



UNIVERSITÀ  
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FIRENZE

Da un secolo, oltre.



HR EXCELLENCE IN RESEARCH

AREA  
SERVIZI ALLA  
DIDATTICA

Settore Dottorato di Ricerca

## ONLINE APPLICATION GUIDE

**CALL FOR PEGASO PH.D. SCHOLARSHIPS 2025 – 41° cycle**

**a. y. 2025/2026**

For clarifications on the call and to get further information on how to apply, please contact: [dottorato@unifi.it](mailto:dottorato@unifi.it)

To report technical issues in the online service, write to: [online.help@unifi.it](mailto:online.help@unifi.it)

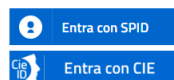
## ACCESS TO ONLINE APPLICATION SYSTEM

<https://studenti.unifi.it/auth/Logon.do?EnableRwd=1>



### Accesso GCS

Gestionale Carriere Studenti



If you do not have spid or CIE credentials and you belong to one of [exempted user categories\(\\*\)](#), you can log in using UNIFI credentials

login

## REGISTRATION

NATIONALITY	APPLICANTS WITH PREVIOUS CAREERS AT UNIFI	APPLICANTS NEVER REGISTERED AT UNIFI
ITALIAN	ACCESS WITH <b>SPID/CIE ONLY</b>	<ul style="list-style-type: none"><li>FIRST ACCESS WITH SPID/CIE (successivo completamento dati anagrafici)</li><li>SUBSEQUENT ACCESSES <b>WITH SPID/CIE ONLY</b></li></ul>
FOREIGN	ACCESS WITH <b>ITALIAN TAX CODE + PASSWORD</b>	<ul style="list-style-type: none"><li><a href="#">REGISTRATION</a> (cfr. <a href="#">online registration guide</a> eng)</li><li>SUBSEQUENT ACCESSES with <b>ITALIAN TAX CODE + PASSWORD CHOSEN FOR THE REGISTRATION</b></li></ul>

Those with previous academic careers at UniFI must select one of them after logging in, regardless of which one.


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 |
 **GESTIONE CARRIERA**  
 studente

## Choice of career

Your careers are indicated below.

Student ID	Type of course of study	Course of Study	Status	
[REDACTED]	DEGREE COURSE	[REDACTED]	Attivo	Select
[REDACTED]	DEGREE COURSE	[REDACTED]	Cessato - Decadenza	Select

After selecting the career (or if you have only one UniFI career), the following page will open.



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Welcome to your reserved area.

Personal data

View details ▶

Control panel

Hide details ▼

Process	Status	Activity
Fees	● expired	<a href="#">view</a>
Career Plan	● not editable	
Available exam sessions (the number relates to the exams in the digital academic records with open booking. You can consult the rest of the available exam sessions from the menu at the top right - exams - exam session)	● 0 available exam sessions	
Exam sessions booked	● 0 exams booked	

Student status

View details ▶

Messages

Hide details ▼

Sender	Title	Date
No message		


[others...](#)

Notes

Hide details ▼

Status	Note	Start of validity of note	End of validity of note
No note			



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Welcome to your reserved area.

### Personal data

Hide details ▾

### Student status

View details ►

Photo

Name surname

Permanent address

Current address

Personal E-Mail

● missing

[edit contacts](#)

**CHECK CAREFULLY** that your personal email is listed in the Personal Data section, as it will be used for all communications related to the competition.

Instead, those accessing after registration will see this screen.



