 and 574/72; Regulation no. 307/1999 providing for the extension to students of the rules contained in the same Regulations 1408/71 and 574/72.

⁴ Bilateral agreement signed on 21 June 1999 and ratified on 17 April 2002, implementing Regulations 1408/71 and 307/99 mentioned above.

⁵ Convention of Friendship and Good-Neighbourliness dated 31 March 1939, ratified by Law no. 132 of 6 June 1939.

citizenship shall prevail⁶.

Non-EU students who have applied for or hold a residence permit for asylum, subsidiary protection, natural disaster, or special protection may enrol by submitting to the relevant Student Administration Office the original or a certified copy of their academic qualification and the CIMEA statement of comparability.

The CIMEA statement of comparability may be requested:

- by those **holding** a residence permit for asylum, subsidiary protection, free of charge (detailed information is available on the CIMEA website - <https://cimea-diplome.it/page-refugees>);
- by those **holding** a residence permit for natural disasters or special protection or who have **applied for** one of the permits listed above (further information is available on the CIMEA website - <https://cimea-diplome.it/page-homepage>).

Non-EU students who have applied for asylum to obtain refugee status may matriculate provisionally in a degree programme at the University. Students who are accorded political refugee status will maintain enrolment; if not, their student status lapses.

Non-EU students who hold a residence permit for asylum or subsidiary protection, and who lack the necessary documentation for admission to first cycle or second cycle degree programmes, or whose documentation is incomplete, may apply for evaluation of their academic qualification in accordance with article VII of the Convention on the Recognition of Qualifications concerning Higher Education in the European Region of April 11, 1997, ratified in Italy through Law no. 148 dated 11 July 2002.

4.4 Incompatibility

Cases in which simultaneous enrolment is not allowed are indicated in [section 10.1](#).

⁶ Pursuant to Law no. 218 of 31 May 1995, titled "Reform of the Italian system of private international law," in particular article 19, par. 2.

SECTION 5 – Enrolment in years after the first

Students can renew their enrolment in one of the university's degree programmes as a full-time student or as a part-time student.

Enrolment renewal is confirmed through mandatory payment of the first instalment of fees indicated by the [online services](#) starting on **30 July 2025**. The deadline for renewing enrolment is **6 November 2025** (valid for students with or without exemptions).

Students who do not find an indication of the required payment online must contact the relevant student administration office by the 6 November 2025 deadline in order to obtain the notice for payment (*bollettino*) and not to incur late payment charges.

The payment is automatically registered in the student record within 5 days of completion (although students are not required to hand over the receipt, it must be kept for the duration of studies).

If the payment is made **after the deadline**, the student must also pay a €100 **administrative fee** (see section 13.3); the fee is reported on the student's personal page after payment of the first instalment is registered.

If the student owes the second instalment for the previous academic year, payment of the first instalment for AY 2025/2026 is registered in the student record, but enrolment is not finalized until the student has cleared the debt. Students in this situation cannot take exams pertaining to academic year 2025/2026.

Enrolment with exemptions (for further details, see section 13.5)

For students applying for the regional **ARDSU scholarship**, the reduced enrolment fee is generally calculated automatically by the end of September 2025 (mid-October at latest).

For students with a **certified disability⁷** or with a **disability of 66% or more or with partial disability between 5% and 65%**, the enrolment fee, calculated at a reduced rate, is processed within 30 days of entering the certificate of disability on the [online services](#) (Menu → Segreteria → Dichiarazione disabilità/DSA).

If the disability certificate (handicap, disability equal to or greater than 66%, or 5% to 65% disability) recognized in academic year 2024/2025 expires after the start of enrolment for academic year 2025/2026, the tuition fee exemption is automatically renewed and the first instalment is recalculated accordingly (without the need to submit a request).

The disability exemption is valid until the expiry date indicated in the certificate

⁷ Legge 5 febbraio 1992 n. 104, art. 3 comma 1 e comma 3.

submitted by the student; therefore, once it expires, the exemption is no longer valid. In this case, the student is required to resubmit a certificate. If the disability is under review, the student must still update the expiration date entered online, setting it to the date of the scheduled medical examination.

Students who fall under the following exemption categories:

- **students affected by the 2016 earthquake events**⁸
- **detained students**
- **students from developing countries**⁹
- **students who are the children of those in receipt of invalidity pensions**¹⁰

and who have already obtained the same exemption in the previous academic year, the reduced enrolment fee is automatically calculated by the university. The exemption is automatically deemed valid for the entire 2025/2026 academic year, with no need to submit another request.

Students who are no longer eligible for the exemption in AY 2025/2026 must notify the student administration office by email by the due date of the first instalment of fees.¹¹

Students enrolled in years after the first who wish to **request, for the first time**, an exemption as the **children of recipients of invalidity pensions** or as recipients of a **MAECI scholarship** must submit a specific request using form MOD. IS_05 (available on the page [Forms](#) under the section Study with Us) to the **student administration office before the enrolment deadline. After this deadline, to obtain the exemption, students must pay a €100 administrative fee and submit the request no later than 20 January 2026** (see section 13.3).

To benefit from a reduction in the first instalment of fees, students who qualify as 'Student-Athletes' (section 13.5 b; further information is available on the UNIFI INCLUDE website, <https://www.unifinclude.unifi.it>) must apply for this status/exemption through the 'Unifi Include' offices before paying the first instalment or, in any case, before the normal enrolment deadline. Applicants who do not receive a reply by the normal enrolment deadline must still pay the tuition fees by the deadline; should the student athlete status be subsequently accorded, they shall receive a refund for the all-inclusive fee within the terms set out in section 13.7.

Students who do not submit an application by the normal enrolment deadline may do so by 20 January 2026 (see section 13), **in which case they must pay a €100 administrative fee.**

⁸ Legislative Decree no. 189 of 17 October 2016, and subsequent amendments, converted into Law no. 229 of 15 December 2016

⁹ Ministerial (Ministry of Universities and Research) Decree no. 166 dated 3 March 2025 <https://www.mur.gov.it/sites/default/files/2025-03/Decreto%20Ministeriale%20n.%20166%20del%203-3-2025.pdf>

¹⁰ Law no. 118, art. 30 dated 30 March 1971

¹¹ The University carries out the necessary checks after enrolment; see paragraph 13.8.

5.2 Students about to graduate (graduands)

Students who are about to graduate and wish to do so **by the April 2026 graduation session (the last session in AY 2024/2025)** are not required to pay the first instalment of tuition fees for AY 2025/2026.

Students who **do not pay the first instalment of tuition fees and are not awarded the degree by the April 2026 graduation session** shall be subject to the procedures, deadlines and charges set forth in sections 2, 5, 13.2 and 13.3.

To renew enrolment in AY 2025/2026, students nearing graduation who do not intend to **graduate by the April 2026 graduation session** (last session for AY 2024/2025), must pay the **first instalment** (due **6 November 2025**) as reported in the university's online services; the **second instalment** is automatically generated and reported online only if the first instalment was paid by **14 February 2026** (prior to calculation of the second instalments); the second instalment (due 28 May 2026) must otherwise be requested from the student administration office.

Students aiming to **graduate by the April 2026 graduation session** who choose to pay the first instalment of tuition fees for the 2025/2026 academic year may find themselves in one of two situations:

- if they are **awarded the degree** by the April 2026 graduation session (AY 2024/2025), they shall receive an automatic refund of fees paid (except for stamp duty) see section 13.7;
- if they are **not awarded the degree** by the April 2026 graduation session, they are automatically enrolled in their degree programme for the 2025/2026 academic year and must pay the second instalment of tuition fees by 28 May 2026.

Those who intend to **graduate by 30 April 2026 and wish to continue their studies in a second cycle degree programme at this university** must renew their enrolment and recover the ISEE (Equivalent Economic Situation Indicator) linked to their academic record. Upon graduation, for students who have obtained authorization for admission to the second cycle degree programme, the first instalment serves as the matriculation fee (for further details, see section 3.3).

Students about to graduate who spend a study period abroad in AY 2025/2026 mobility **to take exams, write their thesis or complete a traineeship with recognition of university credits (CFUs)** do not have to pay the first instalment of tuition fees only if they intend to graduate by 30 April 2026. The acquired CFUs are recognized in academic year 2024/2025.

Students who fail to graduate by the last 2024/2025 session or perform activities after 30 April 2026 are required to renew enrolment in the manner described above.



SECTION 6 – Part-time students

Students enrolled in degree programmes may apply for part-time status, which, considering the reduced academic workload, provides for a reduction in the annual tuition fee.

For further details and information on how to apply, please refer to the [Regulations](#) under the section Ateneo of the university website.

SECTION 7 – Lapsed student status and withdrawal from studies

Students who were previously enrolled in a degree programme but withdrew from studies or, according to current regulations, forfeited their student status, may request the recognition of exams passed in the previous studies to enrol with abbreviation of studies (see section 3.5).

SECTION 8 – Transferring between universities

8.1 Incoming transfer students

Students from other universities who wish to transfer to an unrestricted access degree programme at the University of Florence must check the deadlines and transfer procedures set out by their university of origin. The University of Florence will accept the documentation sent by the university of origin until **16 December 2025**.

Students may transfer to one of the degree programmes on offer at this university in AY 2025/2026.

A) Open admissions first cycle and single cycle degree programmes

Students who wish to transfer to an unrestricted access first cycle or single cycle degree programme must check on the School website and in the Regulations of the chosen degree programme, if and how they must take the verification test to assess their entry-level knowledge.

B) Unrestricted access second cycle degree programmes

Students who wish to transfer to an unrestricted access second cycle degree programme must first submit a **request for evaluation** through the appropriate online procedure (further information can be found on the webpage [Enrolment in Second Cycle Degrees](#) under the section Study with Us) in order to be accorded **authorization (admission document)** to transfer from the appropriate committee designated by the chosen degree programme (the application procedure is indicated on the webpage [Enrolment in Second Cycle Degrees](#) under the section Study with Us).

If the committee identifies **learning gaps** the student cannot transfer and must first earn the necessary credits to fulfil learning requirements and then resubmit the evaluation request by the deadline for completing the transfer.

C) Degree programmes with restricted access – first year

Students who wish to transfer to the first year of a degree programme with restricted access must pass the entry exam to receive **authorization**, in accordance with the procedures outlined in the calls for admission for AY 2025/2026.

D) Degree programmes with restricted access- years after the first

The procedures and deadlines for **transferring to years after the first year of**

degree programmes with restricted access are governed by the Calls for applications to transfer to years after the first, published on the page [National and Local Access Degrees Programmes | years following the first](#) under the section Study with Us.

8.1.2 Submitting a request to continue studies

Students who wish to transfer to one of the university's unrestricted access degree programmes (see section 8.1 points A and B) must submit to their current university a request to transfer to this university; they must subsequently register to the [Florence University online services](#) and complete the online transfer application, including payment of the notice for payment generated at the end of the procedure. Once this university receives the transfer sheet from the other university, the student shall receive an email from the relevant student administration office containing the assigned student number (*matricola*).

The online procedure opens **1 July and ends 6 November 2025** for those enrolled in first cycle, single cycle or second cycle degree programmes.

The online procedure may still be accessed after the deadline, until **16 December 2025**, on payment of a €100 administrative fee.

Students who wish to transfer to any of the university degree programmes indicated under section 8.1, points C and D, must follow the procedures reported in the calls for application published on the webpage [National and Local Access Degrees Programmes | years following the first](#) under the section Study with Us.

