APPLICATION FOR RECOGNITION OF A FOREIGN ACADEMIC TITLE AS PROVIDED BY LAW 11/7/2002, N.148
[to be sent exclusively via Certified electronic mail to internationaldesk@pec.unifi.it]

Attach passport-size photo

To the President
Università degli Studi di Firenze
International Desk
Via della Pergola 60
50121 FIRENZE

STUDENT NUMBER

I, THE UNDERSIGNED

- Family and First Name ____________________________ (family name and name)
  Gender Born on __________ | __________ | __________ | __________ | __________ | __________ in ____________________ (place of birth)
  Country __________________________ | Nationality __________________________
  (Country of birth)

- Country of residence (full home address in your Country – Street name and number, zip code and city)

  Phone __________________________ | e-mail __________________________

Temporary address in Italy

Street name ____________________________________________________________ | n.|__________
City __________________________ | prov. |________ | ZIP code |________ |________ |
Cell ph.|________________________________|

ASK THE RECOGNITION OF MY FOREIGN DEGREE

In|______________________________________________________________|
Awarded by the University of|______________________________________________________________|
Country|________________________________ | Graduation date | __________ |

IN ORDER TO OBTAIN THE DEGREE IN

|______________________________|______________________________|
Degree class|School|______________________________________________________________|

Released by the University of Florence

____________________________________ | __________________________
(date) | (signature)

ATTACHMENTS:
- Copy of the passport or identity card;
- Both the original and the photocopy of the high school leaving certificate (valid to access Uni-verse), with its translation Italian, legalization and dichiarazione di valore in loco issued by the Italian diplomatic authority in the Country where it was awarded;
- Both the original and the photocopy of the foreign academic degree, with its translation in Italian, legalization and dichiarazione di valore in loco issued by the diplomatic authority in the Country where it was awarded;
- Diploma supplement in English or official transcript of academic records, in original and photocopy, translated in Italian and legalized as the above listed documents;
- Syllabi of the courses, or an alternative official document listing the content of the courses. Such documents can either be in English or Italian, and legalized as the above listed documents;

Important notice: The application fee of EUR 150,00 and the revenue tax of EUR 16,00 have to be paid exclusively via the PagoPA system. Prior to sending your application, you have to register at https://sol-portal.unifi.it/vp-216-futuri-studenti.html →Registrazione. Upon completing your registration, you have to send a message to the International desk (internationaldesk@unifi.it), that will invoice both items and allow you to pay them.