



UNIVERSITÀ
DEGLI STUDI
FIRENZE

DIPARTIMENTO DI

Florence,

To.....

Subject: Invitation letter

Dear Sir / Madam,

I the undersigned, Prof. (name, surname) in my capacity as (e.g. Director of the Department of/ Research Advisor) hereby invite you (name, surname, date of birth, country of origin, institution of affiliation) to stay at the University of Florence from to for a period of study and collaborative research at the Department of

The Department will provide the necessary study and experimental equipment for you.

In relation to this, I hereby specify the following: all expenses including health insurance, travel and accommodation and any other expenses related to your study and research work in the Department will be:

- supported by a grant of approximately €..... financed by
- OR
- be sponsored by (institution that will take over the costs).

Yours faithfully,

Prof.
Director of the Department of/
Research Advisor
University of Florence