

APPLICATION FOR RECOGNITION OF A FOREIGN ACADEMIC TITLE AS PROVIDED BY
LAW 11/7/2002, N.148

[to be sent exclusively via Certified electronic mail to internationaldesk@pec.unifi.it]

Attach passport-size photo	To the President Università degli Studi di Firenze <i>International Desk</i> Via della Pergola 60 50121 FIRENZE
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STUDENT NUMBER

I, THE UNDERSIGNED

• - **Family and First Name** _____
(family name and name)

Gender _____ Born on ____/____/____ in _____
(DD/MM/YYYY) (place of birth)

Country _____ Nationality _____
(Country of birth)

• - **Country of residence** (full home address in your Country – Street name and number, zip code and city)

Phone _____ e-mail _____

- Temporary address in Italy

Street name _____ n. _____
City _____ prov. ____ ZIP code _____
Cell ph. _____

ASK THE RECOGNITION OF MY FOREIGN DEGREE

In _____
Awarded by the University of _____
Country _____ Graduation date _____

IN ORDER TO OBTAIN THE DEGREE IN

Degree class _____ **School** _____

Released by the **University of Florence**

(date)

(signature)

ATTACHMENTS:

- Copy of the passport or identity card;
- Both the original and the photocopy of the high school leaving certificate (valid to access University), with its translation Italian, legalization and *dichiarazione di valore in loco* issued by the Italian diplomatic authority in the Country where it was awarded;
- Both the original and the photocopy of the foreign academic degree, with its translation in Italian, legalization and *dichiarazione di valore in loco* issued by the diplomatic authority in the Country where it was awarded;
- Diploma supplement in English or official transcript of academic records, in original and photocopy, translated in Italian and legalized as the above listed documents;
- Syllabi of the courses, or an alternative official document listing the content of the courses. Such documents can either be in English or Italian, and legalized as the above listed documents;

Important notice: the application fee of EUR 150,00 and the revenue tax of EUR 16,00 have to be paid exclusively via the PagoPA system. Prior to sending your application, you have to register at <https://sol-portal.unifi.it/vp-216-futuri-studenti.html> → **Registrazione**. Upon completing your registration, you have to send a message to the International desk (internationaldesk@unifi.it), that will invoice both items and allow you to pay them.