Any amount paid to the student's previous university is forfeited, except for the regional DSU tax paid by students from Tuscan universities as a contribution to the Region.

Students who transfer cannot return to their original university before one academic year has passed (except for serious reasons). Under no circumstances will the administrative fee be refunded.

In addition to paying the normal fees, all incoming transfer students must also pay a €30 administrative charge for case management and assessment of their academic record.

8.2 Outbound transfer students

University of Florence students who wish to transfer to a degree programme at another university must inquire about the terms and transfer procedures established by the university in question.

Students may submit an application using the [online services](#) from 1 pm on 30 July to **6 November 2025** and pay the €116 fee issued through the online procedure (€16 stamp duty and €100 administrative fee).

Students can also apply online from **7 November 2025 to 16 December 2025**, in which case an additional €100 administrative fee applies (see section 13.3).

Students who have not completed any official acts (exams, internships, document requests, etc.) in academic year 2025/2026 and who have applied for a transfer by **16 December 2025** will automatically receive a refund from the Student Administration for the contributions and regional fee paid with the first instalment of 2025/2026 tuition fees.

Students who are admitted to a place in a restricted access programme at other universities before 30 July 2025 or after 16 December 2025 are not required to meet these deadlines. In any case, any fees paid for AY 2025/2026 will be refunded only if no official acts were carried out in AY 2025/2026.

Transfer students may return to the University of Florence only one academic year after the transfer (except for serious reasons, excluding programmes with limited enrolment).

SECTION 9 – Transferring to another degree programme

Students can transfer from one degree programme to another offered at this university in AY 2025/2026.

A) Unrestricted access first cycle and single cycle degree programmes

Students who wish to transfer to an unrestricted access first cycle or single cycle degree programme must check, on the School websites and in the regulations of the chosen degree programme, if and how they must take the verification test to assess their entry-level knowledge.

B) Unrestricted access second cycle degree programmes

Students who wish to **transfer to an unrestricted access second cycle degree programme** must submit a **request for evaluation** to receive **authorization (admission document/nulla osta)** to transfer (the procedure for submitting a request may be found on the webpage [Enrolment in Second Cycle Degrees under the section Study with Us](#)). If the reference academic structure identifies **learning gaps**, the student cannot transfer and must first earn the necessary credits to fulfil learning requirements by the deadline for completing the transfer.

It is also possible to transfer from a second cycle degree programme to a first cycle or single cycle degree programmes and vice versa.

C) Degree programmes with restricted access – first year

Students who wish to transfer to the first year of a degree programme with restricted access must pass the entry exam for the selected degree programme, in accordance with the procedures outlined in the calls for admission to programmes in AY 2025/2026.

D) Degree programmes with restricted access - years after the first

The procedures and deadlines for **transferring to years after the first year of degree programmes with restricted access** are governed by

Calls for applications to transfer to years after the first, published on the page [National and Local Access Degrees Programmes | years following the first](#) under the section Study with Us.

9.1 Submitting a request to transfer

Students who wish to transfer to one of the degree programmes indicated under points A and B of section 9 must follow the instructions reported in the [online services](#) active from 1:00 pm on 30 July to **16 December 2025** and pay the €46 fee emitted by the online procedure (€16 stamp duty and €30 administrative fee for managing the application and evaluation of previous studies).

Students can also apply online from **17 December 2025 to 16 February 2026** on payment of an additional €100 administrative fee (see section 13.3).

Students who wish to transfer to any of the university degree programmes indicated under points C and D of section 9 must follow the procedures reported in the calls for application for admission to degree programmes with restricted access in AY 2025/2026.

Students who transfer to another degree programme cannot return to their original programme before one academic year has passed (except for serious reasons).

9.2 Transferring from first cycle to second cycle degree programmes

Students who wish to transfer from a first cycle degree programme to a second cycle degree programme must already hold an academic qualification (a first cycle degree or three-year university diploma), or another foreign qualification recognized as valid. In addition, specific curricular requirements must be met; students must therefore submit a **request for evaluation** to the appropriate committee designated by the chosen second cycle degree programme in order to obtain **an admission document** (the procedure for submitting the request is outlined on the page [Enrolment in Second Cycle Degrees](#) under the section Study with Us). Evaluation requests may be submitted during the periods established by the Schools – by the deadlines for transfers.

SECTION 10 – Compatibility and incompatibility, simultaneous enrolment, withdrawal from studies, suspension or interruption of studies

10.1 Compatibility and incompatibility of degree programmes/training activities

- a) Simultaneous enrolment is possible in the following cases:
 - two first cycle, second cycle or single cycle degree programmes from different degree classes and differing in at least 2/3 of the training activities;
 - two different first or second level master's programmes;
 - a first cycle, second cycle or single cycle degree programme and a first or second level master's programme, doctoral research programme or postgraduate school, except for postgraduate medical schools;
 - doctoral research programme or first/second level master and postgraduate medical school. The simultaneous enrolment in a doctoral research programme and postgraduate medical school is governed by the university regulations for doctoral research programmes;
 - a doctoral research programme or first/second level master and a non-medical postgraduate school;
 - two degree programmes with restricted access at the local level: in this case the student must be suitably positioned in both admission rankings.
- b) The simultaneous enrolment in programmes governed by previous university regulations (Ministerial decree 509/99 and earlier) and ones governed by current regulations (Ministerial decree 270/04) is not permitted.
- c) To request simultaneous enrolment in a second programme, students must be regularly enrolled in the same year in the first programme.
- d) To enrol in the two different programmes students must hold, for both, the academic qualifications and meet the admission requirements in accordance with national legislation, university regulations and programme regulations.
- e) If one of the two programmes has compulsory attendance, it is possible to enrol in a second programme that does not require attendance, except for programmes in which compulsory attendance applies only to laboratory or traineeship activities. If the programme in which the student is already enrolled is a doctoral programme, a medical or non-medical postgraduate school, a first cycle, a second cycle or single-cycle degree programme, an AFAM programme, or any other type of programme with compulsory attendance, or another first/second level master's programme, prior approval must be obtained from the governing bodies of both programmes.
- f) Enrolment in the second degree programme is provisional until all compatibility requirements have been successfully verified.

- g) Until the implementing decree provided for in art. 4, par. 2 of Law 33/2022 is published, simultaneous enrolment in two degree programmes with national restricted access is not permitted.
- h) In the case of simultaneous enrolment in two degree programmes, throughout the period of simultaneous enrolment, only one of the two enrolments shall serve as the reference enrolment for accessing regional DSU (right to university study) benefits.
- i) In the case of enrolment in a first degree programme in years after the first, for which regional DSU benefits have already been enjoyed, this enrolment must be indicated as the reference one for benefits under the current regulations. If regional DSU benefits have never been claimed on the first programme of enrolment, it is possible to choose which of the two enrolments to serve as reference.
- j) Full or partial exemption from payment of the all-inclusive annual fee applies to both enrolments if the requirements are met.

10.1.1 How to request authorization for simultaneous enrolment

The **request for authorization for simultaneous enrolment** (available on the page [Forms](#) under the section Study with Us) must be submitted by email to the student administration office of the second degree programme for which enrolment is requested. Applicants must consider the processing time for the request, which may take up to 30 days from the date of submission, and respect the enrolment deadlines.

10.2 Withdrawal from studies

Withdrawal from studies is a formal act by which students declare their intention to permanently discontinue their studies. Withdrawal can be requested at any time during the academic year and results in the loss of any right to refunds or financial benefits. The University waives unpaid tuition fees, except for any instalments due for academic years in which exams were taken. The withdrawal request must be submitted to the student administration office, following the instructions provided on the page [Other procedures](#) under the section Study with Us.

10.3 Suspension of studies

- A) Students enrolled in any university programme can request the suspension of studies before:
 - 1. performing voluntary military service or enrolling in Italian military training institutes;
 - 2. completing civil service;

3. enrolling in courses worth at least 60 credits, or in training programmes within the field of teacher training, provided by the University or other universities, schools or higher education institutes with special legal status, to be specified in the application for suspension;
4. being awarded a research fellowship.

B) Students enrolled in a university doctoral programme may apply for suspension of studies to attend a teacher training programme.

The suspension of studies:

- lasts for the duration of the programme in which the student wishes to enrol;
- is accorded without prejudice to the right to access DSU (*Diritto allo Studio Universitario*) education incentives (grants, etc.);
- suspends the terms for lapsed enrolment
- does contribute to the years considered in calculating the regular progression of studies.

During the suspension of studies, students cannot:

- sit exams or be registered in attendance;
- modify or submit a study plan;
- request recognition of university credits (CFUs);
- submit a request to transfer to another programme;
- study abroad within the framework of an Erasmus+ programme;
- apply for work-study programmes;
- submit a request to transfer to another university;
- apply for partial or total exemptions from payment of fees;
- receive economic benefits;
- enrol as a part-time student;
- graduate.

10.3.1 How to request the suspension of studies

To request the suspension of studies students must complete form **SP_01** (available on the page [Forms](#) under the section Study with Us) and deliver it to the appropriate student administration before enrolling in the programme for which suspension is requested. The request must be resubmitted for each academic year of suspension before the regular enrolment deadline.

Stamp duty, the regional tax, and a €100 administrative fee must be paid for each academic year of suspension using the notice for payment provided by the [student administration office](#). No fees are due for the suspended programme at Florence University.

In the case of suspension following the renewal of a normal enrolment, the portion of fees paid is refunded only if the student has not completed any official acts pertaining to the academic year of suspension.

10.3.2 Reactivation of studies after their suspension

The reactivation of the suspended study programme must be requested after obtaining the qualification for which suspension was requested or after forfeiting enrolment in the programme.

The request to reactivate the suspended study programme must be submitted using form **IS_03** (available on the page [Forms](#) under the section Study with Us) to the relevant student administration office.

Students who reactivate their study programme must be up to date with payments for the academic years during which their studies were suspended and must pay the first instalment of tuition fees for the current academic year.

At the end of the programme for which the suspension was requested, students must resume enrolment in the suspended degree programme and may, if applicable, request full or partial recognition of the studies undertaken during the suspension. If the requirements for requesting a suspension are not met, students may submit a formal withdrawal from studies (see section 10.2) by paying a €100 administrative fee (see section 13.3).

10.4 Interruption and resumption of studies

No formal request is required for the interruption of studies: it occurs when students fail to pay both the first and second instalment of university fees for two consecutive academic years.

Students can interrupt studies for up to one academic year for the birth (including the pregnancy period) or adoption of each child (up to the child's third birthday). This benefit can be requested by either parent. Students are also allowed to interrupt studies for up to one academic year in the case of a prolonged, medically certified serious illness.

The interruption of studies:

- may last for more than one academic year, in compliance with the terms of forfeiture of studies;
- does not prejudice the right to apply for DSU (right to university education) benefits
- does not defer the terms for the loss of student status;
- does count towards the academic years used to determine the regular progression of studies.

Students may interrupt their programme more than once during their university studies. During the interruption, students cannot:

- sit exams or record attendance;
- modify or submit a study plan;
- request the recognition of educational activities;
- request to transfer to another programme;
- study abroad with the Erasmus+ programme;
- request to transfer to another university;
- apply for partial or total exemption from payment of tuition fees;
- enjoy economic benefits;
- enrol as a part-time student;
- graduate.

10.4.1 How to resume interrupted studies

Students may request the resumption of studies by submitting Form IS_04 (available on the page [Forms](#) under the section Study with Us), along with the required documentation and payment receipts, to their student administration office.

