

TO THE RECTOR
of the University of Florence

Student Administration Office

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STUDENT NUMBER

APPLICATION FOR COURSE ABBREVIATION AND CREDIT RECOGNITION

(for those who hold an additional Italian academic degree/have a previous career that ended due to renunciation or expiration/have carried out teaching and training activities for which they wish to seek recognition)

THE UNDERSIGNED

surname and name _____ born on _____
in _____ () country _____ Institutional e-mail address _____
resident at street/square _____ n. _____ district/locality _____
municipality _____ () postcode _____ mobile _____
domicile (indicate only if different from residence) at _____ street/square _____ n. _____
municipality _____ () C.A.P. _____

has submitted, for the Academic Year ____ / ____, on _____, an application for enrolment in the Course _____
Class _____ Curriculum _____ Campus _____
_____ of the University of Florence and, for the evaluation of his/her previous academic career,

DECLARES UNDER HIS/HER OWN RESPONSIBILITY

availing himself/herself of the terms of Articles 46 and 47 of D.P.R. 445/2000 and aware that anyone who makes a false declaration will lose the benefits obtained and will be subject to the criminal penalties provided for false declarations by Articles 75 and 76 of the above-mentioned D.P.R.:

TO BE IN POSSESSION of the academic degree conferred by the University of _____

TO BE IN POSSESSION of the academic degree conferred by the University of Florence

indicate student number _____

in _____ Class _____

conferred on _____ with a grade of ____ out of ____ Lode

Subject: _____ Thesis title: _____

to have been enrolled at the University of _____ in
the Course of _____ and to have previously completed their
university studies due to EXPIRATION/RENUNCIATION (delete as appropriate) on _____

to have carried out teaching and training activities (*which do not constitute a qualification or requirement for admission to the course of enrolment*) in the Course _____
at the University of _____

PARTIAL RECOGNITION of the following exams taken in the above-mentioned Course:

[illegible]

(*) Do not fill in if the qualification was obtained at the University of Florence.

(*firma*)

Attachments:

study programmes;

other _____

PLEASE NOTE

1. Failure to submit the attachments or incomplete completion of the application may result in the application not being accepted by the relevant teaching department.
2. Notification of the decision of the Degree Programme Board will be sent to the institutional email address issued by the University.
3. If you are a student at the University of Florence, please remember that you can download the self-certification of the exams you have sat directly from your personal profile.

POLICY ON THE PROCESSING OF PERSONAL DATA

Data will be processed in accordance with EU Regulation 2016/679 concerning the protection of individuals with regard to the processing of personal data, and D. Leg. 196/2003 and ss.mm.ii. All information regarding the processing carried out and the exercise of the rights of data subjects on the protection of personal data can be found on the University

https://www.unifi.it/sites/default/files/2025-10/informativa_studenti_ott_2025.pdf .

(signature for acknowledgment)