Through the menù at the top right you can choose the operation to be executed

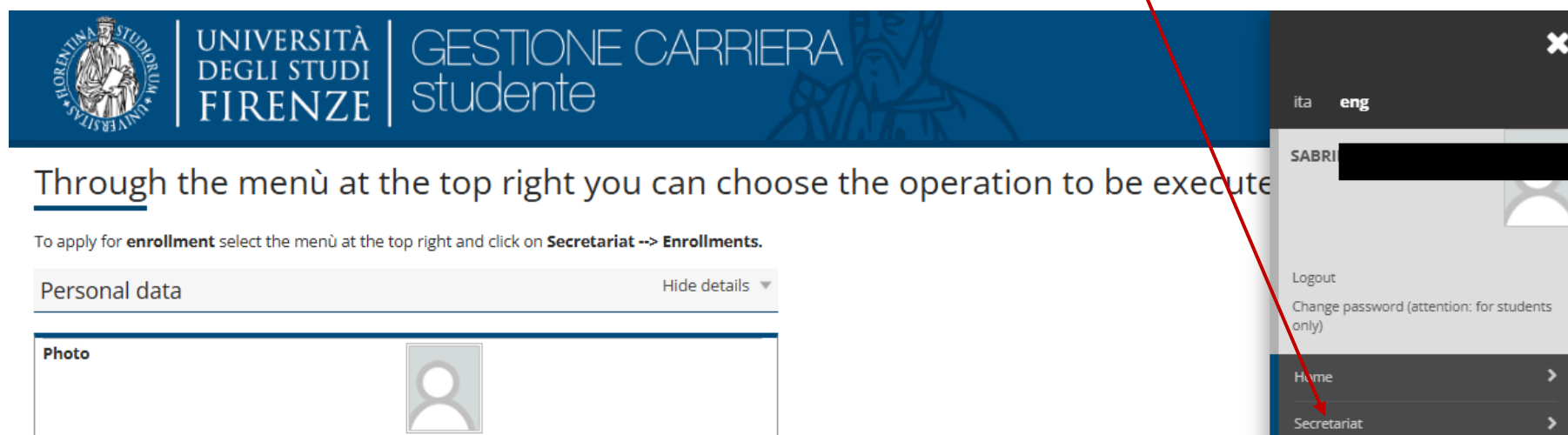
To apply for **enrollment** select the menù at the top right and click on **Secretariat --> Enrollments**.

Personal data Hide details ▼

---

**Photo**

IN ALL CASES - To proceed with submitting the application, click on the menu at the top right and select SECRETARIAT.



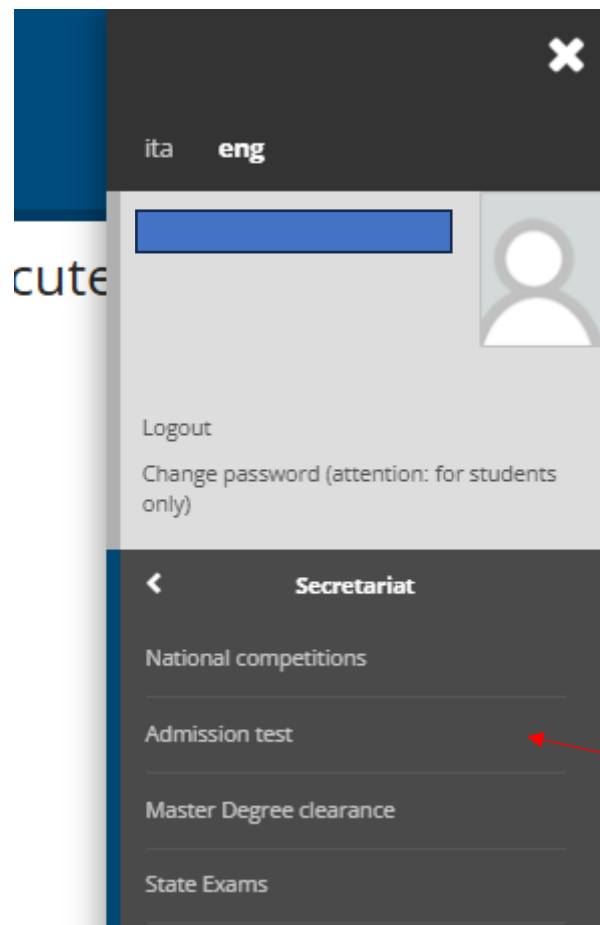
Through the menù at the top right you can choose the operation to be executed

To apply for **enrollment** select the menù at the top right and click on **Secretariat --> Enrollments**.