Students must contact the student administration office and pay a **€155 fee for each academic year** in which they were not enrolled. Students who interrupt their studies due to certified serious, prolonged illness or who are entitled to total exemptions (see Section 13.5 A), are exempt from paying the fee and only have to pay €16 stamp duty for each academic year in which they were not enrolled.

Students must also pay the enrolment fee for the current academic year by the normal deadline (see section 2). A €100 administrative fee will apply to late payments. The fixed fee (amounting to €155 for each academic year interrupted) and the enrolment fee for the current academic year must be paid as a lump sum.

SECTION 11 – Recognition of foreign academic qualifications

11.1 Applying for recognition of foreign academic qualifications

The university, subject to relevant bilateral agreements¹², may recognize study periods and cycles completed abroad, as well as foreign degrees and academic qualifications awarded abroad for:

- the continuation of university studies;
- the awarding of Italian university qualifications.

For reasons other than those listed above (e.g., participation in public competitions or access to regulated professions), the request must be submitted to the relevant State administration (for further information, see CIMEA: <https://www.cimea.it/EN/pagina-riconoscimento-professionale>).

Students may apply for recognition of a foreign academic qualification, issued by a state or legally recognized institution of higher education, to pursue a first cycle, single cycle or second cycle degree offered at the University of Florence.

For **unrestricted access programmes** the application for recognition (form RE_01 is available at <https://www.unifi.it/en/study-us/access-and-enrolment/services-info-desks/forms>) may be delivered to the International Desk (appointment required; book one through the UFirst system, on the website or using the UFirst smartphone app) or be sent by certified email to internationaldesk@pec.unifi.it, indicating the following in the subject line: "**Domanda di riconoscimento titolo estero**" ("Request for recognition of a foreign qualification").

The application must be submitted any time **from 1 July 2025 to 15 September 2025**.

For unrestricted access programmes only, students may also apply for recognition from **16 September 2025 to 6 November 2025** on payment of a €100 administrative fee.

For restricted access programs, requests for recognition must be submitted according to the deadlines and procedures outlined in the calls for applications for transfers to subsequent years. This information can be found on the page for National and Local Access Degree Programs under the "Study with Us" section.

Students must specify the university degree program they seek to recognize for equivalence (*equipollenza*).

The application for recognition should include:

¹² Pursuant to art. 2 and 3 of Law no. 148 of 11 July 2002 (in Ordinary Supplement no. 151 to Official Bulletin no. 173 dated 25 July 2002) Ratification and Execution of the Convention on the Recognition of Qualifications concerning Higher Education in the European Region, stipulated at Lisbon on 11 April 1997, and rules for the harmonization of the national legal system.

- a copy of an identity document;
- receipt of payment of the €200 administrative fee¹³, as well as a €16 stamp duty;
- academic qualification which allowed admission to the degree programme for which equivalence is requested (only if awarded abroad): secondary school diploma if the request is for a first cycle or single cycle degree, university degree if for a second cycle degree;
- foreign academic qualification for which equivalence is requested, legalized or apostilled (except when legalization or apostille are exempted under international agreements);
- Diploma Supplement or certificate detailing the university exams passed, legalized or apostilled¹⁴, accompanied by an official translation into Italian (documents in English, French, or Spanish do not require translation into Italian);
- syllabus of exams passed, legalized or apostilled (except when legalization or apostille are exempted under international agreements). Only in the case of exemptions, the University will request confirmation from the institute that awarded the qualification, as well as an official translation of the document into Italian (documents in English, French, or Spanish do not require translation into Italian).

The academic qualifications listed above must be presented as indicated in the *Annex academic qualifications awarded abroad* letters A and B.

11.1.1 Total or partial recognition of foreign academic qualifications

The academic board of the chosen degree programme evaluates the student's request and decides the:

- A) **total recognition** of the studies completed abroad, with consequent issue of the rector's decree of equivalence (*equipollenza*);
- B) **partial recognition** of the studies completed abroad, with an indication of year of admission, cohort, exams recognized and an indication of the credits to be acquired to obtain the requested qualification.

In this case students can enrol in the selected degree programme and must:

- for **unrestricted access programmes**, check the websites of the Schools and the regulations of the chosen degree programme to see if and how they must take the test to assess their entry-level knowledge;
- for **restricted access degree programmes**:
 - for admission to the first year: students must pass the entry exam governed by the programme's call for applications for admission to the following academic year and be assigned a place.
 - for admission to years after the first: respect the deadlines and procedures outlined in the calls for applications to transfer to years after the first, published on the websites of the respective [Schools](#) and on the page [National and Local Access Degrees Programmes | years following the first](#) under the section Study with Us.

¹³ Payment must be made in accordance with the procedures indicated in the form.

¹⁴ except when legalization or apostille are exempted under international agreements.

11.1.2 Continuation of studies

If the relevant academic board decides on the partial recognition of studies completed abroad, the student may enrol in the corresponding degree programme as follows:

- non-EU nationals resident abroad must submit a request for pre-enrolment through the University portal, to the appropriate Italian diplomatic mission within 30 days of the response to the request for recognition. Once they arrive in Italy, they must contact the appropriate student administration office to complete enrolment;
- EU nationals and equivalent non-EU nationals can apply for enrolment by contacting the appropriate student administration within 30 of the response to the request for recognition.

Students who do not complete the enrolment by the deadline must resubmit the application for recognition, which must be reviewed again by the academic body.

SECTION 12 – Enrolment in single courses

It is possible to enrol in individual courses offered by the university's degree programmes in AY 2025/2026 and acquire up to 60 university credits (for those required to fulfil educational gaps identified through the evaluation process for admission to a second cycle degree programme, this credit limit does not apply). Students may sit the exams and receive certification for the credits awarded. Enrolment in single courses is valid only for the 2025/2026 academic year. Students can take exams to earn credits up until the final exam session (30 April 2027). After this date, enrolment in individual courses for the 2025/2026 academic year will no longer be valid.

Enrolment in individual courses offered in the first year of limited enrolment degree programmes is subject to the availability of places after the admission procedures governed by the calls for applications for AY 2025/2026. Enrolment in individual courses offered in years after the first of restricted access degree programmes is subject to the availability of places after the transfer procedures regulated by the calls for applications to transfer to years after the first in AY 2025/2026.

The procedures and deadlines for enrolling in individual courses within restricted access programmes are published on the webpages of the respective Schools.

12.1 Who can enrol in single courses

The following individuals may enrol in single courses:

1. EU nationals and equivalent non-EU nationals living in Italy who have graduated or are enrolled in Italian or foreign universities or equivalent institutions and are not enrolled in any degree programme at Florence University;
2. EU nationals and equivalent non-EU nationals living in Italy who have a secondary school-leaving certificate and are not enrolled in any degree programme at Florence University;
3. EU nationals and equivalent non-EU nationals living in Italy who are enrolled in a foreign university and who wish to carry out a training activity in the healthcare facilities affiliated with the degree programmes of the School of Human Health

Sciences (information on procedures and deadlines is available on the degree programme websites);

4. students who hold a first cycle degree and need to fulfil academic requirements for admission to a second cycle degree programme by earning a specified number of university credits, as determined by the relevant academic body (in this case the limit of 60 university credits does not apply).
5. It is also possible, **with the authorization of the degree programme concerned (to be requested by the degree programme that recognizes the gap during the verification of admission requirements)**, to follow the courses activated within the framework of programmes with restricted access, **without the need for further authorization**;
6. those who have a degree in the field of healthcare, subject to a compensatory learning period (**with the authorization of the degree programme concerned, it is also possible to enrol in courses activated within the framework of programmes with restricted access; since these educational paths are not intended to lead to a degree, 12-year schooling in the country of origin is not required**);
7. technical and administrative staff of the university, free of charge as part of the annual training plan, to acquire a maximum of 12 university credits per academic year.

12.2 Requesting enrolment

Applications to enrol in single courses must be completed by accessing the portal of the [university online services](#) from 9:00 am on **30 July 2025 to 30 June 2026**.

The following may submit an **online application**:

1. EU nationals and equivalent non-EU nationals living in Italy:
 - a. who have a secondary school-leaving certificate or an Italian or foreign academic qualification;
 - b. who are enrolled in an Italian or foreign university;
2. non-EU nationals resident abroad:
 - a. who have an Italian or foreign academic qualification;
 - b. who are enrolled in an Italian or foreign university;
3. students holding a first cycle degree who must fulfil additional learning requirements in order to access a second cycle degree programme.

The application for enrolment in single courses must be presented in hard copy using **form CS_01** (available on the [Forms](#) page under the section Study with Us), along with the attachments indicated in the form, to the reference student administration office for the selected courses (opening times and addresses on the [Student administration offices](#) page under the section Study with Us) by:

1. those who hold qualifications in healthcare and are subject to a compensatory learning period;
2. non-EU nationals living abroad who wish to complete formative training in affiliated healthcare facilities.

The university's technical and administrative staff must follow the enrolment procedures for single courses indicated on the website.

During the online enrolment procedure:

- students whose **required qualification was awarded abroad** must upload the qualification as specified in the *Appendix Qualifications awarded abroad* lett. B. Students must notify that they have completed the procedure with an e-mail:
 - to the International desk (non-EU students resident abroad)
 - to the student administration office of the selected courses (EU nationals and equivalent non-EU nationals living in Italy)
 - students enrolled in a foreign university must upload the enrolment certificate, issued by the foreign university, legalized or apostilled, and translated into Italian. If written in English, French, or Spanish, it does not require translation into Italian.
- The list of exams indicated at the time of enrolment cannot be changed later.
 - After matriculation and even after the enrolment deadline (30 June 2026) until **30 April 2027**, students already enrolled in single courses in AY 2025/2026 may request to add more exams with respect to those indicated during matriculation, within the limit of the number of university credits specified under Section 12.1 and by supplementing the fee due.

12.3 Exams

Students enrolled in single courses take exams in the same manner as students enrolled in degree programmes.

Students enrolled in single courses may only take the exams stipulated in the course offerings for the academic year of enrolment. Registration for exam modules is not allowed, nor may a student indicate fewer credits than those stipulated for each of the courses.

12.4 Enrolment fees

The enrolment fee for single courses in academic year 2025/2026 consists of:

- €16 stamp duty;
- €202 enrolment fee;
- €11 for each university credit the student wishes to acquire.

For single courses to compensatory measures only, the enrolment fee is €300 per semester (see paragraph 12.1 no.6).

The enrolment fee must be paid at the end of the enrolment procedure. The enrolment fee for single courses is not refunded under any circumstances. Students who wish to enrol in other single courses after paying the enrolment fee need only pay the fees corresponding to the additional university credits (CFUs).

Those who are eligible for full exemptions (section 13.5 points A.2 and A.3) are required to pay only €16 stamp duty: after completing the online application, said students must contact the relevant student administration office to request the exemption.

12.5 Incompatibility and exceptions

- A) Students enrolled in a degree programme at this university cannot simultaneously be enrolled in individual courses of other degree programmes offered by this same university.
- B) Students enrolled in a degree programme at this university may simultaneously enrol in individual courses at another university.
- C) Students enrolled in a degree programme at another university may enrol in individual courses at this university.
- D) Students enrolled in a doctoral programme at this university may enrol in individual courses if authorized by the Academic Board.

12.6 Enrolment within the framework of cultural agreements

12.6.1 Who can enrol

Students enrolled in foreign universities that have undersigned cultural cooperation agreements involving student exchanges with this university may enrol in individual educational activities offered by this university's degree programmes.

