



UNIVERSITÀ
DEGLI STUDI
FIRENZE



TO THE RECTOR
of the University of Florence

Student Administration Office

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STUDENT NUMBER

STAMP DUTY €16,00 (to be paid virtually)

APPLICATION FOR ENROLMENT AS A PART-TIME STUDENT

THE UNDERSIGNED

Surname and Name _____ born on _____

in _____ (____) country _____ Institutional e-mail address _____

resident at street/square _____ n. _____ district/locality _____

municipality _____ (____) postcode _____ mobile _____

domicile (indicate only if different from residence) at _____ street/square _____ n. _____

municipality _____ (____) C.A.P. _____

after reading the "Regulations for students undertaking part-time study", issued by Rector's Decree N. 1045/2022 of 26 August 2022:

REQUESTS

TO BE ENROLLED FOR THE ACADEMIC YEAR ____ / ____ AS A PART-TIME STUDENT

☐ **FULL-TIME**

☐ **PART-TIME** in teaching activities, with a percentage of:

☐ 50%

☐ 75%

☐ The **CHANGE** in the percentage of time dedicated to teaching activities from to

FURTHER DECLARES TO BE AWARE THAT:

- in accordance with Articles 46 and 47 of D.P.R. 445/2000, is aware that, in the event of false declarations, they will lose any benefits obtained and will be liable to the penalties provided for in Articles 75 and 76 of the same D.P.R.;
- following this declaration, should the academic requirements set out in the 'Regulations for students engaged in part-time academic activities (part-time students)' not be met, they must pay the portion of the university fees from which they had been exempted, by means of a specific payment notice issued by the Students' Registry;
- be aware that submitting an application for enrolment as a part-time student does not oblige the University to grant such status and that, should the application not be accepted, they will remain enrolled as a full-time student;

FURTHER REQUESTS

the recalculation of the first registration fee for the current academic year as a part-time student



☐ as a **working student** employed on a regular basis for a period of at least six months during the calendar year _____ and with an annual income of not less than 2,840.51 euros
name of the company _____

- on a fixed-term contract from (month/year) ____/____ to (month/year) ____/____
- on a permanent contract from (month/year) ____/____
- with VAT number _____ valid from (month/year) ____/____
(for self-employed workers only)

☐ as a **student with children** aged up to 5 years
(If both parents are enrolled on a degree programme at the University of Florence, only one may enrol on a part-time basis):

child's first name _____ surname _____
date of birth _____ tax code _____
child's first name _____ surname _____
date of birth _____ tax code _____

☐ as a **student involved in sport** at a high national or international level:
sports club _____
club address _____
club email address _____

☐ as a **student responsible for the care and support of family members**
(please attach the disability certificate issued by the relevant authorities)

☐ as a **student with health problems or a disability**
(please attach a certificate issued no more than three years ago by National Health Service facilities or by specialists and facilities accredited by the National Health Service)

☐ as a **student with specific learning difficulties**
(please attach a certificate issued no more than three years ago by National Health Service facilities or by specialists and facilities accredited by the National Health Service)

☐ as a **student who is eight months pregnant or has been diagnosed with a high-risk pregnancy, as certified by a specialist doctor**
(please attach the specialist doctor's certificate)

(date)

(signature)

POLICY ON THE PROCESSING OF PERSONAL DATA

Data will be processed in accordance with EU Regulation 2016/679 concerning the protection of individuals with regard to the processing of personal data, and D. Leg. 196/2003 and ss.mm.ii. All information regarding the processing carried out and the exercise of the rights of data subjects on the protection of personal data can be found on the University https://www.unifi.it/sites/default/files/2025-10/informativa_studenti_ott_2025.pdf.

(signature for acknowledgment)