Personal data Hide details ▼

---

**Photo**



In the SECRETARIAT submenu, select ADMISSION TESTS



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## Competition registration

Through the following pages, it will be possible to register for an admission/selection competition.

Competition registration



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### INFORMATION PAGE

**WARNING** Before registering for the application you are interested in:

- for admission to degree courses with restricted access, read the call published [HERE](#)
- for admission to PH.D. Courses, read the call published [HERE](#)

Back

Next

On these two pages, click COMPETITION REGISTRATION and then NEXT.



## Choice of course type

Select the type of course you want to access.

Choice of course type

**Post Reform\***

- ☐ Ph.D. Courses (M.D. 226/2021)
- ☐ DEGREE COURSE
- ☐ SPECIALISTIC DEGREE COURSE (SINGLE CYCLE)
- ☐ MASTER DEGREE COURSE
- ☐ Specializzazione di attività di Sostegno

[Back](#) [Next](#)

Select the item “Ph.D. Courses (M.D. 226/2021)” and click NEXT



## Ph.D. Courses

Select the Ph.D. Course you intend to access.

Ph.D. Course choice:

**[Department of Neuroscienze, Psicologia, Area del Farmaco e Salute del Bambino (NEUROFARBA)]\***

- ☐ TUSCAN PH.D IN NEUROSCIENCES

**[Department of Storia, Archeologia, Geografia, Arte e Spettacolo (SAGAS)]\***

- ☐ HISTORY OF ART AND PERFORMING ARTS

[Back](#) [Next](#)

Select the DOCTORAL COURSE for which you want to apply and click NEXT.



## Applications list

Select the application you intend to register for.

Application choice academic year 2025

**Application\*** ☐ SASPE\_41\_ [REDACTED]

**Application\*** ☐ SASPE\_41\_TEM\_01 [REDACTED]

[Back](#) [Next](#)

Select the ranking list you wish to apply for and click NEXT.

**Note: If you want to apply for multiple ranking lists, after completing the first application, return to this screen, select the next ranking list(s), and proceed until completing the subsequent applications.**



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## Preferenze

Esprimere le preferenze relative al concorso di ammissione scelto.

Scelta delle preferenze

<b>Preferenza:*</b>	DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS
---------------------	--

[Back](#) [Next](#)

On this page, DO NOT select any preferences, click NEXT.

## Preferenze percorso di studio

Scegliere il percorso di studio per ogni preferenza espressa.

DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS

Course of study:\*

-

-

HISTORY OF ART

HISTORY OF PERFORMING ARTS

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Next

The “**Percorso di studio**” corresponds to the curriculum of the Ph.D. Course.

**For those courses divided into curricula, select the chosen curriculum on this page;** for courses not divided into curricula, this page will not appear.

## Declarations

Select the administrative category that is appropriate for the admission competition performance.

Administrative category

Administrative category\*

STANDARD POSITIONS

Aid for carrying out tests

I request assistance in carrying out the test (see announcement)

☐ Yes ☒ No

## Useful links

- [Bando](#)
- [Corsi](#)

## Expected tests

Description	Type	Date	Time	Examination mode
Final Evaluation				Per informazioni sulla modalità di svolgimento delle prove consultare la scheda del corso al link "Corsi". - For information about the examination mode, check the fact sheet at the link "Ph.D. Courses"

Back
Next

On this page, you can indicate aids for taking the tests in case of disability/incapacity.

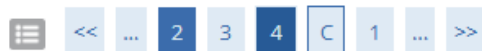
A window will open where you can specify the percentage of disability and the required aid.

Click NEXT



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## Confirmation of competition registration

Check the information on the choices made on the previous pages.