12.6.2 Requesting enrolment

Students must register on the [online services](#) portal and then email the following documents to the International Desk (internationaldesk@unifi.it) by the deadlines set out in the agreement between the universities:

- letter of acceptance from the University professor responsible for the agreement, indicating the study period.
- a copy of the learning agreement;
- a copy of their passport with study visa (for non-EU nationals)¹⁵ or copy of an identity document (in the case of EU nationals)
- a copy of the residence permit (*permesso di soggiorno*) or of the application for a residence permit, accompanied by a copy of the passport with the specific entry visa for non-tourist purposes (for non-EU nationals residing abroad), without prejudice to cases where, due to the short duration of the mobility period, no residence permit application is required.

12.6.3 Exams

Students enrolled in single courses take exams in the same manner as students enrolled in degree programmes.

¹⁵ For stays of up to 90 days, nationals of the countries indicated on the web page https://www.esteri.it/it/servizi-consolari-e-visti/ingressosoggiornoinitalia/visto_ingresso/paesi_esenti_visto/ are not required to apply for an entry visa.



part III

University Fees and Dues

PART III – UNIVERSITY FEES AND DUES

The provisions also apply to simultaneous enrolment, with reference to each enrolment.

Students enrolled in multiple degree programmes must follow the rules outlined below for each active enrolment.

Students simultaneously enrolled in two programmes at Tuscan universities/higher education institutes must pay only one regional fee; they may apply to the student administration office for a fee waiver if it has already been paid for other studies.

SECTION 13 – University fees and dues¹⁶

To enrol in first cycle, single cycle or second cycle degree programmes, or in single cycle specialist or specialist degree programmes or degree programmes prior to Ministerial Decree no. 509 of 3 November 1999 or in postgraduate schools, students must pay:

- €16 stamp duty¹⁷;
- the €140 regional DSU (right to university studies) tax¹⁸;
- the annual all-inclusive fee.

For enrolment in first- and second-level master's degree programmes, advanced professional training and refresher courses, and doctoral research programmes, please refer to the calls for application or the establishment decrees published in the **"Didattica"** ("Education") section of the university website.

Students can estimate annual fees using the ***simulatore importo tasse (fees calculator)*** available on the [university online services](#) page.

Students enrolled in a degree programme are not entitled to any refund of paid fees and contributions, except in the specific cases indicated in section 13.7.

13.1 Annual all-inclusive fee for those enrolled in degree programmes

The annual all-inclusive fee is determined based on the following¹⁹:

- a) The student's **ability to contribute** is determined based on the Indicator of Economic Situation (**ISEE**) valid for regional DSU (right to university education)

¹⁶ The University promotes initiatives supporting the right to education and students who are capable and deserving; see the Regulation on student contributions published on the website.: https://www.unifi.it/caricamento/sub/ateneo/regolamento_contribuzione_studentesca.pdf.

¹⁷ Presidential Decree no. 642 of 26 October 1972.

¹⁸ Legislative decree no.68 of 2012.

¹⁹ Art. 3, par. 4 of the Regulations governing university fees and dues.

²⁰ Article 8 of Prime Ministerial Decree no. 159 of 5 December 2013, as amended by article 2-sexies of Legislative decree no. 42 dated 29 March 2016, converted with amendments by Law no. 89 of 26 May 2016; Legislative decree no. 147 of 15 September 2017 and subsequent amendments introduced by Legislative decree no. 4 of 28 January 2019.

benefits²⁰. Based on the ISEE, students are placed into different tuition fee brackets. The procedures for requesting and submitting the ISEE are indicated in section 13.4.

b) **activeness in studies** is determined based on acquired university credits (CFUs). **Active students are those who:**

- renew enrolment for the second time and by 10 August 2025 earn: at least 10 CFUs (full-time students), at least 7.5 CFUs (part-time students paying 75% tuition), at least 5 CFUs (part-time students paying 50% tuition);
- renew enrolment in academic years after the second and from 11 August 2024 to 10 August 2025 acquire: at least 25 CFUs (full-time students); at least 18.75 CFUs (part-time students paying 75% tuition), at least 12.5 CFUs (part-time students paying 50% tuition).

The following are also considered **active students**:

- those who matriculate in the first year of a first cycle, single cycle or second cycle degree programme;
- those who renew matriculation after withdrawal/lapsed studies;
- those who matriculate with the abbreviation of their study programme;
- those transferring to this university (incoming transfer);
- those enrolling in degree programmes under the former university regulations, which do not assign university credits but count exams only, and who have paid at least two annual fees between 11 August 2024 and 10 August 2025.

Students who are up to date with payments acquire **CFUs valid for the following study activities**:

- taking exams recorded by professors;
- completing curricular traineeships (CFUs are considered even if they are recorded at a subsequent date, as long as the traineeship is recorded by the indicated period; in this case the adjustment of the amount due is reflected in the second instalment);
- while carrying out educational activities at foreign universities as part of exchange programmes, students may receive full recognition for those activities (the university credits are counted even if officially recorded at a later date, provided that the educational activities were completed within the specified period; in this case, any adjustment of the amount due is reflected in the second instalment).

c) the **regular progression of studies (standard duration+1)**²¹ determined by the standard duration of a degree programme plus one year: students are considered "on track" (*regolari*) if they are enrolled for a number of academic years that is less than or equal to the standard duration of the degree programme plus one year. The count always starts from the year in which the student first matriculated at the University of Florence, even if they later switch programmes. For students admitted to years after the first due to a transfer or programme

²⁰

²¹ art. 1 par. 255 of Law no. 232 dated 11 December 2016.

abbreviation, the period of regular progression is counted starting from the year of the programme they are admitted to, up to the standard duration of the programme plus one year (e.g. entering in the second year reduces the standard duration by one year).

The years of suspension and interruption are considered when determining the regular progression of studies.

- Years of enrolment as “part-time students at 50% tuition” are counted with a weight of 0.5;
- Years of enrolment as a “part-time students at 75% tuition” are counted with the same weight as full-time students.

Students enrolled in degree programmes under the old university system

(prior to Ministerial Decree no. 509 of 3 November 1999) who wish to begin a programme under Ministerial Decree no. 270 of 22 October 2004 in academic year 2025/2026 may formally withdraw from their current studies and subsequently enrol in the new programme with a request for programme abbreviation. They may also request a refund of the €100 withdrawal fee by applying to the student administration office. By doing so, students regain the status of being “on track with their studies” (*regolare negli studi*), starting from the academic year in which they are placed, for a number of years equal to the standard duration of the new degree programme plus one year.

13.1.1 University fees to enrol in degree programmes as a full-time student

Students in the following programmes must pay university fees to enrol as full-time students:

- first cycle degree programmes;
- single cycle degree programmes;
- second cycle degree programmes;

Students who enrol in university degree programmes are considered **active students** and **regular+1**; university fees are calculated based on the ability to contribute (ISEE for regional DSU benefits).

The sums indicated in the table (1st instalment; 2nd instalment; annual Total) include €16 **stamp duty**, the €140 **regional DSU tax** and the **all-inclusive university fee**.

Bracket no.	ISEE income brackets for regional DSU benefits		all- inclusive fee for full-time students	1 st instalme nt	2 nd instalme nt	Total annual fee
	minimum_ISEE	maximum_ISEE				
1	-	13000.00	0.00	156.00	0.00	156.00
2	13000.01	15000.00	0.00	156.00	0.00	156.00
3	15000.01	16000.00	0.00	156.00	0.00	156.00
4	16000.01	17000.00	0.00	156.00	0.00	156.00
5	17000.01	18000.00	0.00	156.00	0.00	156.00
6	18000.01	19000.00	0.00	156.00	0.00	156.00
7	19000.01	20000.00	0.00	156.00	0.00	156.00
8	20000.01	21000.00	0.00	156.00	0.00	156.00
9	21000.01	22000.00	0.00	156.00	0.00	156.00
10	22000.01	23000.00	0.00	156.00	0.00	156.00
11	23000.01	24000.00	0.00	156.00	0.00	156.00
12	24000.01	25000.00	350.00	366.00	140.00	506.00
13	25000.01	26000.00	380.00	384.00	152.00	536.00
14	26000.01	27000.00	420.00	408.00	168.00	576.00
15	27000.01	28000.00	460.00	432.00	184.00	616.00
16	28000.01	29000.00	500.00	456.00	200.00	656.00
17	29000.01	30000.00	535.00	477.00	214.00	691.00
18	30000.01	31000.00	594.00	512.40	237.60	750.00
19	31000.01	32000.00	625.50	531.30	250.20	781.50
20	32000.01	33000.00	657.00	550.20	262.80	813.00
21	33000.01	34000.00	688.50	569.10	275.40	844.50
22	34000.01	35000.00	720.00	588.00	288.00	876.00
23	35000.01	36000.00	751.50	606.90	300.60	907.50
24	36000.01	37000.00	783.00	625.80	313.20	939.00
25	37000.01	38000.00	814.50	644.70	325.80	970.50
26	38000.01	39000.00	846.00	663.60	338.40	1002.00
27	39000.01	40000.00	877.50	682.50	351.00	1033.50
28	40000.01	41000.00	929.20	713.52	371.68	1085.20
29	41000.01	42000.00	961.40	732.84	384.56	1117.40
30	42000.01	43000.00	993.60	752.16	397.44	1149.60
31	43000.01	44000.00	1025.80	771.48	410.32	1181.80
32	44000.01	45000.00	1058.00	790.80	423.20	1214.00
33	45000.01	46000.00	1090.20	810.12	436.08	1246.20
34	46000.01	47000.00	1090.20	810.12	436.08	1246.20
35	47000.01	48000.00	1122.40	829.44	448.96	1278.40
36	48000.01	49000.00	1154.60	848.76	461.84	1310.60
37	49000.01	50000.00	1186.80	868.08	474.72	1342.80
38	50000.01	51000.00	1245.50	903.30	498.20	1401.50
39	51000.01	52000.00	1278.40	923.04	511.36	1434.40
40	52000.01	53000.00	1311.30	942.78	524.52	1467.30

Bracket no.	ISEE income brackets for regional DSU benefits		all- inclusive fee for full-time students	1 st instalme nt	2 nd instalme nt	Total annual fee
	minimum_ISEE	maximum_ISEE				
41	53000.01	54000.00	1344.20	962.52	537.68	1500.20
42	54000.01	55000.00	1344.20	962.52	537.68	1500.20
43	55000.01	56000.00	1377.10	982.26	550.84	1533.10
44	56000.01	57000.00	1410.00	1002.00	564.00	1566.00
45	57000.01	58000.00	1442.90	1021.74	577.16	1598.90
46	58000.01	59000.00	1475.80	1041.48	590.32	1631.80
47	59000.01	60000.00	1475.80	1041.48	590.32	1631.80
48	60000.01	61000.00	1522.80	1069.68	609.12	1678.80
49	61000.01	62000.00	1560.40	1092.24	624.16	1716.40
50	62000.01	63000.00	1598.00	1114.80	639.20	1754.00
51	63000.01	64000.00	1635.60	1137.36	654.24	1791.60
52	64000.01	65000.00	1673.20	1159.92	669.28	1829.20
53	65000.01	66000.00	1710.80	1182.48	684.32	1866.80
54	66000.01	67000.00	1748.40	1205.04	699.36	1904.40
55	67000.01	68000.00	1790.70	1230.42	716.28	1946.70
56	68000.01	69000.00	1833.00	1255.80	733.20	1989.00
57	69000.01	70000.00	1875.30	1281.18	750.12	2031.30
58	70000.01	71000.00	1958.40	1331.04	783.36	2114.40
59	71000.01	72000.00	2001.60	1356.96	800.64	2157.60
60	72000.01	73000.00	2049.60	1385.76	819.84	2205.60
61	73000.01	74000.00	2097.60	1414.56	839.04	2253.60
62	74000.01	75000.00	2145.60	1443.36	858.24	2301.60
63	75000.01	76000.00	2239.30	1499.58	895.72	2395.30
64	76000.01	78000.00	2293.20	1531.92	917.28	2449.20
65	78000.01	79000.00	2347.10	1564.26	938.84	2503.10
66	79000.01	81000.00	2401.00	1596.60	960.40	2557.00
67	81000.01	83000.00	2454.90	1628.94	981.96	2610.90
68	83000.01	85000.00	2508.80	1661.28	1003.52	2664.80
69	85000.01	86000.00	2567.60	1696.56	1027.04	2723.60
70	86000.01	88000.00	2626.40	1731.84	1050.56	2782.40
71	88000.01	90000.00	2685.20	1767.12	1074.08	2841.20
72	90000.01	Higher	2744.00	1802.40	1097.60	2900.00

13.1.2 Table of university fees for students enrolled full time in years after the first with ISEE values of €0.00 to €30,000.00

The sums indicated in the table are the **all-inclusive fees** for ISEE income brackets of €0 to €30,000.00²² and do not include €16 stamp duty and the €140 regional DSU tax.

