

INFORMATION ON DATA HANDLING FOR ON LINE WRITTEN EXAMS

Information for the processing of personal data of students who carry out exams in writing remotely

The General Regulation on the Protection of Personal Data (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016) from now on GDPR, provides for the protection of individuals with regard to the processing of personal data as a fundamental right. Pursuant to Article 13 of the GDPR, therefore, in your capacity as an interested party, we inform you that:

DATA CONTROLLER:

The Data Controller is the University of Florence, with headquarters in Florence, Piazza San Marco, 4 ph. 055 27571 e-mail: urp@unifi.it, pec: ateneo@pec.unifi.it.

DATA PROTECTION MANAGER:

The Data Protection Officer (DPO) is Mr. Massimo Benedetti, Director of the General and Legal Affairs Area, Firenze, via G. la Pira, 4 ph. 055 2757667 e-mail: privacy@adm.unifi.it.

PURPOSE OF THE PROCESSING AND LEGAL BASIS:

In compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance and necessity referred to in art. 5, paragraph 1 of the GDPR, the University of Florence, as Data Controller, will process the personal data provided by the interested party with the aid of electronic and photographic means, to allow students to take exams in the scheduled exam sessions, and subsequent evaluation for student career purposes. Specifically, the test will be taken with the help of cameras that could record the student's exam session. The types of data processed are personal data and particular categories of personal data (specifically biometric data) of the interested party.

CATEGORIES OF DATA RECIPIENTS AND POSSIBLE TRANSFER OF DATA:

The data processed for the aforementioned purposes will be communicated or will, in any case, be accessible to the employees and collaborators of the University of Florence for the management and evaluation of the examination test, which, in their capacity as delegates and/or contact persons for the protection of the data and/or system administrators and/or processing officers, will be adequately trained for this purpose by the Data Controller.

Except for the above cases, the data will not be disclosed to third parties except to comply with legal obligations or respond to legal and judicial requests and will not be disclosed.

DATA RETENTION PERIOD:

The data collected will be kept for the time necessary to carry out the exam and will be cancelled within 24 hours following the correction of the papers and in any case not later than 30 days from the test date.

RIGHTS OF THE INTERESTED PARTY:

The interested party has the following rights, provided they fall within the limits deriving from the data retention procedures:

- access to their personal data and all the information referred to in art.15 of the GDPR;
- to have inaccurate or incomplete personal data corrected and integrated;
- to have their data cancelled, except for those contained in deeds that must be kept by the University and unless there is a prevalent legitimate reason to proceed with the processing;
- a limitation of its processing where one of the hypotheses referred to in Article 18 of the GDPR occurs.

The interested party also has the right:

- to oppose the processing of their personal data, without prejudice to what is foreseen with regard to the necessity and mandatory treatment of the correct management of the exam;
- to revoke any consent given for non-mandatory data processing, without thereby affecting the lawfulness of the processing based on the consent given before the revocation.

METHOD OF EXERCISE OF RIGHTS:

The interested party may exercise all the above rights (using the specific form published on the page <https://www.unifi.it/vp-11360-protezione-dati.html>) by sending an e-mail to the Data Protection Officer at the address: privacy@adm.unifi.it.

COMPLAINT:

The interested party also has the right to lodge a complaint with the Guarantor Authority for the protection of personal data pursuant to art.77 of the GDPR (<http://www.garanteprivacy.it>).

COMPULSORINESS OF DATA PROVISION:

The provision of personal data is compulsory in order to participate in the exam in remote mode.