MOD. RIT_03

UNIVERSITÀ DEGLI STUDI FIRENZE

HR EXCELLENCE IN RESEARCH

TO THE RECTOR
of the University of Florence

Student Administration Office

STUDENT NUMBER

ORIGINAL DOCUMENT COLLECTION REQUEST FORM

THE UNDERSIGNED

surname and name _____ born on _____

in _____ (__) country _____ Institutional e-mail address _____

resident at street/square _____ n. ____ district/locality _____

municipality _____ (__) postcode _____ mobile _____

domicile (indicate only if different from residence) at _____ street/square _____ n. _____

municipality _____ (__) C.A.P. _____

REQUESTS the submission of the

☐ Original high-school diploma;

☐ Replacement certificate for high-school diploma;

☐ Declaration of value (Mod. E) in original draft;

☐ University record book;

☐ Other _____

previously submitted to this University for enrolment in the course of _____

DELEGATION

To this end, I delegate Mr/Ms _____ born on _____

in _____ (____)

Details of the delegate's identification document: _____

SHIPMENT

To this end, please send the document to the following address, relieving the University of any responsibility for any mishaps:

_____

Street/Square _____ No. _____

City _____ (___) Postcode _____

UNIVERSITÀ DEGLI STUDI FIRENZE

HR EXCELLENCE IN RESEARCH

Attachments:

☐ Details of the applicant's identification document: _____

- - _____

(the issuing officer)

I, the undersigned, _____

DECLARE that I have collected _____

- _____ - _____

(date) *(signature)*

POLICY ON THE PROCESSING OF PERSONAL DATA

Data will be processed in accordance with EU Regulation 2016/679 concerning the protection of individuals with regard to the processing of personal data, and D. Leg. 196/2003 and ss.mm.ii. All information regarding the processing carried out and the exercise of the rights of data subjects on the protection of personal data can be found on the University https://www.unifi.it/sites/default/files/2025-10/informativa_studenti_ott_2025.pdf .

_____

(signature for acknowledgment)