Bracket no.	ISEE income bracket for regional DSU benefits		All-inclusive tuition fee for full-time students		
	minimum_ISEE_	maximum_ISEE	For active, "on track" students +1	For active students who are not "on track" +1	For all other students
1	-	13,000.00	0	200	220
2	13,000.01	15,000.00	0	200	220
3	15,000.01	16,000.00	0	200	220
4	16,000.01	17,000.00	0	200	220
5	17,000.01	18,000.00	0	200	225
6	18,000.01	19,000.00	0	200	225
7	19,000.01	20,000.00	0	200	225
8	20,000.01	21,000.00	0	240	270
9	21,000.01	22,000.00	0	285	320
10	22,000.01	23,000.00	0	330	370
11	23,000.01	24,000.00	0	360	405
12	24,000.01	25,000.00	350	385	435
13	25,000.01	26,000.00	380	415	465
14	26,000.01	27,000.00	420	460	520
15	27,000.01	28,000.00	460	495	555
16	28,000.01	29,000.00	500	520	590
17	29,000.01	30,000.00	535	550	625

²²²² art. 1, par 252 et seq. of Law no. 232 dated 11 December 2016.

13.1.3 Table of university fees for full-time students enrolled in years after the first with ISEE values of €30,000.01 or greater

The sums indicated in the table are the all-inclusive fees for ISEE income brackets of €30,000.01²³ or greater and do not include €16 stamp duty and the €140 regional DSU tax.

Bracket no.	ISEE income bracket for regional DSU benefits		All-inclusive fee for full-time students
	minimum_ISEE	maximum_ISEE	
18	30000.01	31000.00	660.00
19	31000.01	32000.00	695.00
20	32000.01	33000.00	730.00
21	33000.01	34000.00	765.00
22	34000.01	35000.00	800.00
23	35000.01	36000.00	835.00
24	36000.01	37000.00	870.00
25	37000.01	38000.00	905.00
26	38000.01	39000.00	940.00
27	39000.01	40000.00	975.00
28	40000.01	41000.00	1010.00
29	41000.01	42000.00	1045.00
30	42000.01	43000.00	1080.00
31	43000.01	44000.00	1115.00
32	44000.01	45000.00	1150.00
33	45000.01	46000.00	1185.00
34	46000.01	47000.00	1185.00
35	47000.01	48000.00	1220.00
36	48000.01	49000.00	1255.00

²³Law no. 232 11 December 2016, art. 1, paras. 252 et seq.

Bracket no.	ISEE income bracket for regional DSU benefits		All-inclusive fee for full-time students
	minimum_ISEE	maximum_ISEE	
37	49000.01	50000.00	1290.00
38	50000.01	51000.00	1325.00
39	51000.01	52000.00	1360.00
40	52000.01	53000.00	1395.00
41	53000.01	54000.00	1430.00
42	54000.01	55000.00	1430.00
43	55000.01	56000.00	1465.00
44	56000.01	57000.00	1500.00
45	57000.01	58000.00	1535.00
46	58000.01	59000.00	1570.00
47	59000.01	60000.00	1570.00
48	60000.01	61000.00	1620.00
49	61000.01	62000.00	1660.00
50	62000.01	63000.00	1700.00
51	63000.01	64000.00	1740.00
52	64000.01	65000.00	1780.00
53	65000.01	66000.00	1820.00
54	66000.01	67000.00	1860.00
55	67000.01	68000.00	1905.00
56	68000.01	69000.00	1950.00
57	69000.01	70000.00	1995.00
58	70000.01	71000.00	2040.00
59	71000.01	72000.00	2085.00

Bracket no.	ISEE income bracket for regional DSU benefits		All-inclusive fee for full-time students
	minimum_ISEE	maximum_ISEE	
60	72000.01	73000.00	2135.00
61	73000.01	74000.00	2185.00
62	74000.01	75000.00	2235.00
63	75000.01	76000.00	2285.00
64	76000.01	78000.00	2340.00
65	78000.01	79000.00	2395.00
66	79000.01	81000.00	2450.00
67	81000.01	83000.00	2505.00
68	83000.01	85000.00	2560.00
69	85000.01	86000.00	2620.00
70	86000.01	88000.00	2680.00
71	88000.01	90000.00	2740.00
72	90000.01	Higher	2800.00

13.1.4 Reduction in the annual all-inclusive fee for active students with ISEE values of €30,000.01 or greater

Active students (see section 13.1) with ISEE values greater than €30,000.01 (see the table under section 13.1.3) have the right to a reduced annual all-inclusive fee determined on the basis of their ISEE income bracket. This reduction is inversely proportional to the increase in the ISEE value, which decreases the all-inclusive fee by the percentage indicated in the table:

ISEE income brackets for regional DSU benefits		Decrease in the all- inclusive tuition fee
30,000.01	40,000.00	10%
40,000.01	50,000.00	8%
50,000.01	70,000.00	6%
70,000.01	75,000.00	4%
75,000.01	Higher	2%

For students with an ISEE of up to € 30,000.00, the reductions are already applied in the table under section 13.1.2.

13.1.5 Increase in the annual all-inclusive fee for students who are not "on-track" with their studies and have ISEE values greater than €40,000.01

An additional charge is applied to students who are not "on track" with their studies (see section 13.1) and whose ISEE value is greater than €40,000 (see section 13.1.3); this increase is directly proportional to the increase in the ISEE value, which raises the all-inclusive fee by the percentage indicated in the table.

ISEE income brackets for regional DSU benefits		Increase in the all-inclusive tuition fee
40,000.01	50,000.00	5%
50,000.01	75,000.00	10%
75,000.01	Higher	15%

13.1.6 University fees for part-time students.

Part-time students pay a reduced annual all-inclusive fee calculated taking into

account the parameters indicated in section 13.1 (the regional tax and stamp duty do not vary).

Those qualifying as “part-time students paying 50% tuition” receive a 50% reduction in the annual all-inclusive fee.

Those qualifying as “part-time students paying 75% tuition” receive a 25% reduction in the annual all-inclusive fee.

13.1.7 University fees for enrolment in postgraduate schools

Students who wish to enrol **postgraduate schools** must pay:

- €16 stamp duty,
- the all-inclusive tuition fee, which varies according to the ISEE for DSU benefits²⁴.
 - the €140 regional DSU tax, which does **not apply to those enrolled in postgraduate schools in the field of healthcare for graduates in medicine**.

Contribution for Postgraduate Schools

Income Bracket		Contribution for Postgraduate Schools in healthcare for graduates in medicine			Contribution for Postgraduate Schools in healthcare for those without a degree in medicine and in areas not pertaining to healthcare			
From	To	Contribution	Stamp duty	Total	Contribution	Regional tax	Stamp duty	Total
0	20,000.00	1,300	16	1,316	600	140	16	756
20,000.01	30,000.00	1,500	16	1,516	700	140	16	856
30,000.01	40,000.00	1,600	16	1,616	800	140	16	956
40,000.01	50,000.00	1,700	16	1,716	1,100	140	16	1,256
50,000.01	60,000.00	1,850	16	1,866	1,400	140	16	1,556
60,000.01	75,000.00	2,300	16	2,316	1,900	140	16	2,056
75,000.01	90,000.00	2,600	16	2,616	2,500	140	16	2,656
90,000.01	higher	2,800	16	2,816	2,800	140	16	2,956

The **first instalment** for students who wish to matriculate or renew enrolment in a postgraduate school **in the field of healthcare for graduates in**

²⁴ Art. 8 of Decree of the President of the Council of Ministers no. 159 dated 5 December 2013, as supplemented by art. 2-sexies of Legislative decree no. 42 dated 29 March 2016, converted with amendments by Law n. 89 of 26 May 2016; Legislative decree no. 147 of 15 September 2017, and subsequent amendments by Legislative decree no. 4 of 28 January 2019,

medicine²⁵ is **€1,316**, including €16 stamp duty; the **second instalment** is calculated as the difference between the total annual contribution due and the first instalment.

The first instalment for all other students is **€756**, including €16 stamp duty and the regional tax; the **second instalment** is calculated as the difference between the total annual contribution due and the first instalment.

13.2 Instalments: amounts and due dates

University fees are paid in two instalments; the amounts can be viewed by accessing [online](#) services.

Due dates are reported in section 2. Payments made after the deadlines are subject to a **€100 administrative fee**. Late payment of this fee does not lead to other penalties.

During the academic year, the administration may request adjustments to the tuition fees owed (due dates shall differ from those of the first and second instalments) following a review of the loss or change of benefits/exemptions (notification will be sent to the student's university email address).

Students who are not up to date with payments cannot request any certificates pertaining to their studies, cannot transfer to another university, and cannot transfer to other programmes at this university.

The payment receipt does not need to be submitted to the student administration office, but must be kept until the degree is awarded.

13.2.1 First instalment of university fees

For students enrolled full time in first cycle, single cycle or second cycle degree programmes, in single cycle specialist degree programmes, specialist degree programmes or degree programmes under the old university system (prior to Ministerial decree no. 509 dated 3 November 1999), the first instalment is determined as follows:

stamp duty	€16.00	+
regional DSU tax	€140.00	+
60% of the all-inclusive fee calculated as indicated in section 13.1, considering the ISEE submitted in AY 2024/2025	variable	+
TOTAL full-time student	Variable	

The **first instalment** for students who wish to enrol or renew their enrolment in a **postgraduate school in the field of healthcare for graduates in**

²⁵ Legislative decree no. 368 of 4 August 1999.

medicine²⁶ is **€1,316**, including €16 stamp duty; the **second instalment** corresponds to the difference between the total annual amount due and the first instalment.

For all other students enrolled in postgraduate schools in the areas of Archaeological Heritage, Architectural and Landscape Heritage, Historical-Artistic Heritage, and in the Healthcare Area for those without a degree in medicine, the first instalment is **€756**, including the €16 stamp duty and the regional tax; the **second instalment** corresponds to the difference between the total annual amount due and the first instalment.

Students whose ISEE value for academic year 2025/2026 places them in a lower income bracket with respect to academic year 2024/2025, and whose total annual fees (first and second instalments) are lower than the first instalment calculated based on the previous year's ISEE, may contact the student administration office to request the recalculation of the first instalment. They must still meet the regular deadline for payment of the first instalment.