### Competition

Type of qualification	RESEARCH DOCTORATE
Type of course	Ph.D. Courses (M.D. 226/2021)
Description	SASPE_41_ORDINARIA

### Preferenze

Preferenza	DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS
------------	--

### Preferenze percorsi di studio

DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS	HISTORY OF ART
--	----------------

### Administrative category and disability/DSA aids

Administrative category	STANDARD POSITIONS
Request for a handicap/DSA aid	No

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Confirm and continue

If the summary information is correct, click CONFIRM AND CONTINUE

## Details of the titles required

To continue, qualifications must be declared.  
Candidates in possession of a foreign academic qualification (equivalent to a specialisation degree/master's degree/degree awarded under the former Italian university system) can apply for admission, attaching the qualifications obtained, with an Italian or English translation.  
These candidates are admitted to the competition with reservations and will be excluded from the competition, or, if they are successful, from the PhD course in which they are enrolled if it turns out, following verification, that the qualification does not meet the requirements of this call and therefore does not permit enrolment in the PhD course.

On this page, the data of the HIGH SCHOOL DIPLOMA and the QUALIFICATION FOR PH.D. ADMISSION must be entered.

In the section "High School Qualification" enter the data of the high school diploma (Italian or foreign university entrance qualification).

In the section "Alternative Qualifications", enter the qualification obtained for admission to the PhD course (or to be achieved by 31/10/2025).

- LAUREA = DEGREE AWARDED UNDER THE FORMER ITALIAN UNIVERSITY SYSTEM

- LAUREA MAGISTRALE ex D.M. 270/04 (ITALIAN UNIVERSITY SYSTEM)

- LAUREA SPECIALISTICA ex D.M. 509/99 (ITALIAN UNIVERSITY SYSTEM)

- FOREIGN DEGREE (MASTER DEGREE qualification for PH.D. course admission obtained abroad).

Mandatory titles of studies					
Block status	Title	Eligible titles:	Notes	Title status	Actions
	Secondary school higher certificate				

## Alternative titles of studies

To continue it is necessary to complete the insertion of all the studies titles of at least one optional block. The various options show titles that are alternative to each other:

Option 1:

Block status	Title	Eligible titles:	Notes	Title status	Actions
	LAUREA				

Option 2:

Block status	Title	Eligible titles:	Notes	Title status	Actions
	LAUREA SPECIALISTICA				

Option 3:

Block status	Title	Eligible titles:	Notes	Title status	Actions
	LAUREA MAGISTRALE				

Option 4:

Block status	Title	Eligible titles:	Notes	Title status	Actions
	FOREIGN DEGREE	<ul style="list-style-type: none"> <li>MD - Master degree</li> </ul>			

[Back](#) [Proceed](#)

**MANDATORILY** enter your High School Diploma and the qualification granting access to the Doctorate.

By clicking **INSERT** in the row of the qualification obtained/to be obtained, a series of pages will open where you must select the University, the degree course, and enter the details of the qualification **obtained/not yet obtained**.**Note:**

**AFAM qualifications can be entered in the sections corresponding to University**



## Mandatory attachments

On this page it is mandatory to attach the documentation required by the decree/admission notice.

**WARNING: if the attached documentation does not corresponds to what is stated in the announcement, you could be excluded from the competition!**  
**Carefully check the documents you attach.**

The chosen application includes the following types of documents and/or qualifications to be attached

Type of document	Minimum	Maximum
Bachelor degree	1	2
Curriculum vitae	1	1
Identity document	1	1
Master degree	1	2
Research project	1	1
Scientific publications	0	50
Copy of thesis	1	1
Signed self certification or certificate	1	1
Other qualifications	0	50

## Declared titles

No document and/or evaluation title has been inserted.

**Do you want to attach other documents and/or qualifications to the admission application?\***

☐ Yes

☐ No

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Next

## degrees

Upload the mandatory attachments (those marked with a value of 1 in the MINIMUM column) by selecting yes and clicking NEXT

## Declaration of assessment title

Indicate the data of the title or evaluation document.

Title or document detail

**Type:\***

Bachelor degree

**Title:\***

-

**Description:**

Curriculum vitae  
Identity document  
Master degree  
Research project  
Scientific publications  
Copy of thesis  
Signed self certification or certificate  
Other qualifications

**Attachment:**

Back Next

CHOOSE THE TYPE OF ATTACHMENT and enter a DESCRIPTIVE TITLE for the attachment being uploaded (the title must be SHORT but CLEAR; the same wording as the TYPE can be used)

Upload the file to be attached and click NEXT

Repeat the same operation for each mandatory attachment and any optional ones you wish to include



## Mandatory attachments

























On this page it is mandatory to attach the documentation required by the decree/admission notice.

