MOD. RIM_01

UNIVERSITÀ DEGLI STUDI FIRENZE

HR EXCELLENCE IN RESEARCH

TO THE RECTOR
of the University of Florence

Student Administration Office

APPLICATION FOR REFUND OF UNIVERSITY FEES

THE UNDERSIGNED

surname and name _____ born on _____

in _____ (__) country _____ Institutional e-mail address _____

resident at street/square _____ n. ____ district/locality _____

municipality _____ (__) postcode _____ mobile _____

domicile (indicate only if different from residence) at _____ street/square _____ n. _____

municipality _____ (__) C.A.P. _____

☐ not enrolled;
☐ matriculation number |__|__|__|__|__|__|__|__|

REQUESTS

a refund of university fees paid on _____ for a total amount of € _____ for the following reason:

_____

payment by credit to a bank/postal account held in his/her name or jointly, the details of which are as follows:

ACCOUNT HOLDER (the account must be held in the name of/jointly held by the Student/Graduate):

……..…….....

ITALIAN IBAN DETAILS (please write legibly; the character 'zero' must be crossed out 'Ø'):

Name of Bank: _____

Codice Nazione	Numero di controllo	CIN	ABI	CAB	NUMERO DI CONTO
|_|_|	|_|_|	|_|	|_|_|_|_|_|	|_|_|_|_|_|	|_|_|_|_|_|_|_|_|_|_|_|_|_|

FOREIGN IBAN COORDINATES (to be completed only for foreign bank accounts):

|_|_| |_|_|_|_| |_|_|_|_|_|_|_|_|_|_|_|_|

SWIFT/BIC (to be completed only for foreign bank accounts) : _____

Name of Bank: _____

Attachments:

- certificate and receipt for the above payment(s).

_____ _____

(date) *(signature)*

POLICY ON THE PROCESSING OF PERSONAL DATA

Data will be processed in accordance with EU Regulation 2016/679 concerning the protection of individuals with regard to the processing of personal data, and D. Leg. 196/2003 and ss.mm.ii. All information regarding the processing carried out and the exercise of the rights of data subjects on the protection of personal data can be found on the University https://www.unifi.it/sites/default/files/2025-10/informativa_studenti_ott_2025.pdf .

_____

(signature for acknowledgment)