The following do not pay the first instalment of university fees but only €16 stamp duty²⁷:

- students who applied for a scholarship from the Regional Authority for the Right to University Study (**ARDSU**). Students who are subsequently not ranked among those who qualify for the scholarship must pay the application fee by the date provided in section 2 "Dates and Deadlines" with the notice for payment made available by the university after the ARDSU publishes the final ranking list;
- disabled students, those officially recognized as having a handicap²⁸, or with a disability equal to or greater than 66%;
- students who are the children of the recipients of invalidity pensions²⁹;

The following pay the €156 first instalment of university fees (€140 regional DSU tax and €16 stamp duty) but are exempt from payment of the all-inclusive fee:

- students from developing countries³⁰;
- foreign students in receipt of a scholarship from the Italian Government within the framework of development cooperation programmes and intergovernmental cultural and scientific agreements, and the related periodic implementing programmes. The exemption is subject to the

²⁶ Legislative decree no. 368 of 4 August 1999.

²⁷ Art. 9, par. 2 and 3 of Legislative decree no. 68 dated 29 March 2012.

²⁸ Art. 3, par. 1 of Law no. 104 dated 5 February 1992

²⁹ Art. 30 of Law no. 118 dated 30 March 1971.

³⁰ For the definition of Developing countries see art. 3, par. 5 of the Decree of the President of the Council of Ministers 9 April 2001. The list of countries is defined by Ministerial decree no. 440 dated 13 February 2024.

- renewal of the scholarship by the Ministry of Foreign Affairs and International Cooperation;
- o detained students, selected by the University as part of the Collaboration Agreement between the Tuscany Region, the universities of Florence, Pisa, and Siena, the University for Foreigners in Siena, and the Regional Directorate of the Penitentiary Administration for Tuscany and Umbria, for the implementation of the activities of the *Polo Universitario Penitenziario della Toscana* (Penitentiary University Centre of Tuscany);
- o students enrolled in first cycle, single cycle, second cycle degree programme, or in specialist or single-cycle specialist degree programmes at this university, who are residents—or whose families of origin (father or mother) were residents—from 24 August 2016 to 15 December 2016 in the areas affected by seismic events³¹.

13.2.2 Second instalment of university fees

For matriculated students and those enrolled in years after the first, the amount of the second instalment corresponds to the difference between the amount paid in the first instalment and the total annual fee due.

The university publishes the second instalment approximately one month before its due date; notification is provided on the university's website and social media channels.

13.3 Table summarizing additional costs

Late payment of fees and dues, completion of administrative procedures or requests for other services (transfers to other universities and/or degree programmes, etc.) are subject to a **€100 administrative charge** (application deadlines are indicated in section 2).

The payment procedures are indicated on the [online services](#) page³².

TYPE	REASON	AMOUNT
	Late enrolment (late payment of first instalment)	
	Late enrolment with exemption (late payment of first instalment) or late request for exemption	

³¹ Legislative decree no.189 of 17 October 2016, as subsequently amended, converted into Law no.229 dated 15 December 2016.

³² For some penalties, students must contact the Student administration office for information on payments.

TYPE	REASON	AMOUNT
Administrative charge for payments and paperwork submitted after the deadline (**)	Late matriculation - late payment of matriculation fee (for unrestricted access programmes only)	€100
	Late payment of second instalment	
	Late application for exemption for: MAECI grants; sports merit; children of recipients of invalidity pensions (*)	
	Late request to transfer to another degree programme	
	Late request to transfer to this (incoming) or another (outbound) university	
	Late authorization to acquire ISEE data and/or late signing of the DSU self-declared financial status.	
Administrative charge for on-demand services	Managing transfers to another university	€100
	Managing the suspension of university studies (*)	
	Managing withdrawal from studies	
	Managing transfers to another programme	€30
	Managing the abbreviation of studies	
	Managing incoming transfers	
	Application for recognition of foreign qualifications (<i>equipollenza</i>)	€200

TYPE	REASON	AMOUNT
Other types of fees	Submission of the graduation application for degree programmes that do not qualify as practitioners at the time of graduation.	€32 (two €16 revenue stamps). In the case of resubmission of the graduation application, only one additional duty stamp is required.
Other types of fees	Submission of the graduation application for degree programmes that qualify as practitioners	€32 (two €16 revenue stamps) + the additional contribution for degree programmes that qualify as practitioners is being defined In the case of resubmission of the graduation application, only one additional revenue stamp is required.

(*) Information on fees is to be requested by email from the student administration office using the university e-mail account (@edu.unifi.it).

(**) These administrative fees do not apply to students with disabilities, recognized disabilities, or a disability of 66% or more (see section 13.5 A.3); students should contact the student administration office to request cancellation of any charges applied automatically by online procedures.

13.4 ISEE for DSU benefits

Students fall in different tuition fee brackets based on their economic status assessed through the Indicator of Equivalent Economic Situation (**ISEE**) **valid for DSU benefits**³³. Other types of ISEE are not considered valid.

³³ art. 8 of D.P.C.M. no. 159 dated 5 December 2013, supplemented by art. 2-sexies of Legislative decree no. 422 dated 9 March 2016, converted with amendments by Law no. 89 of 26 May 2016; Legislative decree no. 147 of 15 September 2017, as amended by Legislative decree no. 4 dated 28 January 2019 and Legislative decree no. 101 of 3 September 2019.

To obtain an ISEE:

- A. **Students resident in Italy** must sign the **Single Substitute Statement (*Dichiarazione Sostitutiva Unica*)** for fee reductions related to the right to university education (linked to the student's tax code), through a Tax Assistance Centre (CAF) or via the INPS online services.
- B. **EU and non-EU nationals resident abroad** (both Italian citizens and foreigners) are automatically assigned a notional university ISEE, calculated for groups of nations based on the World Bank's annual classification of national incomes; the classification published in 2025 is considered for AY 2025/2026.

GROUP (The list of Nations-Groups is reported in Annex 1)	NOTIONAL UNIVERSITY ISEE
HIGH INCOME	€ 75,500.00
UPPER MIDDLE INCOME	€ 52,500.00
LOWER MIDDLE INCOME	€ 36,500.00
LOW INCOME	€ 25,500.00

For students enrolled in years after the first who have declared a residence abroad in their personal data, the notional university ISEE will be automatically recorded in their student record after enrolment renewal and before the calculation of the second instalment.

For matriculating students who have declared residence abroad in their personal data, the notional university ISEE will be calculated at the end of the online matriculation procedure, and the fee will be automatically proportioned to the pre-determined ISEE indicator.

[Students resident abroad cannot avail themselves of an ISEE determined in any other way; this economic indicator shall also apply to any service or call issued by the University of Florence, unless otherwise stated in the relevant calls, notices, or agreements.]

Students resident in Italy must request the calculation of their ISEE by 20 January 2026. Students who do not meet the deadline will be placed in the highest contribution bracket; they may still submit the ISEE by paying a €100 administrative fee.

13.4.1 Who must submit an ISEE to claim DSU benefits

A) The following students **must submit an ISEE**:

1. those who want to pay tuition fees according to their economic status;
2. those who want to spend a period of study abroad (international mobility, Erasmus) and wish to obtain the additional grant for students in socio-economically disadvantaged conditions;
3. those who wish to participate in work-study programmes (150 hours) and mentoring activities;
4. those who want to obtain a reduction in university fees provided for cases where two or more siblings belonging to the same family unit (as defined for the purposes of calculating the university ISEE) are simultaneously enrolled in the 2025/2026 academic year;
5. those who applied for a regional ARDSU scholarship and did not qualify for it or had it revoked, wish to be placed in one of the income brackets ³⁴;
6. those who wish to take part in an Erasmus in Italy;
7. those who wish to apply for prizes and scholarships established by the university.

Students who submit an ISEE after the deadline (see section 2) must pay a €100 administrative fee, except for those who provide the ISEE during the matriculation process.

B) Without prejudice to what is stated in points A)2 and A)3 above, students belonging to the categories listed under Section 13.5, paragraphs A and B, **are not required to submit an ISEE**:

- disabled students, those officially recognized as having a handicap³⁵, or with a disability equal to or greater than 66%;
- students who are the children of the recipients of invalidity pensions³⁶;
- foreign students in receipt of a scholarship from the Italian Government;
- students who were accorded an exemption because they are residents—or whose families of origin (father or mother) were residents—from **24 August 2016 to 15 December 2016** in the areas affected by the 2016 seismic events;
- prisoners;
- students with athletic merit.

13.4.2 How to use the ISEE to claim DSU benefits [*for residents in Italy only*]

Students who wish to use the ISEE to claim regional DSU benefits, after

³⁴ Students who have been awarded a scholarship but did not submit the ISEE by the deadline indicated in the 'Dates and Deadlines' section must submit the ISEE only if they wish to apply for the benefits and services listed under point A, or if the scholarship is revoked.

³⁵ Art. 3, par. 1 of Law no. 104 dated 5 February 1992

³⁶ Art. 30 of Law no. 118 dated 30 March 1971.

submitting the Single Substitute Statement (*Dichiarazione Sostitutiva Unica*), must **authorize the university to acquire their ISEE**.

In the case of simultaneous enrolment in multiple degree programmes, the consent given for one study programme is automatically applied to the other ones.

Starting from AY 2018/2019, the authorization to acquire the ISEE is valid for all university studies associated with a student's personal profile, unless he/she withdraws consent.

Students who have authorized the acquisition of the ISEE value may withdraw their consent by emailing the student administration office using their university email account (@edu.unifi.it). They will thereafter be placed in the highest contribution bracket and cannot authorize again until the following academic year.

13.4.3 Which ISEE is required for academic year 2025/2026 [for residents in Italy only]

To calculate the fees for AY 2025/2026, the ISEE valid on the date its acquisition was authorized is taken into account.

For all ISEE retrievals already **authorized** starting from AY 2018/2019 or **by 31 December 2025**, the 2025 ISEE is considered valid; only in the absence of the 2025 ISEE will the 2026 ISEE be considered valid.

For ISEE retrievals authorized from **1 January 2026** onward, the **2026 ISEE** will be considered valid.

[In the case of acquisition of the 2025 ISEE, it is not possible to replace it with the 2026 ISEE, and the 2025 ISEE will be used to calculate fees for AY 2025/2026].

The late submission of the ISEE for previous academic years is allowed only for the purpose of recalculating the fees due (not for obtaining refunds); the ISEE valid at the time authorization was granted may be used.

13.4.4 Submitting the ISEE [for residents in Italy only]

A) Students enrolled in years after the first

Students enrolled in years after the first **who authorized the acquisition of the ISEE** starting in AY 2018/2019 must submit the Single Substitute Statement (*Dichiarazione Sostitutiva Unica*), valid for university purposes by **20 January 2026**. The acquisition takes place according to the criteria outlined in section 13.4.3, without the need for further online authorization by the student.

Students enrolled in years after the first who did not **authorize the acquisition of the ISEE** and wish to be placed in one of the income brackets must:

- 1) submit the Single Substitute Statement (*Dichiarazione Sostitutiva Unica*), valid for university purposes by **20 January 2026** (the acquisition takes place according to the criteria indicated in Section 13.4.3);
- 2) authorize the acquisition of the ISEE by **1:00 PM on 20 January 2026** using the [online procedure](#).