**WARNING: if the attached documentation does not corresponds to what is stated in the announcement, you could be excluded from the competition!**  
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The chosen application includes the following types of documents and/or qualifications to be attached

Type of document	Minimum	Maximum
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Curriculum vitae	1	1
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Master degree	1	2
Research project	1	1
Scientific publications	0	50
Copy of thesis	1	1
Signed self certification or certificate	1	1
Other qualifications	0	50

## Declared titles

Type	Title	Actions		
Bachelor degree	BACHELOR			
Copy of thesis	COPY OF THESIS			
Curriculum vitae	CV			
Identity document	ID			
Master degree	MASTER DEGREE			
Other qualifications	TITOLI			
Research project	PROGETTO			
Signed self certification or certificate	AUTOCERTIFICAZIONE			

Do you want to attach other documents and/or qualifications to the admission application?\*

☐ Yes

☐ No

[Back](#) [Next](#)

The system displays the uploaded attachments, and from ACTIONS, you can VIEW, EDIT, or DELETE single attachments

Once all attachments are uploaded, check NO under the "Do you want to attach other documents and/or qualifications?" section and click NEXT



## Confirm Attachments

Check the information entered regarding the qualifications and documents for the evaluation.

Type	Title
Bachelor degree	BACHELOR
Copy of thesis	COPY OF THESIS
Curriculum vitae	CV
Identity document	ID
Master degree	MASTER DEGREE
Other qualifications	TITOLI
Research project	PROGETTO
Signed self certification or certificate	AUTOCERTIFICAZIONE

Back Next

Attachment confirmation page: if correct, click NEXT



## List of questionnaires

This page lists the compilable questionnaires.

Questionnaire	Status	Actions
Statements for Ph.D. application *	●	<a href="#">Fill in</a>

[Back](#)

The questionnaire contains mandatory declarations, to proceed with submitting the application, click FILL IN

## Compilation of the survey "Statements for Ph.D. application"

The questions marked with (\*) are mandatory.

In submitting this PhD application, I hereby declare:

to have never received a scholarship (even partially) to attend a Ph.D. course at Italian Universities\*

- ☒ No, I never received a scholarship
- ☐ Yes, I received a scholarship

to attend the PhD program full-time, following the rules and the regulations established by the Graduate School\*

- ☒ Yes

to know other foreign languages:

to communicate immediately any eventual changes regarding my residence or my mailing address or my email address\*

- ☒ Yes

that - pursuant to Articles 47, 38 and 19 of Presidential Decree No. 445 of 28.12.2000 - the copies relating to the qualifications attached to the application conform to the originals\*

- ☒ Yes

I have read the [Privacy Policy](#) in accordance with the European Regulation on the protection of personal data (EU Reg. 2016/679)\*

- ☒ Yes

Oral examination

I ask to do the interview in remote mode\*

- ☐ Yes
- ☒ No

cancel

Exit

Back

Next

Check the boxes and fill in the foreign language field, if known, then click NEXT

# » Questionnaire

## SummaryStatements for Ph.D. application

**!** you must **confirm** the questionnaire.

**i** all the questionnaire questions are complete.

Confirm Exit Print

PAGE 1

In submitting this PhD application, I hereby declare:

to have dual citizenship

No

Edit page1

PAGE 2

In submitting this PhD application, I hereby declare:

to have never received a scholarship (even partially) to attend a Ph.D. course at Italian Universities

No, I never received a scholarship

to attend the PhD program full-time, following the rules and the regulations established by the Graduate School

Yes

to communicate immediately any eventual changes regarding my residence or my mailing address or my email address

Yes

that - pursuant to Articles 47, 38 and 19 of Presidential Decree No. 445 of 28.12.2000 - the copies relating to the qualifications attached to the application conform to the originals

Yes

I have read the [Privacy Policy](#) in accordance with the European Regulation on the protection of personal data (EU Reg. 2016/679)

Yes

Oral examination

I ask to do the interview in remote mode

No

Edit page2

PAGE 3

Qualification to be achieved

I declare to provide submit the relevant certification not later than ten days after graduation, on pain of ineligibility.

