



## APPLICATION PROCESS FOR NON-EU EXCHANGE STUDENTS

1

Students from the partner universities have to contact the professor who is in charge for the exchange agreement at the University of Florence and request an invitation letter. Upon receiving the letter, they have to apply for a “study” type entry visa at the Italian embassy or consulate in their Country.

2

Once in Italy students have to submit to [Sportello Studenti Stranieri](#) the following documents:

1. The letter of invitation they received
2. Their passport
3. The receipts of the residence permit (*permesso di soggiorno*) application. Within eight working days from their arrival, students have to apply for residence permit at post offices
4. Two passport-size photos
5. List of the courses they want to register for. For more assistance on choosing courses students can contact the professor who invited them or the [International relations office of the School](#)