Students who do not comply with the indicated deadlines and procedures may submit the ISEE late, on payment of a €100 administrative fee (see section 13.3)

B) Students who matriculate through the online procedure

Students who matriculate through the online procedure may:

- 1) declare during the procedure that they do not wish to submit the Single Substitute Statement (*Dichiarazione Sostitutiva Unica*), to obtain the ISEE and that they intend to pay the enrolment fee corresponding to the highest contribution bracket;
- 2) **authorize the acquisition of the ISEE value during the procedure.** Based on this authorization, the system will retrieve the ISEE value and determine the amount to be paid as the enrolment fee (which corresponds to the first instalment).

If, when acquiring the ISEE from the INPS database, the university does not find the ISEE value, students can:

- not pay the fee until the enrolment deadline and request the Single Substitute Statement from a CAF office or by filling out the form on the INPS website to obtain the ISEE value; or, if the Single Substitute Statement has already been requested, wait for the ISEE to be processed by INPS;
- print an enrolment fee of an average value, equal to €550.20, and proceed with enrolment (a flat fee not applicable for enrolment in Postgraduate Schools in the field of healthcare). In this case, the student must submit the ISEE as described in the previous point A): the second instalment will otherwise be calculated in the highest bracket.

Students who have not authorized the acquisition of the ISEE and/or for whom there is no valid ISEE value for DSU benefits in the INPS database are placed in the highest contribution bracket.

Students who make changes to the ISEE automatically retrieved by the system must notify the university by submitting a new retrieval/authorization, preferably before the deadline for the second

instalment (for further information, contact the student administration office). Changes to the ISEE are not subject to an administrative fee.

13.5 Partial or total exemption from payment of fees and dues

Partial or total exemptions from the payment of fees and dues **are non-cumulative**. If a student meets the requirements for multiple partial or total exemptions, the university administration will automatically grant the most favourable exemption to the student.

In the case of simultaneous enrolment in multiple degree programmes, students are required to submit an exemption request for each degree programme, following the instructions provided below.

After the deadlines (see section 2), requests can still be submitted until **20 January 2026** only if they refer to the current academic year; a **€100 administrative fee** will be charged once the exemption request is submitted. **After this deadline, it is no longer possible to submit the request.**

Those who renew their enrolment late (after 20 January 2026) may submit a request for exemption within 15 days of the renewal by sending an application to their student administration office.

These deadlines and fees do not apply to students with disabilities, those officially recognized as having a handicap, or with a disability equal to or greater than 66%.

A) The following are exempt from paying the €140 regional DSU tax and the all-inclusive tuition fee, and are only required to pay the €16 stamp duty:

- A.1. students who are ranked as winners or eligible for a regional DSU scholarship;
- A.2. students who are children of recipients of an invalidity pension;³⁷
- A.3. students with disabilities, those officially recognized as having a handicap³⁸, or with a disability equal to or greater than 66%.

B) The following are exempt from paying the all-inclusive tuition fee and must only pay the €140 regional DSU tax and €16 stamp duty:

- B.1. students enrolled in first cycle, single cycle, second cycle degree programme, or in specialist or single-cycle specialist degree programmes at this university, who are residents—or whose families of origin (father or

³⁷ Pension and exemption accorded pursuant to art. 30 of Law no. 118 dated 30 March 1971.

³⁸ art. 3 par. 1 of Law no. 104 dated 5 February 1992.

mother) were residents—from **24 August 2016** to **15 December 2016** in the areas affected by the 2016 seismic events³⁹, who began their studies by the 2022/23 academic year and were granted the exemption in the academic years following the start of their studies, are entitled to maintain the exemption until the completion of that academic programme, up to and including the 2025/26 academic year.

B.2. detained students⁴⁰;

B.3. students from developing countries⁴¹;

B.4. foreign students holding a scholarship from the Italian Government within the framework of development cooperation programmes and intergovernmental cultural and scientific agreements, and the related periodic implementing programmes⁴².

B.5. Student-athletes who are regularly progressing in their studies (as described in section 13.1 c), enrolled in the first year or in subsequent years of a degree programme at the University of Florence, and who have achieved significant national or international competitive sporting merit, as determined by the University governing bodies that established the 'Student-Athlete' status. Further information and specific details about the 'Student-Athlete' status are available at <https://www.unifincludi.unifi.it/>;

B.6. for the first year of matriculation in the university system, students who were awarded a secondary school-leaving certificate with a mark of 100 with honours.

C) The following are entitled to a reduction in the all-inclusive tuition fee:

C.1. Students enrolled in degree programmes or postgraduate schools who have one or more siblings in the same family unit (exemptions are not granted for other types of family relationships) and who are simultaneously enrolled in first cycle, single cycle or second cycle degree programmes, in specialist or single-cycle specialist degree programmes, or in postgraduate schools at the University of Florence are eligible for the reduction, which is applied when calculating the second instalment. Each brother/sister is entitled to a reduction in the all-inclusive tuition fee due for the 2025/2026 academic year as follows:

- 30% reduction in the all-inclusive tuition fee if he/she is part of a family unit with ISEE for DSU less than or equal to €40,000.00;
- 10% reduction in the all-inclusive tuition fee if he/she is part of a family

³⁹ Legislative decree no. 189 dated 17 October 2016 and subsequent amendments, converted into Law no. 229 of 15 December 2016.

⁴⁰ The application of the exemption is governed by the 'Regulations for the functioning of the Penitentiary University Centre of the University of Florence'.

⁴¹ For the definition of Developing countries see art. 3, par. 5 of the Decree of the President of the Council of Ministers 9 April 2001 <https://www.mur.gov.it/> - Ministerial decree no. 115 dated 28 February 2023.

⁴² Exemption is subject to the renewal of the scholarship by the Ministry of Foreign Affairs and International Cooperation (M.A.E.C.I.)

unit with ISEE for DSU benefits greater than €40,000.00 and less than or equal to €75,000.00.

No reduction is granted for students whose family unit has an ISEE value for DSU purposes of more than €75,000.00, or if the ISEE certificate has not been submitted according to the procedures described in section 13.4.

All students, including those about to graduate, must submit the reduction request by **20 January 2026**, following the [online procedure](#) and providing the student ID number of their sibling. **No further requests can be submitted after this deadline.**

Requests submitted in previous academic years do not entitle the student to an exemption in the current academic year: the student must submit a new application.

The reduction is not automatically granted to siblings, who must each follow the same procedure to request the reduction of the all-inclusive tuition fee

- C.2. Students who resume their studies after an interruption of at least two academic years are required to pay a €155 fee for each year in which they were not enrolled but are exempt from payment of the €140 regional tax and €16 stamp duty. Students who interrupted their studies due to serious, prolonged, and documented health conditions are only required to pay €16 stamp duty.
- C.3. Students recognized as political refugees, beneficiaries of subsidiary protection, or stateless persons must pay the annual all-inclusive tuition fee according to the income bracket to which they belong, based on any income and assets they may have in Italy (see section 13.4).
- C.4 students with a 35%-50% disability are entitled to a 30% reduction in the all-inclusive tuition fee.
- C.5 students with a 51%-65% disability are entitled to a 50% reduction in the all-inclusive tuition fee.
- C.6 students with a 5% -34% disability are entitled to a 25% reduction in the all-inclusive tuition fee.
- C.7 Students who enrol in a second degree programme at the University of Florence are entitled to a 50% reduction in the all-inclusive tuition fee.

13.6 Financial benefits for students enrolled in degree programmes in fields of special national or EU interest

To encourage matriculation and enrolment on degree programmes in fields of special national or EU interest, students will receive a **partial refund of tuition fees**⁴³:

- L-7, first cycle degree programme in Environmental engineering
- L-7, first cycle degree programme in Civil and construction engineering for sustainability
- L-7, first cycle degree programme in Civil, construction and environmental engineering;
- L-8, first cycle degree programme in Electronic and telecommunication engineering;
- L-8, first cycle degree programme in Computer engineering;
- L-8 first cycle degree programme in Electronic engineering;
- L-9, first cycle degree programme in Mechanical engineering;
- L-9, first cycle degree programme in Management engineering;
- L-8/L-9 first cycle degree programme in Biomedical engineering;
- L-27, first cycle degree programme in Chemistry;
- L-30, first cycle degree programme in Physics and astrophysics and in Optics and optometry;
- L-31, first cycle degree programme in Computer science;
- L-34, first cycle degree programme in Geological science;
- L-35, first cycle degree programme in Mathematics;
- L-41, first cycle degree programme in Statistics;
- LM-74, second cycle degree programme in Geological science and technology.

Student who in AY 2024/2025 are enrolled in the first, second or third year of a programme with incentives and who have earned the following university credits (CFUs) by **30 September 2025** have a right to a fee refund:

- at least 24 CFUs (credits acquired by passing exams or by recognition of credits for international mobility);
- at least 70 CFUs (credits acquired by passing exams or by recognition of credits for international mobility);
- at least 150 CFUs (credits acquired by passing exams or by recognition of credits for international mobility).

Refunds are determined automatically by the university administration for all eligible students (no application is required) and is communicated by e-mail (to the student's university email account) by the due date of the second instalment of fees for the academic year following the year to which the benefit applies.

13.7 Refund of fees

The administration automatically refunds any fees (1st and 2nd instalments) paid in excess. In particular, **the following students shall be automatically**

⁴³ Ministerial decree no. 1047 of 29 December 2017 and Ministerial decree no. 989/2019

refunded⁴⁴:

- those who have renewed their 2025/2026 enrolment and earn their academic degree by the April 2026 session (AY 2024/2025);
- those who have paid an annual fee in excess of what is owed.

Refunds are processed by the university by the end of the calendar year following renewal of the most recent enrolment and using the payment methods communicated to the student.

Refunds that do not fall under automated procedures are issued within 120 days of the student's request.

13.8 Checks

Self-certifications and declarations submitted by the student are subject to verification in accordance with article 11 of the *Regulations regarding tuition fees*. If, as a result of the checks, discrepancies are found between declared and verified data, the student must:

- 1) pay the all-inclusive fee due for the correct income bracket;
- 2) pay an administrative penalty equal to three times the amount of the all-inclusive fee for the correct income bracket⁴⁵;
- 3) pay a fine ranging from € 500 to €5,000⁴⁵ and comply with the criminal law provisions for acts that constitute a criminal offense.

⁴⁴ Unless changes in individual student data emerge after computation.

⁴⁵ art. 10, par. 3 of Legislative decree no. 68 dated 29 March 2012.

Annex - Academic qualifications awarded abroad

A) Admission to first cycle and single cycle degree programmes

The **upper secondary school-leaving certificate**, an original or true copy, legalized or apostilled⁴⁶, accompanied by an official translation into Italian (documents in English, French or Spanish do not require translation into Italian) and the Declaration of Value issued by the Italian diplomatic or consular Representation of the country where the document was issued. The Declaration of Value must show that the certificate was awarded at the end of at least 12 years of schooling and that it allows admission to a university degree programme similar to the one chosen in the country in which it was awarded; if required for admission to university studies in the country of origin, the Declaration of Value must also specify whether the academic aptitude test, if any, was passed.

Students who were awarded a certificate after less than 12 years of schooling must also submit academic certification that they passed the following university exams:

- those of the first year in the case of 11 years of schooling;
- those of the first two years in the case of 10 years of schooling.

The certificate of exams passed may be replaced by a post-secondary diploma awarded by a non-university institute of higher education abroad, duly certified by the Representation as described above.

Special provisions apply to some foreign qualifications, for which applicants should refer to Annexes 1 and 2 to the MUR Provisions for admission of foreign students to university programmes in academic year 2025/2026 (<https://www.universitaly.it/studenti-stranieri>).