Yes

Edit page3

Confirm Exit Print

If the summary is correct, click CONFIRM or, if necessary, EDIT



## List of questionnaires

This page lists the compilable questionnaires.

Questionnaire	Status	Actions
Statements for Ph.D. application *	●	<a href="#">Fill in</a>

[Back](#) [Next](#)

When the status shows a green dot, you can proceed by clicking NEXT



## Application registration confirmation

After completing the application it will not be possible to make changes or cancel it.

### Application

Type of qualification

RESEARCH DOCTORATE

Description

SASPE\_41\_ORDINARIA

### Preferences

Preference

DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS

### Study paths preferences

DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS

HISTORY OF ART

### Administrative category

Administrative category

STANDARD POSITIONS

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Complete the application

The summary of the submitted application will be displayed again; if correct, click **COMPLETE THE APPLICATION**

**After completion, the application cannot be modified or supplemented. The candidate can, within the deadline of the call, submit a new application by requesting the cancellation of the previous one via email at [dottorato@unifi.it](mailto:dottorato@unifi.it)**

## Application registration summary

The application registration process has been successfully completed.

**Admission test**

Description	SASPE_41_ORDINARIA
Year	2025/2026
Identification code	8

**Administrative category**

Administrative category	STANDARD POSITIONS
Request for assistance in conducting tests	No

### Preferences

Preference	Detail	Admissions deadline	Definitive closure scrolls
1	DR425 - HISTORY OF ART AND PERFORMING ARTS, 5 - STANDARD POSITIONS		

### Tests

Description	Type	Date	Time	Examination mode	Publication of results	Subjects	Status	Grade/Assessment
Final Evaluation				Per informazioni sulla modalità di svolgimento delle prove consultare la scheda del corso al link "Corsi". - For information about the examination mode, check the fact sheet at the link "Ph.D. Courses"	There is no publication of a ranking on the web		-	-

### Evaluation qualifications

Type	Title
Bachelor degree	<a href="#">BACHELOR</a>
Copy of thesis	<a href="#">COPY OF THESIS</a>
Curriculum vitae	<a href="#">CV</a>
Identity document	<a href="#">ID</a>
Master degree	<a href="#">MASTER DEGREE</a>
Other qualifications	TITOLI
Research project	<a href="#">PROGETTO</a>
Signed self certification or certificate	<a href="#">AUTOCERTIFICAZIONE</a>

### Useful links

- [Bando](#)
- [Corsi](#)

[Home competitions](#)
[Payments](#)
[Edit evaluation qualifications](#)

From this page, by clicking PAYMENTS, you can access the FEES section to proceed with the payment of the bulletin

**ATTENTION: The bulletin is paid ONLY once for each DOCTORAL COURSE you wish to apply for, even if multiple applications are submitted for different competitions within the same Doctoral Course**

**After payment, the receipt must be uploaded for EACH competition application submitted**  
**To upload the receipt, click EDIT EVALUATION TITLES:**





## Management of titles and documents for evaluation

Declare titles and documents useful for evaluation.

⚠ Attenzione! Le modifiche ai titoli e documenti non saranno applicate finchè non si conclude il processo di modifica con il pulsante "Avanti".

The chosen application expects the following types of documents and/or titles that contribute to the evaluation of the ranking:

Type of qualification	Minimum	Maximum
Tassa pagata	1	1

### Declared titles

No document and/or evaluation title has been inserted.

Do you want to attach other  
documents and/or titles to the  
admission application?\*

☐ Yes

☐ No

Back

Next

Upload the bulletin and click NEXT

To view all submitted applications and access each application for uploading the receipt, return to SECRETARIAT > ADMISSION COMPETITIONS



## Admission test

Admission testConcorso di ammissione

List of competitions you are entered

[SASPE 41 ORDINARIA](#)

Admission test

Click the button below to access the competitions you can enter

Sign up for another call for admission