B) Admission to second cycle degree programmes

The **academic qualification** valid for admission to second cycle degree programmes, in original or true copy, legalized or apostilled⁴⁷, accompanied by an official translation into Italian (documents in English, French or Spanish do not require translation into Italian) and a Declaration of Value issued by the Italian diplomatic or consular Representation of the country where the document was issued.

⁴⁶ (Except when legalization or apostille are exempted under international agreements)

⁴⁷ (Except when legalization or apostille are exempted under international agreements)

C) Statements of Comparability and of Verification issued by the Information Centre on Academic Mobility and Equivalence - CIMEA

Students who are unable to produce the Declaration of Value for their qualification may apply to the [Information Centre on Academic Mobility and Equivalence - CIMEA](#) for the Statement of **Comparability** and the Statement of **Verification** of the qualification. In the latter case, the student must still deliver the original or a true copy of the qualification.

Important: Certificates of comparability for qualifications issued by one of the 55 countries of the [Lisbon Convention](#) ("statements of correspondence") will be available for download directly and free of charge through the [Automatic Recognition Database Italia](#) - ARDI. A Statement of Verification of these qualifications, to be requested through CIMEA, is nevertheless required.

D) Conversion of foreign marks

For the purpose of converting grades pertaining to educational activities carried out abroad, the university adopts the scheme provided in Annex 2 of Prot. no. 678 dated 24 May 2024 (further information is available on the page [Conversion of marks](#) awarded during mobility under the section Ateneo]

ANNEX 1 CLASSIFICATION OF INCOME BY COUNTRY - YEAR 2025

(Source World Bank <https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>)

COUNTRY	GROUP
Afghanistan	LOW INCOME
Albania	UPPER MIDDLE INCOME
Algeria	UPPER MIDDLE INCOME
American Samoa	HIGH INCOME
Andorra	HIGH INCOME
Angola	LOWER MIDDLE INCOME
Antigua and Barbuda	HIGH INCOME
Argentina	UPPER MIDDLE INCOME
Armenia	UPPER MIDDLE INCOME
Aruba	HIGH INCOME
Australia	HIGH INCOME
Austria	HIGH INCOME
Azerbaijan	UPPER MIDDLE INCOME
Bahamas, The	HIGH INCOME
Bahrain	HIGH INCOME
Bangladesh	LOWER MIDDLE INCOME
Barbados	HIGH INCOME
Belarus	UPPER MIDDLE INCOME
Belgium	HIGH INCOME
Belize	UPPER MIDDLE INCOME
Benin	LOWER MIDDLE INCOME
Bermuda	HIGH INCOME
Bhutan	LOWER MIDDLE INCOME
Bolivia	LOWER MIDDLE INCOME
Bosnia and Herzegovina	UPPER MIDDLE INCOME
Botswana	UPPER MIDDLE INCOME
Brazil	UPPER MIDDLE INCOME
British Virgin Islands	HIGH INCOME
Brunei Darussalam	HIGH INCOME
Bulgaria	HIGH INCOME
Burkina Faso	LOW INCOME
Burundi	LOW INCOME
Cabo Verde	LOWER MIDDLE INCOME
Cambodia	LOWER MIDDLE INCOME
Cameroon	LOWER MIDDLE INCOME
Canada	HIGH INCOME
Cayman Islands	HIGH INCOME
Central African Republic	LOW INCOME

COUNTRY	GROUP
Chad	LOW INCOME
Channel Islands	HIGH INCOME
Chile	HIGH INCOME
China	UPPER MIDDLE INCOME
Colombia	UPPER MIDDLE INCOME
Comoros	LOWER MIDDLE INCOME
Congo, Dem. Rep.	LOW INCOME
Congo, Rep.	LOWER MIDDLE INCOME
Costa Rica	UPPER MIDDLE INCOME
Côte d'Ivoire	LOWER MIDDLE INCOME
Croatia	HIGH INCOME
Cuba	UPPER MIDDLE INCOME
Curaçao	HIGH INCOME
Cyprus	HIGH INCOME
Czechia	HIGH INCOME
Denmark	HIGH INCOME
Djibouti	LOWER MIDDLE INCOME
Dominica	UPPER MIDDLE INCOME
Dominican Republic	UPPER MIDDLE INCOME
Ecuador	UPPER MIDDLE INCOME
Egypt, Arab Rep.	LOWER MIDDLE INCOME
El Salvador	UPPER MIDDLE INCOME
Equatorial Guinea	UPPER MIDDLE INCOME
Eritrea	LOW INCOME
Estonia	HIGH INCOME
Eswatini	LOWER MIDDLE INCOME
Ethiopia	LOW INCOME
Faroe Islands	HIGH INCOME
Fiji	UPPER MIDDLE INCOME
Finland	HIGH INCOME
France	HIGH INCOME
French Polynesia	HIGH INCOME
Gabon	UPPER MIDDLE INCOME
Gambia, The	LOW INCOME
Georgia	UPPER MIDDLE INCOME
Germany	HIGH INCOME
Ghana	LOWER MIDDLE INCOME
Gibraltar	HIGH INCOME
Greece	HIGH INCOME
Greenland	HIGH INCOME
Grenada	UPPER MIDDLE INCOME
Guam	HIGH INCOME
Guatemala	UPPER MIDDLE INCOME

COUNTRY	GROUP
Guinea	LOWER MIDDLE INCOME
Guinea-Bissau	LOW INCOME
Guyana	HIGH INCOME
Haiti	LOWER MIDDLE INCOME
Honduras	LOWER MIDDLE INCOME
Hong Kong SAR, China	HIGH INCOME
Hungary	HIGH INCOME
Iceland	HIGH INCOME
India	LOWER MIDDLE INCOME
Indonesia	UPPER MIDDLE INCOME
Iran, Islamic Rep.	UPPER MIDDLE INCOME
Iraq	UPPER MIDDLE INCOME
Ireland	HIGH INCOME
Isle of Man	HIGH INCOME
Israel	HIGH INCOME
Italy	HIGH INCOME
Jamaica	UPPER MIDDLE INCOME
Japan	HIGH INCOME
Jordan	LOWER MIDDLE INCOME
Kazakhstan	UPPER MIDDLE INCOME
Kenya	LOWER MIDDLE INCOME
Kiribati	LOWER MIDDLE INCOME
Korea, Dem. People's Rep.	LOW INCOME
Korea, Rep.	HIGH INCOME
Kosovo	UPPER MIDDLE INCOME
Kuwait	HIGH INCOME
Kyrgyz Republic	LOWER MIDDLE INCOME
Lao PDR	LOWER MIDDLE INCOME
Latvia	HIGH INCOME
Lebanon	LOWER MIDDLE INCOME
Lesotho	LOWER MIDDLE INCOME
Liberia	LOW INCOME
Libya	UPPER MIDDLE INCOME
Liechtenstein	HIGH INCOME
Lithuania	HIGH INCOME
Luxembourg	HIGH INCOME
Macao SAR, China	HIGH INCOME
Madagascar	LOW INCOME
Malawi	LOW INCOME
Malaysia	UPPER MIDDLE INCOME
Maldives	UPPER MIDDLE INCOME
Mali	LOW INCOME

COUNTRY	GROUP
Malta	HIGH INCOME
Marshall Islands	UPPER MIDDLE INCOME
Mauritania	LOWER MIDDLE INCOME
Mauritius	UPPER MIDDLE INCOME
Mexico	UPPER MIDDLE INCOME
Micronesia, Fed. Sts.	LOWER MIDDLE INCOME
Moldova	UPPER MIDDLE INCOME
Monaco	HIGH INCOME
Mongolia	UPPER MIDDLE INCOME
Montenegro	UPPER MIDDLE INCOME
Morocco	LOWER MIDDLE INCOME
Mozambique	LOW INCOME
Myanmar	LOWER MIDDLE INCOME
Namibia	UPPER MIDDLE INCOME
Nauru	HIGH INCOME
Nepal	LOWER MIDDLE INCOME
Netherlands	HIGH INCOME
New Caledonia	HIGH INCOME
New Zealand	HIGH INCOME
Nicaragua	LOWER MIDDLE INCOME
Niger	LOW INCOME
Nigeria	LOWER MIDDLE INCOME
North Macedonia	UPPER MIDDLE INCOME
Northern Mariana Islands	HIGH INCOME
Norway	HIGH INCOME
Oman	HIGH INCOME
Pakistan	LOWER MIDDLE INCOME
Palau	HIGH INCOME
Panama	HIGH INCOME
Papua New Guinea	LOWER MIDDLE INCOME
Paraguay	UPPER MIDDLE INCOME
Peru	UPPER MIDDLE INCOME
Philippines	LOWER MIDDLE INCOME
Poland	HIGH INCOME
Portugal	HIGH INCOME
Puerto Rico	HIGH INCOME
Qatar	HIGH INCOME
Romania	HIGH INCOME
Russian Federation	HIGH INCOME
Rwanda	LOW INCOME
Samoa	LOWER MIDDLE INCOME
San Marino	HIGH INCOME
São Tomé and Príncipe	LOWER MIDDLE INCOME

COUNTRY	GROUP
Saudi Arabia	HIGH INCOME
Senegal	LOWER MIDDLE INCOME
Serbia	UPPER MIDDLE INCOME
Seychelles	HIGH INCOME
Sierra Leone	LOW INCOME
Singapore	HIGH INCOME
Sint Maarten (Dutch part)	HIGH INCOME
Slovak Republic	HIGH INCOME
Slovenia	HIGH INCOME
Solomon Islands	LOWER MIDDLE INCOME
Somalia	LOW INCOME
South Africa	UPPER MIDDLE INCOME
South Sudan	LOW INCOME
Spain	HIGH INCOME
Sri Lanka	LOWER MIDDLE INCOME
St. Kitts and Nevis	HIGH INCOME
St. Lucia	UPPER MIDDLE INCOME
St. Martin (French part)	HIGH INCOME
St. Vincent and the Grenadines	UPPER MIDDLE INCOME
Sudan	LOW INCOME
Suriname	UPPER MIDDLE INCOME
Sweden	HIGH INCOME
Switzerland	HIGH INCOME
Syrian Arab Republic	LOW INCOME
Taiwan, China	HIGH INCOME
Tajikistan	LOWER MIDDLE INCOME
Tanzania	LOWER MIDDLE INCOME
Thailand	UPPER MIDDLE INCOME
Timor-Leste	LOWER MIDDLE INCOME
Togo	LOW INCOME
Tonga	UPPER MIDDLE INCOME
Trinidad and Tobago	HIGH INCOME
Tunisia	LOWER MIDDLE INCOME
Türkiye	UPPER MIDDLE INCOME
Turkmenistan	UPPER MIDDLE INCOME
Turks and Caicos Islands	HIGH INCOME
Tuvalu	UPPER MIDDLE INCOME
Uganda	LOW INCOME
Ukraine	UPPER MIDDLE INCOME
United Arab Emirates	HIGH INCOME
United Kingdom	HIGH INCOME
United States	HIGH INCOME

COUNTRY	GROUP
Uruguay	HIGH INCOME
Uzbekistan	LOWER MIDDLE INCOME
Vanuatu	LOWER MIDDLE INCOME
Venezuela, RB	LOWER MIDDLE INCOME
Vietnam	LOWER MIDDLE INCOME
Virgin Islands (U.S.)	HIGH INCOME
West Bank and Gaza	LOWER MIDDLE INCOME
Yemen, Rep.	LOW INCOME
Zambia	LOWER MIDDLE INCOME
Zimbabwe	LOWER MIDDLE INCOME



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